

Minutes Thursday, August 28, 2025

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

Fund 151 – PSI Grant

From... 2151-31-060-501100, Employee Compensation.....to.....2151-31-060-502300, Hospitalization.....\$758.17

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 375

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1001-38-010-506100, Various settlements.....\$45.95

Fund 068, Mental Health

2068-34-320-506000, Other expense.....\$40.27

Fund 100, E-911 System

2100-32-240-506000, Miscellaneous.....\$83.75

Fund 022, Board of D/D

2022-3-280-506000, Miscellaneous expenses..... \$184.57

Fund 063, Health

8063-46-380-506008, Other expense.....\$31.73

Fund 120, PCEMS

5120-68-110-506000, Other expense.....\$37.31

Second Half Tax Settlement-Mobile Home

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 376

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 15A, Advance Out.....\$ 9,093.68

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Manufactured Housing Tax/2nd Half Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	148 AI, Advance in	\$ 9,093.68
	(Advance for Mfg. Housing Tax/2 nd Half)	

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Then and Now Payments

Board of D/D...to Ohio Nuisance Control for muskrat infestation for \$ 5,900.00

County General....to SHI International for CISCO Duo software for \$ 21,966.75

To Van Wert Fire Equipment for annual maintenance and fire extinguisher inspection for \$ 1908.40

Landfill Clos/Mnt...to Van Wert Fire Equipment for annual maintenance and fire extinguisher inspection for \$ 72.20.

Mr. Brubaker moved to approve the then and now payment requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

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Purchase Orders and Travel Requests

Board of Elections.....Blanket Purchase order for third qtr supplies for \$ 5,000.00.

Job & Family.....Blanket purchase order for CCMEP/TANF for \$10,000.00.

Mr. Brubaker moved to approve the purchase orders and travel requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

Purchase order Adjustments

Mr. moved to approve the purchase orders adjustments.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Commissioners Wehri, Schlumbohm and Brubaker called the Mike Lenhart, Engineer to ask if he could respond to the inquiry of the EPA regarding the filling in of the pond at the landfill.

Commissioner Schlumbohm left the office for a funeral service.

The business agenda was held with Commissioners Wehri and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday August 26, 2025 were reviewed and approved.

Commissioner Brubaker led the Pledge of Allegiance with Commissioner Wehri and Cindy Landwehr, Clerk.

Commissioners Wehri, Schlumbohm and Brubaker, Tim Schnipke, Aaron Vorst, Joe Burkhart, Tyler Schroeder, Brian Hilvers and Kyle Hashbarger met with Technicon Design Group, Touchstone and Greg Bockrath for a page turn session to review the plans for the new EMS building addition. The plans were viewed page by page. Kevin Niese started the review. The

bidding is being prepped and will be ready within a week once the plans are finalized and approved. It may not be done until mid-October. The bid packages for trades need to be put together so things are not missed. Do the Commissioners need more time. The Commissioners are hoping with October also. The max budget should stay under the estimate. The extra parking on the east and west sides need the grade changes yet. The county maintenance staff will be removing the trees and landscaping around the house. Reducing the size of the pump and boiler would have the cost savings in the piping size, and if larger is wanted later then everything would have to be torn up at add anyway. The Commissioners said to leave it in the alternate bid. The trees along the street were discussed whether they need to be removed and who owns them. An agreement will be written with Village of Glandorf for a utility easement. The storm sewer in the existing parking lot was discussed if there is a drain from the building going into it. Greg said the size concerns him that there may be more going into it than we think. Some exploratory digging can be done to confirm. The location of the retention pond was discussed. Greg said it can be turned to make more room for future expansions. The outlet may be changed to go south instead of north since the south tile is bigger. Commissioner Schlumbohm returned to the office. The drive way off of O-G Rd will be widened to 25ft to accommodate larger vehicles which will move everything. There is a gas line at the back of the house lot and no easement, Greg knows the location of this line. All storm drainage goes south to 224 then west. The arborvitae trees on the house lot border do not need to be removed. One parking space will be lost for utility poles, so could more parking be added on other end. A curbed sidewalk will be added. Do we want curbed sidewalks around the parking lot? No, just along the building. Do we want a grass island in parking lot, no just pave it with stripes. The sign location is good the power will be run and the sign will be added later on. The power and water entrance to the building was discussed. The sanitary line location was discussed and if the new building can tap into the existing line. Has the gas company been contacted recently to know how much it will be? Greg said get the load information figured out and make a request now. The owner will have to submit the application but the load will need to be known for that. Let's get that started now, since they are hard to deal with and contact. The bi-fold door will still be an alternate bid. Will ceiling panels be an alternate bid for bays? Yes. The roof line was discussed the insulation will provide the slope. The exterior will have masonry, and wainscoting. Thicken slab details is being used for the walls. The mezzanine area will have 12 ft masonry walls above that will be steel. In the bay area will have metal panels. There will be a storm shelter in the bedroom restroom area, with steel beams running along ceiling. The cabinets and materials were discussed. The cabinets will be residential height for appliances. County maintenance will not install the appliances. The dishwasher and ice maker will be connected by the plumber. The door access controls have coordinated to get the correct hardware needed for the doors. Electric strikes will be by the contractor. Residential windows will be installed. All colors have been agreed to. Could the color of the rubber base be minimized, instead of five different colors. The main drain for the fire suppression was discussed for location. All drains are exiting to the west. The plumber will be running the compressed air lines as well as water lines. There will be many accessible cleanouts throughout the building. The floor heat in the dorm area is being let in but there is a backup system that is drawn in that would help to maintain room temp for extreme cold temps. Each room will have a temp sensor. Each room is not adjustable, but the wall units will be adjustable by room. The other options electric base board heat in each room rather than the floor heat, which is a large expense. Condensate pipe will all be insulated. One boiler will run everything but will have zone pumps. The water heater will be in the maintenance room. A drain pan will be added to the mezzanine. An insulated door could be added with

louvers to be used during a power outage to bring in fresh air into the storm shelter area. Is a manual switch wanted, yes in emergency it can be opened. One outside unit and nineteen inside units for heating/cooling. Site lighting was discussed. A light pole will be installed in the new parking area. Run a conduit to the edge of the pavement for future expansion and lighting. Smaller decorative poles were suggested to not intrude on the neighbors with excessive lighting. Lights mounted on the building would drag bugs to the building and in the doors. Lighting for the outside bay doors would be can lights and wall sconces. New electrical services would in the mechanical room. The generator would run the whole building but due to code there needs to be two transfer switches. The living area has its own electrical panel. If any additional electric receptacles are needed it will need to be addressed. All exit lights will be battery backup. Will floor receptacles be needed in the day room? The furniture needs to be known for that location. Electric recliners will not be installed. Receptacles for charging phones will be needed. The electrical receptacles will be reviewed and finalized at another meeting. The lighting plan was reviewed. Dimmable lights for the training room are wanted. Power for future tv screens will be needed for the training room but the electrical will still need to be run for future use. A ground box will also be installed in the training room. LED lights can be used for the bay doors which may be cheaper. The red-light system for the living area will be changed as well. Hilvers had a picture for review. He will see a demo to see where the lights need to be located in the rooms. Will he do this before next Thursday for the final electrical review? The new light system is movable and can be moved from room to room to room, based on which room is used for the night. The lights will go off when the call comes in to give them a start before dispatch sends them out. These lights would have speakers also, which would be more cost savings. The next meeting will finalize more of the electrical plans. Copies of the plans will be provided for review. Any site access for trailers they will use the open area as needed.

Brian Hilvers and Kyle Hashbarger talked with the Commissioners Wehri, Schlumbohm and Brubaker about the EMA fund currently being in the red and increasing the county share that he receives. Over past few years the funding has fluctuated. The county shares from the past three years have been reviewed. In 2023 \$50,500 was received, in 2024 \$31,100 was received, in 2025 \$35,000 was received and now the fund is short. Brian proposed charging the villages and townships for some services to reimburse the EMA. Other counties charge per person. There is no state funding available anymore. Brian is trying to get as much grant funding as he can for the new building. There are changes to the EMPG and FEMA. FEMA could be going away completely. There is a meter he would like to purchase but his funding is gone. The additional money needed for the rest of the year is just for wages. The Commissioners want to know the amount that will be needed for the rest of the year to cover wages.

Commissioner Schlumbohm left the office.

Commissioners Wehri, Brubaker and Schlumbohm joined the joint county teleconference with Allen, Van Wert, Hancock, Auglaize, and Mercer to discuss the collection maintenance on joint county ditches. Putnam County ditches to collect with Allen County were approved also.

Melissa Trentman of AFLAC met with Commissioners Wehri and Brubaker and Kim Nordhaus to review the county's AFLAC account. Melissa has been managing this account for the county for a few years. There has been a wave of new employees who are enrolling with AFLAC lately. Each department is reached for open enrollment needs. Melissa reviewed the options that she offers for coverage accidental, disability, cancer policies. She does individual policies versus the group policy. The employees are using the policies and getting claims paid. The FSA accounts

are through Health Equity and is managed through AFLAC on behalf of the county. There are 36 employees enrolled in the FSA. There are not a lot changes. Some employees will just check during enrollment to make sure there were no changes to their coverage. There have not been many questions regarding AFLAC and their services but it is being used. This coverage is transferrable with employers if an employee changes jobs. The FSA renewal is automatic. The enrollment period is coming up in October sometime. Melissa does go to the other buildings to meet with employees for coverage needs.

Kim Nordhaus asked the Commissioners about an employee who has applied to retire through OPERS as of August 31, 2025 but wants to rehire back after retirement. That employee did talk to Commissioner Schlumbohm but he was referred to talk to Kim. The Commissioners have not discussed nor yet agreed to rehire this employee.

Mr. Brubaker moved to adjourn for the day,

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday, August 28, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes