

Minutes Tuesday, November 4, 2025

Mr. Wehri moved to approve the Statement of Cash from Revenue & Expense as of October 31, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Mr. Wehri moved to approve signing the Temporary Construction Driveway Use Agreement between Putnam County Commissioners and Kahle & Verhoff Construction for the installation of temporary driveway during the construction of the Monark ABA Therapy Center off of Putnam Parkway starting October 13, 2025 until substantial completion or October 13, 2026 whichever occurs first.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 478-479

Mr. Brubaker moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of November 2025.

Kendall Schrader	Nov 4	IL Regional Meeting- Bowling Green, OH
Carie Dotson	Nov 4	IL Regional Meeting, Bowling Green, OH
Lori Navarro	Nov 5	GOWBI Meeting-Lima, OH

now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be it further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 480

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending

December 31, 2025.

For County General

Fund 001,

From... 1001-30-010-503301, Fairgrounds Maintenance.....to 1001-30-010-503304, Glandorf Complex....\$4,000.00

From... 1001-30-010-504100, Equipment.....to....1001-30-010-503500, Fuel, Lights, Water, Telephone....\$ 4,000.00

From....1001-30-010-504000, Supplies Comm....to...1001-30-015-503300, Putnam Complex..\$6,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 481

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Sheriff/Jail

From...1001-32-120-503400, Prisoner Medical.....to..1001-32-120-503500, Utilities.....\$5,500.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 482

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety

5120-65-110-502300, Hospitalization.....\$ 62,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 483

Mr. Wehri moved to approve signing the Consulting Services Agreement between Putnam County and Local Government Services starting Nov 1, 2025 through October 31, 2026 for \$ 5,300.00 paid by the Putnam County Auditor.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 484-485

Mr. Brubaker moved to approve signing the security agreement between Ottoville Local School and Putnam County Sheriff for security during 2025-2026 home basketball games.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Mr. Wehri moved to approve signing the security agreement between Fort Jennings Local School and Putnam County Sheriff for security during 2025-2026 home basketball games.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 008, Capital Projects –

4008-40-010-50517, Project 25N228).....\$ 28,959.12

(Ward Construction)

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent
Comm. Jrl. 121, Page 486

Then and Now Payments

Office of Public Safety....to Stryker Sales for power cot maintenance for \$ 1,584.00.

Mr. Wehri moved to approve the then and now payment requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Comm. Jrl. 121, Page 487

Purchase Orders and Travel Requests

IT.....Travel request for Joe Burkhart to attend the SSI conference in Columbus, OH on Nov 6, 2025 with expenses for mileage totaling \$ 100.00.

County General....Purchase order to American Electric Power for electric usage Oct-Dec for \$ 18,000, for Ag Complex for \$ 10,000.00 for O-G Road Complex for \$ 4,000.00. Purchase order to Government Forms & Supplies for 2 commissioner journals for \$ 615.00.

Dog & Kennel.....Travel request for Mike Schroth to attend the CCAO winter conference in Columbus, OH on Dec 3-5, 2025 with expenses for lodging, registration and parking totaling \$ 635.00.

Office of Public Safety....Blanket purchase order for phone cable & modems for \$ 22,000.00. Purchase order to Zoll Medical Corp for preventative maintenance for 1 yr for \$ 5,780.00.

Mr. Wehri moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

Purchase order Adjustments

Capital Improvement.....additional needed for Technicon Design Group for change order for mechanical redesign of EMS building addition for \$ 47,850.00

Mr. Brubaker moved to approve the purchase orders adjustments.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Commissioners Wehri, Schlumbohm and Brubaker attended the Elected Officials Meeting in the Courthouse Lunch Room which was hosted by Prosecutor Gary Lammers.

Commissioner Schlumbohm left for an appointment.

The business agenda was held with Commissioners Wehri and Brubaker & Cindy Landwehr, Clerk.

The minutes from Thursday, October 30, 2025 were reviewed and approved.

Mr. Brubaker moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Commissioners Wehri and Brubaker resumed session.

Commissioners Wehri and Brubaker met with the Landbank Board Meeting to review the properties for the 2026 money. Tracy Warnecke Dean Meyer, Este Miller, Abby White of Maumee Valley Planning and Amy Sealts. Commissioner Schlumbohm joined the meeting.

EMA Brian Hilvers, and Health Dept. Kim Rieman met with Commissioners Wehri, Schlumbohm and Brubaker to discuss a public information officer, which was previously discussed in May 2024. Sharing a Public Information officer with the Health Dept. EMA, and the sheriff's office this would be a shared position with each office helping to cover the wages for this full-time position. This would be to give the public a central point of information for gaining knowledge during a public emergency or health event. This would be a new created position. They would have to have organization skills to help with the health dept accreditation while also having skills of communicating to the public any safety information during an emergency event. This employee would be under the Health dept. and the other departments would reimburse them. This position is needed for the county to organize the information that is shared to the public to keep it uniform and consistent. All of these departments should be involved in the interviews and the hiring of this position. It is thought that having this person work out of one location and have a dedicated office. Kim said there would be room at the Health Dept. These three departments would be the main users of this position for the county. Office of Public Safety is willing to pay \$10,000 annually toward this position. This position should have communication, and planning skills. There is training available for PIO through Ohio EMA. Northwest Ohio Hospital Council has trainings also. The Commissioners are in favor of this shared position between the Health, Sheriff and EMS/EMA. Joe Burkhardt sat in on the meeting.

Brian asked if there will be a ground breaking ceremony for the EMS building addition.

A job description will be put together for the PIO position. Base salary offered will be \$24-25 per hour.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Mr. Wehri moved to approve the minutes as read from Tuesday, November 4, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes