

Minutes Tuesday, August 26, 2025

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, A request for permission to establish an appropriation line and revenue line for Fund 4133, ODOD Demolition Grant Fund to perform advance transactions has been received to give the ability to pay contractors for work that has been performed, until the reimbursement is received from the State.

now therefore be it

WHEREAS, It is deemed necessary to establish a revenue line and an appropriation line for said accounting purposes.

now therefore be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to create the following revenue line for Fund 4133 ODOD Demolition Grant Fund:

4133, Advance In

and be it further

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to create the following appropriation line for Fund 4133 ODOD Demolition Grant Fund:

4133, Advance Out

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 365

Mr. Wehri moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

1001-42-010-509000, Advances Out....\$ 96,809.83

(For ODOD Demo Grant)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the ODOD Demo Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
1001-42-010-509000, Advances Out	4133-11-010-420000, Advance In	\$ 96,809.83
(Advance needed for ODOD Demo Grant)		

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 4133, ODOD Demolition Grant

4133-40-010-503000, Demo Costs.....\$96,809.83

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 366

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 076, Sewer Dist #1

5076-66-010-503300, Contracts-Repairs..... \$ 19,505.02

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 367

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, August 19, 2025 was the date set for the opening of sealed bids for the lease of 1.3030 acres of farm land located at 6146 Road J, Ottawa.

and

WHEREAS, The following bids were received for the lease of 1.3030 acres located across from the Putnam County Airport in Blanchard Township:

Bidder.....Dan Kroeger, 5480 Rd 12, Ottawa, 45875

Bid Deposit.....Money Order for \$ 80.14

Bid Amount.....\$ 205.00 per acre ...total bid for 3 year contract is \$801.35

Bidder.....Bryan Maag, 9513 Rd 6-I, Leipsic, OH 45856

Bid deposit.....Cashier's check for \$93.00

Bid amount.....\$237.91 per acre....total bid for 3 year contract is \$930.00

now therefore, be it

RESOLVED, after review of the bids the Board of County Commissioners hereby award the bid for the lease of 1.303 acres of farmland located at 6146 Rd. J, Ottawa to Bryan Maag, 9513 Rd. 6-I, Leipsic, OH 45856.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, On August 19, 2025 the bid opening for the lease of County Farm land consisting of approximately 172.5 acres more or less.

and

WHEREAS, The following bids were received:

Bidder.....Keith Schulte 9926 St Rt 109, Ottawa, OH 45875

Bid deposit.....Cashier check for \$ 4,123.00

Amount per acre....\$ 239.00

Total contract for 3 years....\$ 123,682.50

Bidder.....Blanchard Valley Farms Charles Maag, 4857 Rd J-3, Leipsic, OH 45856

Bid deposit.....Cashier's check \$ 16,404.75

Amount per acre\$ 317.00

Total contract for 3 years...\$ 136,371.60

Bidder.....Tyler & Trevor Siefker, 13928 Rd. 11-J, Ottawa, OH 45875

Bid deposit.....Cashier check for \$ 13,791.38

Amount per acre\$ 266.50

Total contract for 3 years...\$ \$137,913.75

Bidder.....James Meyer, Rd. 7-L, Pandora, OH 45877

Bid deposit.....Cashier's check \$ 20,411.22

Amount per acre\$ 394.42

Total contract for 3 years...\$ 204,112.35

Bidder..... Matthew Wagner, 22565 St. Rt. 235, Ada, Ohio 45810

Bid deposit.....Cashier's check for \$14,996.12

Amount per acre.....\$298.78

Total contract for 3 years....\$149,961.15

now therefore, be it

RESOLVED, After a review of the bid, the Board of County Commissioners does hereby award the bid for the lease of the County Farm consisting of approximately 172.5 acres to James Meyer, 14683 Rd. 7-L, Pandora, Ohio 45877.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 369

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Bids for the cash renting of 15.647 acres of land more or less for three (3) years surrounding the Putnam County Airport and Serenity Living Care Center building were opened and tabled on the 19th day of August, 2025.

and

WHEREAS, The following bids were received:

Bidder.....Ken Verhoff, 23622 Rd. O, Cloverdale, OH 45827

Amount of bid.....\$ 188.00 per acre

Total contract for 3 years....\$8,824.92

Bid deposit.....money order in the amount of \$882.49

Bidder.....Dan Kroeger, 5480 Rd. 12. Ottawa, OH 45875

Amount of bid.....\$ 220.00 per acre

Total contract for 3 years....\$10,327.02

Bid deposit.....money order for \$ 1,032.71

Bidder.....Blanchard Valley Farms, 4857 Rd J-3, Leipsic, Ohio 45856

Amount of bid.....\$ 187.00 per acre

Total contract for 3 years.....\$8,777.97

Bid deposit.....cashier's check in the amount of \$877.79

now therefore, be it

RESOLVED, After a review of the bids, The Board of County Commissioners does hereby award the bid to the high bidder: Dan Kroeger, 5480 Rd. 12, Ottawa, Ohio 45875, in the amount of \$220.00 per acre.

and be it further

RESOLVED, Successful bidder will not be able to take possession of the farm ground until after contract agreement has been signed and the 2025 crops are harvested.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, On August 19, 2025 the bid opening for the lease of 2.067 acres of farm land located across the road from the closed Putnam County Landfill on Road H-11, Ottawa.

and

WHEREAS, The following bid was received for the lease of 2.067 acres located across from the closed Putnam County Landfill in Ottawa Township.

Bidder.....**Dan Kroeger, 5480 Rd. 12, Ottawa, Ohio 45875**

Bid deposit.....**Money Order for \$93.02**

Bid amount.....\$ 150.00 per acre....total bid for 3 year contract is \$ 930.15

now therefore, be it

RESOLVED, After a review of the bid, the Board of County Commissioners does hereby award the bid for the lease of 2.067 acres to Dan Kroeger, 5480 Rd. 12, Ottawa, Ohio 45875.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, This is the date set for the opening of sealed bids for the lease of 5.43 acres of farm land located along O-G Road, Ottawa.

and

WHEREAS, The following bid was received for the lease of 5.43 acres located along O-G Road, Ottawa Ohio.

Bidder.....**Dan Kroeger, 5480 Rd. 12, Ottawa, Ohio 45875**
Bid deposit.....**money order for \$358.38**
Bid amount.....\$ 220.00 per acre....total bid for 3 year contract is \$ 3,583.80

Bidder.....**Tyler & Trevor Siefker, 13928 Rd 11-J, Ottawa, Ohio 45875**
Bid deposit.....**Cashier's check for \$ 336.39**
Bid amount.....\$ 206.50 per acre....total bid for 3 year contract is \$ 3,368.89

Bidder.....**Peyton Kuhlman, 12372 Rd G-12, Ottawa, Ohio 45875**
Bid deposit.....**Money Order for \$302.18**
Bid amount.....\$ 185.50 per acre....total bid for 3 year contract is \$ 3,021.80

now therefore, be it

RESOLVED, After a review of the bid, the Board of County Commissioners does hereby award the bid for the lease of 5.43 acres to Dan Kroeger, 5480 Rd. 12, Ottawa, Ohio 45875.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 372

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, August 19, 2025 was the date set for the opening of sealed bids for the cash rent of 8.231 acres of deeded land along Putnam Parkway in Ottawa.

and

WHEREAS, The following bids were received:

Bidder.....Keith Schulte, 9926 St Rt 109, Ottawa, OH 45875
Bid deposit.....Cashiers check for \$182.00
Amount per acre.....\$221.00

Bidder.....Tyler & Trevor Siefker, 13928 Rd 11-J, Ottawa, OH 45875
Bid deposit.....Cashier's check for \$ 485.22
Amount per acre.....\$ 196.50

Bidder.....Dan Kroeger, 5480 Rd. 12, Ottawa, OH 45875
Bid deposit.....Money Order for \$ 543.25
Amount per acre.....\$ 220.00

Bidder.....Peyton Kuhlman, 12372 Rd.G-12, Ottawa, OH 45875
Bid deposit.....Money Order for \$ 507.44
Amount per acre.....\$ 205.50

now therefore, be it

RESOLVED, After a review of the bid, the Board of County Commissioners does hereby award the bid for the lease of land along Putnam Parkway consisting of approximately 8.231 acres to Keith Schulte, 9926 SR 109, Ottawa, Ohio 45877.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Then and Now Payments

Engineer to....Van Wert Fire Equipment for fire extinguisher inspections for \$ 1,017.00

Baughman Tile for tile for Rd 19 for \$1,262.35

Baughman Tile for tile for Rd 19 for \$ 600.65

EMS to.....Huggins Auto Parts for July vehicle maintenance for \$4,693.38

Mr. Wehri moved to approve the then and now payment requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

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Purchase Orders and Travel Requests

County General.... Purchase order to Putnam County CIC for land transfer fee \$ 500.00.
Purchase order to Van Wert Fire Equipment for annual maintenance and extinguisher inspections for county bldgs. \$ 341.50, O-G Road complex \$ 35.00 Ag Complex \$ 1,531.90.

Landfill Clos/ Mnt... Purchase order to Van Wert Fire Equipment for annual maintenance and extinguisher inspections for \$ 72.20

Dog & Kennel.....Travel request for Mike Schroth to attend the Board meeting in Erie County on Sept 3, 2025 no expenses listed.

EMA.....Travel request for Kyle Hashbarger to attend the Active shooter exercise development workshop in Dublin, OH on August 12, 2025 with expense for meals totaling \$45.00.

Sewer Dist #1.....Purchase order to Norwalk Concrete for repair & replace valve vault for Mohawk pump station for \$ 19,677.00.

CDBG.....Purchase order to Tri-County Roofing for Home Repair –Hardy for \$ 39,500.00.

EMS.....Purchase order to Great Lakes Billing Assoc for contractual billing services for July for \$ 4,931.77, Purchase order to Great Lakes Billing Assoc for contractual billing for \$ 80,648.55.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Purchase order Adjustments

Mr. moved to approve the purchase orders adjustments.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Kyle Stechschulte and Julie Niese met with Commissioners Wehri, Schlumbohm and Brubaker to discuss the sewer districts. Commissioner Schlumbohm said Pohl Road should have been transferred and for some reason was not. Sewer District #1 will not be ready to transfer as of yet. The maintenance on the pump stations were found to not being done and up to date. The county has been repairing the pump stations to get things working properly and more efficiently. The village has also found some infiltration issues on their side as well and have made repairs. There is debt service on the Sewer district #1 district that will need to be paid off before and other changes are made. The county and village want to work together to provide sewer services to the residents. The EPA is not yet enforcing that an operator of record be present for any entity providing sewer services. Kyle presented the maps showing the water sewer services provided to the residents from the village. There are residents getting village services who are not within the village. The map of the water line to Miller City was viewed. The maps of the other sewer districts were viewed as well. The village has many residents who would like to have village water services but are not incorporated into the village. The people who are not annexed in to the village, that is an issue. The village must have an agreement for the residents who are not incorporated and are creating an agreement that can be used for future services to be provided. The county is hoping to eventually in the future to turn over the sewer service to the Village of Ottawa since they are the current provider already taking the county out of the process, and having the village of Ottawa take over the billing as well. A fee schedule for the districts including those outside of the village was presented. The fees were explained based on where the residence is located and whether they are incorporated. The fees were explained as to what they will cover. The Village will have to make some expansion to the current facility if more customers are added they are also upgrading the facility as needed. They do have some issues getting rid of the sludge since the EPA has made some changes. Since the Commissioners have the approval for the annexations the village wanted the Commissioners to know what is being planned. The village is setting new policies for handling these situations.

The Village will be contacting Ottawa Township to present this plan to them as well. There have been taxing agreements done in the past between entities which could be used as examples. The village would require any new customers to annex, the residents who are outside of the village and are already getting the services would have a different rate and also have the opportunity to annex. Should Commissioner Schlumbohm come and talk to the Village Council about the Pohl Road transfer? The village is aware and have been setting up accounts. There needs to be 51% agreement to have an area to be annexed. There are some islands that are not annexed and there is legislation that says those will no longer be allowed, due to fire service. Kyle wanted to inform the Commissioners of the possible changes coming. Village has bid out the paving projects for Hickory & Walnut St. it has been awarded to Hohenbrink. A storm line will have to be installed along Main Street. Hickory will be repaved and the cross walk will be moved. The Village has received state funding for installing lighted crosswalks across Main St. There were some sites proposed for roundabouts and the funding needs to be secured. The new EMS building addition was discussed.

Troy Recker of Bockrath & Assoc called and talked to the Commissioners regarding the sewer district #1 and the list of directly benefitting residences of the storm sewer project. The costs to the residents were discussed. The original engineering costs from Bockrath & Assoc. were discussed. Those that gave easement were not going to be assessed. A few have changed ownership through the project as well.

Sherri Britsch, Recorder called to ask the Commissioners about accepting the quote to move the records from Access and terminating that contract. They said to request an extension for the quote from Access. The quote from Access to deliver here would be the best deal rather than having someone go to pick up the records. Sherri will request a new quote for moving the records.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday August 21, 2025 were reviewed and approved.

Commissioners Wehri, Schlumbohm and Brubaker attended the Hazard Mitigation Plan Update meeting at the Office of Public safety.

Mr. Brubaker moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker resumed session.

Phil Herzig of IMS met with Commissioners Wehri, Schlumbohm and Brubaker and Kyle Nemire, Auditor's office to discuss a new postage meter lease. The postage rates were discussed. A study of our mail pattern was done. The certified features were discussed and electronic tracking was discussed. Different scale features for the meter were discussed and whether they would be needed. The new cost for the meter would be \$334 per month billed quarterly. Some other features were discussed along with a service plan which includes 2 preventative visits per year. The new machine features and lease will be reviewed. The certified feature was reviewed and is included with lease.

Commissioner Schlumbohm left for the day.

Commissioners Brubaker and Wehri reviewed the Drug Free Workplace Policy with Cindy Landwehr and proposed some updates that will be reviewed by the Prosecutor for revision of the policy.

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Brubaker moved to approve the minutes as read from Tuesday, August 26, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent