

Minutes Tuesday, September 2, 2025

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

Fund 151 – PSI Grant

From... 2151-31-060-501100, Employee Compensation.....to.....2151-31-060-502300, Hospitalization.....\$9,500.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 380

Mr. Wehri moved to approve the security agreement between Putnam County Sheriff's Office and Pleasant Township for on-site security on Sept 2-3, 2025.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Brubaker moved to approve the Statement of Cash from Revenue & Expense as of August 31, 2025.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1001-30-025-506200, Wellness Grant.....\$ 200.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1001-32-010-503000, County Share to EMA\$32,389.07

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Office of Public Safety

5120-66-110-504100, Equipment.....\$ 42,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Then and Now Payments

Office of Public Safety.....to Phantasm Design for Put CO EMS for \$311.80

To Phantasm Design for EMS Uniforms for Chaney for \$142.90

To Phantasm Design for Uniforms Boecker for \$ 363.20

To Phantasm Design for uniforms Burlile for \$123.40

To Phantasm Design for uniforms Sudlow for \$127.85

To Phantasm Design for uniforms Erhart for \$ 61.90

To Phantasm Design for uniforms Maris for \$ 118.90

To Phantasm Design for uniforms Winslow for \$ 164.90

To Phantasm Design for uniforms Smith for \$ 119.85

To Phantasm Design for uniforms Horstman for \$ 94.90

To Phantasm Design for uniforms Horstman for \$ 23.95
To Phantasm Design for uniforms for Recker for \$ 199.35
To Phantasm Design for uniforms for Winslow for \$ 18.00
To Phantasm Design for uniforms for Pletcher for \$ 11.00
To Phantasm Design for uniforms for Chaney for \$ 22.00
To Phantasm Design for uniform shipping for \$ 111.92
To Phantasm Design for uniforms Pletcher for \$ 87.95

ADAMHS Bd...to Ward Construction for parking lot repair for \$ 11,352.00

To Schroeder Plumbing & Heating for plumbing toilets for \$ 3,875.00
To Fishel, Downey Albrecht & Riepenhoff for lawyer fees for \$ 140.00.
To Pathways Counseling for operating funds for \$ 3,301.00

Engineer....to CRAFCO for 6,300 lbs of road saver 515 for \$ 2,647.70.

Board of Elections.....to Approved Images for printer maintenance, drum replacement, toner for \$ 392.00

To Triad Governmental Systems for NCOA confirmation printing & mailing services for \$ 1,778.76

Mr. Schlumbohm moved to approve the then and now payment requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

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Purchase Orders and Travel Requests

County General....Blanket purchase order for training and skills course for maintenance for 2025 for \$ 288.00.

Board of Elections.....Blanket purchase order for 2025 rentals for\$ 500.00.

Sewer Dist #2.....Purchase order to Warren Printing for billing cards for \$ 252.96

Put Co Water/Sewer....Purchase order to Warren Printing for billing cards for \$ 110.00

Sewer Dist #1....Purchase order to Warren Printing for billing cards for \$ 558.00.

Juvenile Court.....Travel request for Judge Borer to attend the 2025 Ohio Judicial Conference Annual Meeting Columbus, OH Sept 12, 2025 with expenses for mileage, meals, registration and other totaling \$594.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Purchase order Adjustments

Capital Improvement.....additional tuck pointing on Annex by E. Lee Construction increase purchase order by \$5,400.00.

ODOD Demo Grant.....money to pay last contractor \$11,398.00

CDBG...increase needed for Hilliard Craft for change order on Bish Home Repair for \$ 800.00

 Increase needed for Gavelle Building Co for change order for Keeran Private Rehab for \$ 1,000.00.

Mr. Wehri moved to approve the purchase orders adjustments.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Commissioner Brubaker led the Pledge of Allegiance with Commissioners Schlumbohm and Wehri along with Cindy Landwehr and Joe Hohlbein.

Commissioners Wehri, Schlumbohm and Brubaker met with Recycling Supervisor Joe Hohlbein to discuss his retirement. Kim Nordhaus got a notice through PERS that Joe was retiring. Joe was working through SERS on his retirement. Joe is planning to continue working and he must follow the restrictions of PERS on rehiring. Joe is planning to work as long as he can. A future plan for recycling must be made to keep things running. Once an official date is known then a progress plan can be made. Joe explained the repairs needed for the Peterbilt truck.

Commissioners Wehri, Schlumbohm and Brubaker attended the Elected Officials Meeting in the courthouse lunchroom.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday, August 28, 2025 were reviewed and approved.

Commissioners Wehri, Schlumbohm and Brubaker met with Judge Schierloh, Jill Leopold, and Gary Lammers regards to law library changes. Judge Schierloh started by talking about the law library space upstairs and utilizing it for some of the public defender services that are coming up. Henry County's law library access is in the public library with a public terminal. Jill has cut back on ordering the handbooks. There are a few attorneys that would use the terminal but they do not use the public access. The smaller office has been cleaned out and the books were removed. The larger room can be cleaned out as well. By statute the county must provide public access which can be located at the public library. The library has agreed that they can provide that to the public, they do have space. It was thought the availability at the library would have more use than where it is now. No one has requested access in the current location. Jill said books can be obtained if the online access was not adequate. It was thought that online access is more than adequate. The child support attorneys were thought to be the highest user. Judge Niese joined the meeting. The group informed him that the terminal will be moved to the public library. October 1 is when the public defender service will start. There is online access for Ohio Revised Code, and all other services as well. The handbooks can still be ordered if needed. The Law Library fund was reviewed and if the balance could be transferred to county general. Those funds could be used for other court expenses and upgrades. Jill is in agreement to use the law library funds for needed court expenses. Traffic fines are the revenue for the law library fund. The judges can declare a surplus to transfer some of those funds.

Mr. Brubaker moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker resumed session.

Commissioners Wehri, Brubaker and Schlumbohm met with EMA's Brian Hilvers and Nancy Erhart to discuss EMS operations. Brian said he needs to order an EMS since it takes 3 years to get in. Dealer is Atlantic and they have a dealership in Findlay. He got a quote for the Ford Horton F550 diesel for a total replacement and looking at a pickup chassis to get more miles. It also has a power cot. Price is @ \$400,000 without 4-wheel drive. Brian said he did get a power cot for \$20,500 off govdeals.com versus \$75,000 if he got a new one direct. They put lots of miles on vehicles and maintenance goes up. His carry over continues to go down every year. He is going to need money eventually down the road. His EMS boxes are standard, with the minimum requirements. Commissioners said to go ahead and order it now since it will be 2028 before it is ready. This is a lifesaving service to the community and they feel that should be covered. Brian will continue to reach out to see what other EMA offices are using for looking for grant services because it is hard to find funding.

The records commission met with Commissioners Wehri, Schlumbohm and Brubaker, Bob Benroth, Sherri Britsch to review the Access contract. No RC reports have been submitted for approval. The new quote has not yet been received from Access. The new quote will be good for 60 days. The option of having the items delivered will be selected. Sherri proposed having the items delivered here rather than to a new storage facility so the information can be verified before it is put back in storage. There had been a previous storage facility and some of that information has not been verified either. The purchase of a micro film reader could be made for a piece of equipment that will read the film and digitize it at the same time. Over half of the tapes are not marked that are in storage. Commissioner Schlumbohm asked if all the records are now being digitized. Sherri is not sure if all of her books are digitized. The Deed books are but there are other books. The storage facility DSC is another closer option for storing the permanent records. There is a concern of keeping certain records local and having access to them. What is the volume of information that needs to be kept versus what does not need to be kept local. Bob asked what is the cost of having the old JFS building? Will the savings make up for the storage cost. The question of having the facility being fireproof. The county's building is climate controlled. The laws for records storage will be reviewed to see what is required for record retention. The cost of the record storage was reviewed along with the utilities for the county's building. The expense would be about the same either way. There is some information that still needs to be digitized that can be then destroyed/shredded. Bob has old Sentinels back to the 1800's that are in storage since it was a law in the past the he kept all newspapers. The law has since changed so he no longer collects them. The records will definitely be retrieved from Access but where they will go will be confirmed.

Commissioner Schlumbohm left for the day.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Mr. Wehri moved to approve the minutes as read from Tuesday, September 2, 2025.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes