

## **Minutes Thursday, September 4, 2025**

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners deems it necessary to advertise to receive bids for consulting services concerning the county's medical, dental, prescription drugs and optical benefits plan for the years of 2026 through 2028.

now therefore, be it

**RESOLVED**, proposals, will be received by the Putnam County Commissioners, Courthouse, 245 E. Main St., Ottawa, OH 45875, until 11:00 a.m. local time, on Tuesday, September 23, 2025.

and be it further

**RESOLVED**, Additional assistance with plan design, employee meetings, conducting health fairs and quarterly meetings are included in the information available at the commissioner's office, 245 E. Main Street, Suite 101, Ottawa, OH 45875.

And be it further

**RESOLVED**, The Putnam County Commissioners reserve the right to reject any or all proposals, to waive any informalities or irregularities in the proposals received, and to accept any proposal or combination of proposals that is deemed most favorable to the Putnam County employees.

and be it further

**RESOLVED**, The bidder agrees to provide a statement certifying that their personal property taxes have been paid, in compliance with the Ohio Revised Code Section 5719.042 - Statement as to delinquent taxes.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 386

### **Then and Now Payments**

**Office of Public Safety....to** Great Lakes Billing for contract billing –July for \$ 4,931.77

Mr. Brubaker moved to approve the then and now payment requests.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Exceptions: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Comm. Jrl. 121, Page 387

### **Purchase Orders and Travel Requests**

Mr. moved to approve the purchase orders and travel requests.

Mr.       seconded the motion.

Vote:       Mr. Wehri           Mr. Brubaker   Mr. Schlumbohm

Exceptions:   Mr. Wehri           Mr. Brubaker       Mr. Schlumbohm

### **Purchase order Adjustments**

Mr.       moved to approve the purchase orders adjustments.

Mr.       seconded the motion.

Vote:       Mr. Wehri           Mr. Brubaker       Mr. Schlumbohm

Tim Schnipke stopped in to review the electrical plans for EMS building addition with Commissioners and voice his concerns. He suggested a different heating system rather than the heated floors. They reviewed the plans for proposed changes to add ceiling ductwork rather than the floor heat. They are trying to cut down how many different heating systems will be in the building and reduce building construction costs.

Commissioners Wehri, Schlumbohm and Brubaker had a commissioner discussion on a transportation feasibility study. Are the Commissioners willing to invest in a study? A proposal of \$5,000 was suggested. The total study would cost approx. \$16,000. Mr. Schlumbohm moved to pledge \$5,000 from Putnam County for the study.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker attended the CCAO Webinar on Budget Changes.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday, September 2, 2025 were reviewed and approved.

Commissioner Brubaker led the Pledge of Allegiance with Commissioners Wehri and Schlumbohm and Cindy Landwehr, Clerk.

Brian Hilvers, Kyle Hashbarger and Joe Burkhardt met with Commissioners Wehri, Schlumbohm and Brubaker to review the electrical plans and their concerns of the many heating systems in the building similar to Tim Schnipke's concerns. Some other options were discussed. The systems written in the plans will fight against each other while operating which will increase the utility expense. The drain system was located on the north side of the building one is buried and need to be cleared. The IT portion is \$150,000, some of the door accesses can be removed which will reduce the cost. A line can be run to Job & Family to get them better service along with Board of Elections to reduce their phone bill from Glandorf Telephone. Brian is looking at some other options for the red-light alerting systems for the medics to be notified in their rooms when they have runs. It is thought that pagers may eventually become obsolete. The delays on the plans will set construction back, but they want things done correctly and don't want the same issues that were had with previous construction projects.

Commissioners Wehri, Schlumbohm and Brubaker, Brian Hilvers, Kyle Hashbarger, Joe Burkhardt, Tyler Schroeder and Tim Schnipke met with Joe Ellerbrock and Kevin Niese of

Technicon Design Group, Steve Schroeder and Nick Weis of Touchstone to review and discuss the electrical plan for the EMA's new building addition. Tim shared his concerns on the electrical prints. He cannot locate the light poles for the parking lots; those are not added yet due to the changes to the parking lot. The main pole cannot be removed due to it being the main pole for the service. The service conduits going to the rooms should be stubbed in to the hallways as well. The conduit to the IT room and bays are not included on the prints. The IT room has outlets in the wrong locations. All the panels are on the generator. Joe explained the coded items that will be on the generator. The IT room should have some EM circuits. The location of these circuits in the room was discussed. Tim's other concern was having a hood in the kitchen, is it needed with residential appliances. A residential version can be used. They should not have to bring in outside air. Heat is not wanted in the server room so the floor heat lines could be insulated or modified. The box outside the wall has the fiber lines going out of the building. This needs to be modified but cannot be moved. In the training room the outlets for the TV's should be closer to the ceiling not in the middle of the wall, as the TV's will be mounted closer to the ceiling. The electrical box and coax boxes can be mounted together for the TVs. 4" square with a double ring in same bracket. The drawings of the existing building were shared with Touchstone to help identify locations of existing drainage and incoming lines. The red-light system was discussed and that options are being sought. USB outlets will be added to the counter areas. The floor outlets were removed from due to not getting power recliners. It was thought to keep the floor outlets for lamps. If the conduit is run, they can be added. The location of the floor outlets will be reviewed when plan is finalized. The HVAC system has become too much. There is a condensate pump on each mini-split cassette in the rooms, floor heat and duct work in the ceiling in each of the dorm rooms. It needs to be more uniform, three different systems in one building are too much. There has to be a better way. The individual controls may not be available for each room. If a system similar to the jail is used there is individual controls for each room. The floor heat can be limited to the bay area and front areas of building to reduce the boiler size needed. Each room could have some control over their temp up to a 2-degree difference. Scott Birkemeier joined the meeting. Scott explained the floor heat and a need for backup heat; gas heat could be a backup but is very inefficient. Gas heat would increase the electrical needs. The suggestion of the roof top units was explained to Scott. With that it would have to be all heat or all cold. The people will have to adapt for the short transition seasons. Some sort of pressure ventilation is needed, which can be added to a roof top unit. Will the roof top have the conflict with the floor heat that the individual units would? Each room would have to be zoned to eliminate the conflict which would increase the expense even more. There would need to be a pump for each zone for the floor heat. And if each room was its own zone that would create more pumps needed. The snow melt system was included with the previous estimate but the floor heat for the building was not. It is not practical to give each individual control over their room temp. Tim would like to talk to different contractors to get other options. If it is expensive and we do not like how it works it is not a good decision. The roof top units would not be readily visible to deter from the appearance of the building. Initial installation could be more but have maintenance be easier down the road. The HVAC systems need to be reviewed to find something that would fit better and not have multiple systems in one building. The efficiencies were discussed. The plans show way more than what was imagined for this project. This will take more time, possibly three weeks to redo the plans. Everybody agrees it should be done right and what we want.

On the site plan the curb by the back door the drive way should be straightened so a vehicle can back straight out. On plumbing on the water meter and back flows to have a flange fitting to make it easier to service. Power flush toilets are wanted rather than the low flow toilets due to the maintenance issues from the low flow toilets. Floor mount toilets are also still wanted rather than wall mounts. Auto flush toilets were wanted as well. There are only five toilets. The locations of the thermostats/temp sensors for the dorm rooms, day room and kitchen were discussed. The discussed changes were noted on the plans. The group will reconvene in about three weeks giving time to redraw plans and research other HVAC options.

Mr. Wehri moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri and Brubaker resumed session.

Commissioners Wehri and Brubaker called Commissioner Schlumbohm and they did a phone call with JFS Director John Folk. John Folk had dropped off an ORC requirement to form a committee called Family Services Planning Committee. This is for programming for those that have a child in the home or be pregnant. He also had dropped off a list of the names of the people he has talked to about joining this committee including, Board of DD, ADAHMS Board, Crime Victims and ESC. He said the commissioners would need to appoint these people with a 2-year term. The committee would have to propose and submit a plan to the State. He will need a resolution and would like to have a sit down in the next two weeks then following that. He has a sample resolution from two counties and will send those to Cindy. He wants to know once the resolution is approved and he will have a meeting to review a plan since he has to have it submitted to the state by the 22<sup>nd</sup>. He informed the commissioners that the day care services are increasing in the county. He would like the commissioners to attend his JFS appreciation meeting and that is now going to be on Sept. 26<sup>th</sup> from 11-1.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday, September 4, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes