

Minutes Thursday January 8, 2026

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, The Clerk of the Board of County Commissioners has informed the Board that a petition praying for annexation of certain territory in Monterey Township to the Village of Ottoville, Putnam County, Ohio, was filed on the 10th day of October, 2025.

and

WHEREAS, Said petition is hereby attached and becomes a part of this Resolution. The petition was signed by owners Thomas Siefker, Cheryl Siefker, Michael R. Swint, Kevin M. Swint, Barbara J. Bruns, Rebecca A. Lause, Keith W. Moorman and Gina R. Moorman.

and

WHEREAS, The owners of the land, which is contiguous with the Village of Ottoville, Ohio, requests that the petition be approved, pursuant to Ohio Revised Code Section 709.022. Brandon Grigsby is appointed agent for the petitioner(s), who specifically elect that this petition for annexation follow the special procedures for annexation as outlined in Ohio Revised Code 709.022.

now therefore, be it

RESOLVED, The petition for annexation to the Village of Ottoville is hereby granted.

and be it further

RESOLVED, That the clerk is hereby directed to forward a certified copy of the entire record of the annexation to the Clerk of the Village of Ottoville for further processing.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes
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Mr. Wehri moved to approve signing the second amendment to grant agreement for DEV 2022-1-180605A to extend the expiration date to January 31, 2026.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes

Mr. Schlumbohm moved to approve signing the Put CO Historical Society Capital Improvement Grant Application Joint Use Agreement.

Mr. Brubaker seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes

Then and Now Payments

E-911....to US Bank for blanket expenses Jan-Mar for \$ 130.00

Mr. Brubaker moved to approve the then and now payment requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes

Exceptions: Mr. Schlumbohm Mr. Wehri Mr. Brubaker

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Purchase orders & Travel Requests

General DitchPurchase order to ADJ Excavating for work on the Pat Kreinbrink Tile #1000 for \$ 65,080.30.

Liebrecht Farm Drainage	\$ 200,204.21	Work on Hermiller Dt # 996
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Sandridge Excavating	\$ 196,872.00	Work on D. Lammers Dt #998
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Landfill Clos/Mnt- Purchase order to Cherry's Propane for propane at landfill for \$ 500.00
Blanket for leachate fuel/supplies/ repairs \$ 5,000.00

County General...

5752	Put Co Job & Family	\$62,000	Mandated Share (per letter)
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	Put Co EMA	\$ 65,000	County Share
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440	The Ohio State University	\$205,500	Annual allowance
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	Putnam Co GIS	\$40,000	County Share
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268	Treasurer, State of Ohio	\$138,187.54	Crippled Children-BCMH (per letter)
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Village of Ottawa \$ 5,000.00 Heavy rescue payment year 4 of 10

Village of Kalida \$ 5,000.00 Heavy Rescue payment year 7 of 10

Dog & Kennel

Blanket for Ohio PET Grant expenses \$1,100.00

SD #1 Water & Wastewater

Bockrath & Assoc. for Engineering & Admin on ODOD water & Wastewater grant DEV 2023-205054 for \$ 3,000.00

Capital Improvement.....Purchase order to Touchstone CPM for EMA building addition construction manager at risk for \$ 373,831.32.

Office of Public Safety...

Blanket purchase order Misc LEPC Supplies \$ 2,000.00

Blanket purchase order other expenses -\$3,000.00

Blanket office supplies -\$1,000.00

Blanket disposable care supplies -\$6,000.00

Blanket Equipment -\$10,000.00

Blanket vehicle maintenance-\$25,000.00
Blanket radio maintenance -\$1,500.00
Blanket housing ambulance -\$14,400.00
Blanket copier lease \$5,000.00
Croy's Mowing –2026 landscaping -\$3,000.00
Blanket telephone/modems/ cable -\$6,000.00
Okuley's Pharmacy oxygen & cylinder lease -\$7,000.00
Blanket other expenses -\$4,000.00
Blanket Uniform allowance -\$3,000.00
Locality Media Inc EMS reporting system -\$15,000.00
Blanket fuel-\$35,000.00
Blanket Utilities-\$10,000.00
Great Lakes Billing contractual billing -\$50,000.00
Blanket Auxiliary squad expenses-\$3,000.00
Kalida Corp- Stn 312 lease \$12,000.00
Right Stuff Software Timeclock lic/support-\$9,000.00
Okuley's Pharmacy for oxygen & cylinder lease for Dec for -\$ 581.50
Zoll Medical Corp for Surepower II Smart Battery -\$ 2,354.22
Four County Joint Vocational School for Advanced EMT classes for 8 -\$ 20,800.00
Blanket for EMT Training -\$ 9,000.00
LEAF copier lease-Dec -\$ 135.27
Put Co Educational Srv Center background checks -\$ 120.00
M & M Hauling trash hauling Dec -\$70.00
Four U Office copies-Dec-\$133.63
Brian Hilvers AWR 326 Tornado awareness Training Mar 12, 2026 -\$25.00
Brian Hilvers reimb Christmas Tree -\$ 26.15
Emergency Mgmt Assn of Ohio for 2026 EMAO Co Assoc Dues -\$50.00
Putnam Co Engineer Dec Fuel -\$ 4,056.60
US Bank Dec Fuel -\$ 1,590.91
Travel request for Brian Hilvers to attend the AWR 326 Tornado Awareness training at Ohio EMA on March 12, 2026 with expenses for meals totaling \$ 25.00.

Board of Elections...

AIM Media Advertising 2026 -\$ 5,000.00
Amazon Supplies -\$ 2,000.00
American Legion – C-G Hall rental -\$600.00
Approved Images Printer service /supplies -\$500.00
Fink Consulting 2026 consulting \$ 3,000.00
Election System & Software 2026 service agreements -\$38,000.00
Election Systems & Software 2026 Balotar setup -\$ 7,000.00
Knowink 2026 service agreements -\$4,000.00
Lima Security 2026 service agreements -\$ 400.00
News-Gazette Printing 2026 Ballots _\$12,000.00
OH Assoc of Election Officials Dues & meeting Fees -\$3,000.00
Ohio Secretary of State 2026 Conference Fees -\$2,000.00
Palitto Consulting Services 2026 service agreements -\$ 3,000.00
Put CO Educational Service Ctr PEO Training Hall Rentals -\$1,000.00
Quadient Postage -\$5,000.00
Thinking Farther Inc Ballot sync subscription -\$4,000.00
Thinking Farther –Election Support \$ 6,000.00

Triad Governmental System Remote ballot assistance -\$ 4,000.00
Blanket Equipment Misc -\$5,000.00
Blanket Judges & Clerks Salary 2026-\$20,000.00
Blanket Misc -\$7,000.00
Blanket Travel -\$2,000.00
Blanket Advertising-\$ 2,000.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.
Mr. Wehri seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes
Exceptions: Mr. Schlumbohm none Mr. Wehri none Mr. Brubaker none

Purchase order Adjustments

County General....additional needed for AEP for O-G Dec Usage of \$ 1,152.35
.....additional needed for Glandorf Telephone for Dec usage for \$ 59.38

Mr. Wehri moved to approve the purchase orders adjustments.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes

EMA Director Brian Hilvers and Nancy Erhart and Gary Lammers met with Commissioners Wehri, Schlumbohm and Brubaker to discuss the budget and union.

Commissioner Schlumbohm led the Pledge of Allegiance with Commissioner Wehri Brubaker and Nancy Erhary, Brian Hilvers and Gary Lammers.

Mr. Schlumbohm moved to go into executive session with Brian Hilvers, Nancy Erhart Gary Lammers and Commissioners Wehri and Brubaker to discuss a personnel/discipline issue.

Mr. Wehri seconded the motion.

Vote: Schlumbohm yes Wehri yes Brubaker yes

Mr. Schlumbohm moved to come out of executive session.

Mr. Brubaker seconded the motion.

Vote: Schlumbohm yes Wehri yes Brubaker yes

No decisions were made.

Mr. Hilvers applied for a grant for Haz-mat material. The grant was received there is an 80/20 match. \$46,300 is the local match amount, and the EMA budget is short. Mr. Hilvers has approached other counties within the region but the other counties do not have to pay a portion of the local match. This grant is filling a gap that existed in the area with train accidents and Haz-mat clean up. The haz-mat equipment is a simulation of a tanker car with a leak. If the other counties would be benefitting from the training as well so they should also help pay the match. The other 18 regional counties would be help to pay the maintenance on the simulator (\$500 per year) but not pay the match portion of the grant. If 18 counties are sharing this they

should have to help pay. LEPC was asked to contribute \$15,000.00. Mr. Hilvers is asking the county to cover the match portion which is not covered by LEPC. LEPC will have to vote to make a contribution. Mr. Hilvers does not want to give the grant back so the county must increase their contribution to the EMA Fund. Putnam County would be housing the training simulator. Mr. Hilvers talked about trench rescue equipment which is already available from Lima Fire. There is a rescue trailer that is not used and can be emptied out and items can be sold on auction. The Zoll monitors need to be replaced they are getting to end of life there are 15 monitors that need to be replaced. The cost of one monitor is approx. \$50,000. St. Rita's originally bought 7 of them for us, the rest were bought by the county. The hospital could be asked if they would help again.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday, January 6, 2026 were reviewed and approved.

Commissioner Brubaker attended the Board of Revision reorganizational meeting.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri and Brubaker resumed session.

Joe Burkhart stopped in to talk about IT updates. The courthouse security systems needs some updates.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote: Schlumbohm absent Wehri yes Brubaker yes

Mr. Brubaker moved to approve the minutes as read from Thursday, January 8, 2026.

Mr. Wehri seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Wehri yes Mr. Brubaker yes