

**Minutes Thursday April 23, 2026**

Mr. Schlumbohm moved the adoption of the following resolution.

WHEREAS, The Putnam County Job and Family Services Agency (PCJFS) must from time to time review agency policy and procedures.

and;

WHEREAS, The Board of County Commissioners finds Ohio Administrative Code 5101:9-4-07.1 allows for PCJFS Procurement Standards to include micro purchases of \$15,000.00 or less without soliciting quotes.

and;

WHEREAS, The Board of County Commissioners wishes for the PCJFS Procurement Policy to align with the Ohio Administrative Code procurement standards.

THEREFORE, be it;

RESOLVED, The Board of County Commissioners of Putnam County, Ohio does hereby approve: The Putnam County Job and Family Services Agency to update the agency Procurement Standards and adopt the micro purchase threshold of \$15,000.00.

Mr. Wehri seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Comm. Jrl. 122, Page 209

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Job and Family Services Agency (PCJFS) must from time to time contract or enter agreements for services necessary to fulfill its obligations and responsibilities.

and

**WHEREAS**, The Board of County Commissioners of Putnam County, Ohio, is often required to be parties to contracts or agreements regarding PCJFS and Putnam County Child Support Enforcement Agency.

and

**WHEREAS**, The Board of County Commissioners wishes to authorize John Folk, Director of PCJFS to enter into agreements on behalf of the Board of Putnam County Commissioners, if the funds

necessary to certify said contracts or agreements are within the funds budgeted to PCJFS and if said contracts or agreements fall into one of the following categories:

1. Foster/Adoptive Care Contracts and all related services.
2. Child Protective Services to Families Contracts and all related issues.
3. Child Care Providers Contracts including Centers, Type B Homes and related training contracts.
4. Adult Homemaker Provider Contracts and all related services.
5. Transportation Contracts and related services.
6. Contracts and agreements necessary to support the ongoing operation of the Department of Job & Family Services including, but not limited to equipment maintenance agreements, technical support contracts, training related contracts, and utility related services.
7. And any other powers and duties set forth in Section 329.04 of the Ohio Revised Code.
8. Any and all duties of the Child Support Enforcement Agency.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby authorize John Folk, Director of PCJFS to enter into the types of contracts or agreements reference herein above under the limitations set forth herein on behalf of the Board of Putnam County Commissioners.

Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Comm. Jrl. 122, Page210

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, the Engineer, Michael L. Lenhart, has received Consultant Letters of Interest, per the advertisement on the Ohio Department of Transportation website, for the PUT-CR 11J-0.044 Bridge Replacement (PID 120885); and

**WHEREAS**, the Engineer, after reviewing the Letters of Interest, recommends American Structurepoint, Inc., 2550 Corporate Exchange Dr., Columbus, Ohio 43231, for the Construction Inspection/Administration of the PUT-CR 11J-0.044 Bridge Replacement (PID 120885);

Now therefore, be it

**RESOLVED**, The Board of County Commissioners awards the Construction Inspection/Administration of the PUT-CR 11J-0.044 Bridge Replacement (PID 120885) to American Structurepoint, Inc., Columbus, Ohio, and authorizes the Engineer, Michael L. Lenhart, to enter into any agreements as may be necessary and appropriate to facilitate the Inspection/Administration of this project.

Mr. Wehri seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Comm. Jrl. 122, Page 211

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the County's OPWC Paving Project for the year 2026;

Now therefore, be it

**RESOLVED**, The Board of Commissioners will receive sealed bids for the County's OPWC Paving Project for the year 2026 on Thursday, June 18, 2026 at 10:30 AM;

And be it further

**RESOLVED**, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 AM and 4:30 PM Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

**RESOLVED**, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Comm. Jrl. 122, Page 212

Mr. Schlumbohm moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2026, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 2100, E-911

2100-32-240-502200, 911 Workers Comp .....\$ 50.00

2100-32-240-503002, Cost Allocation Plan .....\$ 5,700.00

Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Comm. Jrl. 122, Page 213

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2026, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 8110, Airport Operation

8110-46-180-506000, Other Expenses.....\$ 10,950.00

Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
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**Then and Now Payments**

**Office of Public Safety**...to Ohio Turnpike and Infrastructure Commission for turnpike tolls from 3/19-26 for \$ 14.75.

...to Put Co Gen Health Dist for PIO split salary 2026 Jan0Mar for\$ 1,809.00.

**Auditor**....to Julian & Grube for 2025 cash basis compilation for \$ 8,300.00.

Mr. Wehri moved to approve the then and now payment requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Exceptions: Mr. Schlumbohm none Mr. Wehri none Mr. Brubaker none  
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**Purchase orders & Travel Requests**

**Office of Public Safety**....Blanket purchase order for disposable care supplies for \$ 10,000.00  
Blanket purchase order and travel request for training expenses for Hilvers with expenses for lodging totaling \$ 300.00.

**Auditor**.....Travel request for Kim Nordhaus, Jeremy Maag & Bob Benroth to attend the NW district auditor meeting in Defiance, OH on April 24, 2026 with expense for registration totaling \$ 60.00.

**Common Pleas**....Travel request for Judge Schierloh to attend the 2026 OCPJA Summer Conference at Marriott Cincinnati Northwest on Jun 3-5, 2026 with expenses for mileage, lodging, meals, registration, parking and other totaling \$ 1,253.00.

**Airport Operations....**Purchase order to Put Co Commissioners for cost allocation for \$ 11,102.00.

Mr.Schlumbohm moved to approve the purchase orders and travel requests.  
Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes  
Exceptions: Mr. Schlumbohm none Mr. Wehri none Mr. Brubaker none

### **Purchase order Adjustments**

Mr. moved to approve the purchase orders adjustments.

Mr. seconded the motion.

Vote: Mr. Schlumbohm Mr. Wehri Mr. Brubaker

John gave an update on his meeting with the EPA at the landfill on Wednesday. He said he explained the proposed wetlands for draining the leachate.

Tim Schnipke met with Commissioners Wehri, Schlumbohm and Brubaker to give maintenance updates. He stated the fence in being removed from the parking lot across from the old JFS. The bushes were pulled at Glandorf. American Trenchless was here yesterday to work on the women's restroom toilet line from the first floor of the courthouse. The lines were viewed in the basement an elbow can be added to patch it for another 50 years. There was a hundred-year-old drip in the line that is causing the blockage. The lines will have to be lined. Casey's Plumbing is coming tomorrow to work on the toilet which is pulled right now. Glandorf is having the electrical added in the ground work currently. We are waiting on the gas service to be installed. The fencing will be hauled to a landfill. Staci Schroeder's son is interesting in the summer mowing help. He will come in for an interview. The electric services from the street for Event Center at the fairgrounds and feeds the rest of the fairgrounds needs to be redone. The poles are old and rotten and need to be replaced. The wiring needs to be redone an estimate is about \$53,000 from County Electric. Tim explained the wiring and which ones are hot and which are ground. He wants it redone safely before he retires. This could be spread out over a couple years. Tim showed a map of proposed work. There are fifteen transformers on the fairgrounds. \$25,000 for a transformer, with a new pole it is \$29,300. How much of this will the Fair board be able to pay for? Is the Event Center creating enough revenue to cover the fairgrounds improvements yet? The main point of this is the safety at the fairgrounds, the Commissioners want the Fair board to be asked about the ability to pay but it must be done to keep things safe. The Commissioners will go to the next Fair Board meeting on May 5 to talk with them. Tim said he will show the Commissioners what he is talking about if they want to see it. It is viewable by the tree up front. A new horse barn is wanted the old one will be taken down and a new bigger one will replace it with restrooms in it also. County Electric will come in and help with electrical issues during the Fair. A viewing of the ODOT garage will be set up on Tuesday April 28 at 1:00pm. Tim explained the reimbursement of hours for maintenance work at the fairgrounds during the fair. The goat barn has a new concrete floor and the electrical needs to be replaced yet. Tim brought up the setup for Safety City, he is moving tables and chairs for the set up. Tim Macke is complaining about the removal of the extra recycling bins that are being used for illegal dumping. Tim explained to Tim Macke that he needs to pin the sliding doors to prevent damage to them when it is windy.

Mike Schroth called in to talk with Commissioners Wehri, Schlumbohm and Brubaker he is hosting the NW Dog Warden Assoc meeting next week and is asking if could use the Event Center for a drone presentation if the weather does not permit it to be outside. He is asking for an exemption on renting the Event Center building for two hours for 5-6 people. The Commissioners have the authority to give an exemption. Another building could be used if the \$250 fee is not exempted.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday April 21, 2026 were reviewed and approved.

Jamey Kahle stopped in to talk with Commissioners Wehri, Schlumbohm and Brubaker about their interest in selling the parking lot parcel across the street from the old JFS building. Commissioner Schlumbohm explained the process of a possible sale through the CIC or Port Authority for development or putting it out for bid. Nothing can be outright sold by the county it all has to be bid.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Brubaker seconded the motion.

Vote: Schlumbohm yes Wehri yes Brubaker yes

Commissioners Wehri and Brubaker returned to the office.

Commissioners Wehri and Brubaker listened to the online update on the elimination of real estate taxes.

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote Schlumbohm yes Wehri yes Brubaker yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday, April 23, 2026.

Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes