

Minutes Thursday, July 3, 2025

Mr. Wehri moved to approve signing the Ohio Dept. of Rehabilitation and Correction, Community Corrections Grant Agreement Between Ohio Dept. of Rehabilitation and Correction, Division of Parole and Community Services and Putnam County Municipal Court Probation until June 30, 2027.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Mr. Brubaker moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

1001-42-010-509000, Advances Out....\$ 26,100.00

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the General Ditch Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
1001-42-010-509000,Advance Out,2018-20-290-420000, Advance In		\$ 26,100.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Community Corrections

From..2103-31-102-501100, Comm Corr	Compensation..to...2103-31-102-504000,Comm Corr Grant Supplies...
\$ 5,000.00	

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 275

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, The Putnam County Engineer requested and received sealed quotes for the PUT-CR Z Curve Improvement on the 26th day of June, 2025 at which time the quotes were opened and publicly read;

WHEREAS, the Putnam County Engineer's office sent a letter recommending that the contract for the PUT-CR Z Curve Improvement be awarded to Ward Construction Co., based on their total price read and unit prices submitted at the quote opening.

now therefore, be it

RESOLVED, that after review of quotes received by the Putnam County Engineer, the Board of County Commissioners does hereby award the contract for the PID 121912 PUT-CR Z Curve Improvement, to Ward Construction Co., based on their total price read and unit prices submitted at the quote opening on June 26, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Mr. Brubaker moved to approve a resolution authorizing the adoption of Uniform Guidance regarding project procurement for Putnam County on April 1, 2021.
And

WHEREAS, any purchases made by any Putnam County office must be in accordance with specific sections of Ohio Revised Code 307.86 if over \$50,000.00. And

WHEREAS, per recommendation from the Ohio Auditor of State's office this general guideline and procedure is needed for the County to comply with the requirements of the Uniform Guidance. And

WHEREAS, per additional recommendation from the Ohio Auditor of State's office there must be clear and accurate descriptions of the technical requirements for the material, product or service to be procured and identification of all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals. now therefore:

BE IT RESOLVED, The Board of Putnam County Commissioners hereby adopts the following language to be included on all bids, quotes or proposals over the amount of \$50,000.00.

“All bidders are required to file with his bid, either a bond for the full amount of the bid or a certified check, cashier’s check, or a letter of credit as per ORC 1305 equal to ten percent (10%) of the bid as a guaranty that said bidder will sign the contracts for the performance of the work and the furnishing of the materials bid upon, and will furnish such bonds to the County for the performance of the contract signed as required by law: said bonds must be drawn on a reliable company. Bonds shall be signed by an agent from a firm licensed to do business in the State of Ohio, Said firm shall also be shown. An incomplete bond shall cause bid forfeiture.

All contracts shall be signed and bonds perfected and returned within ten (10) working days of the commissioners’ awarding.

The successful bidder will be required to submit a “certificate of Liability insurance” with liability and property damage limits of \$1,000,000,000 or greater and “workers compensation insurance” before the contract with will award.

The Board of County Commissioners reserves the right to reject any or all bids.”
And be it further:

RESOLVED, The Board of Putnam County Commissioners requires that each time a bid, quote of proposal is requested a minimum of three (3) contractors, vendors or providers must sought.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Then and Now Payments

Landfill Clos/Mnt to Treasurer State of Ohio EPA for NPDES permit modification for \$ 300.00.

Mr. Wehri moved to approve the then and now payment requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

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Purchase Orders and Travel Requests

Mr. moved to approve the purchase orders and travel requests.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Exceptions: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Purchase order Adjustments

Mr. moved to approve the purchase orders adjustments.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

The business agenda was held with Commissioners Wehri and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday July 1, 2025 were reviewed and approved.

Kathy Miller stopped in and Commissioner Brubaker asked her about the structure of the Board of Elections office. The Commissioner have gotten questions from the public regarding the structure of the office. Tony Schroeder and Kurt Sahloff are the Republicans and Megan Clinton and Carla Tooman are the Democrats. Mr. Brubaker asked if there was a discrepancy in a vote how that is handled to have both parties represented in the decisions. Kathy did not know she has not had to deal with the since she has been there. The director and assistant cannot be of the same political party. Traditionally the director and deputy flip to keep the balance of the parties. Kathy was asked to take this position since she was in need of full-time employment. Kathy was a past Democratic board member. Kathy is now a senior administrator not assistant director. There has been some feedback on current staffing of the Board of Elections and the lack of balance of the parties. There is only one registered Republican employed as a deputy currently and she works all of the office hours. There are other subs that will come in and help in the office when both parties need to be represented. Kathy will get some clarification on the requirements and get back to the Commissioners.

Tim Schnipke stopped in to update the Commissioners on the stove at the event center. The change of two thermal couplers and now the stove is fixed. The pump on the Old 224 lift station was changed out, it looked as if it was an original pump. Pump A the hours are trended up instead of down so the pump will be serviced next week to see why. On the house lot on the corner of Sunset drive with the sewer issue it was found the phone company has cut through the sewer line. The gas tanks at the landfill were brought up at the Landfill inspection the unused tanks will be removed. Tim presented the hours that were worked by maintenance during the fair. Lee Construction will be starting on the brick work at the Annex soon. Leever Glass should be able to start their work in mid-August. There is sprinkler leak in the back of the county Garage. Vulcan will be coming to make the repair. The fair went well despite Monday being a rough day for electrical due to the heat. Saturday for the demolition was a big day and the demolition did not start on time. The metal siding on the backside of the Ag Complex will be started. The summer maintenance help has been power washing and mowing to fill his time. There should be a report next week from Wessler Engineering from the smoke test that was done. Not all of the water meters have been installed yet.

Mr. Wehri moved to adjourn

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Brubaker moved to approve the minutes as read from Thursday, July 3, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm abstain