

Minutes Tuesday, July 15, 2025

Mr. Schlumbohm moved the adoption of the following Resolution:
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 39,000.00

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Sewer District #1 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
1001-42-010-509000,Advances Out.....	5076-20-010-420000,Advance In	\$39,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Brubaker moved to approve signing an extension agreement for a jail physician at Putnam County Adult Detention Facility extending agreement until Feb 1, 2026.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1001-38-014-501100 County Employee Retirement Payout\$100,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved to approve signing the First Amendment to Water and Wastewater Infrastructure Program Grant Agreement to extend the term to December 31, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Then and Now Payments

E-911 to....Lima Radio Hospital for service call on Ops 3 radio for \$ 206.25.

Office of Public Safety to...Schnipke Tire for Tires for unit 70 for \$ 290.98.

ADAMHS Bd.to...Quill Corporation for supplies for \$ 66.83, Pathways Counseling for operating funds for \$ 188.20, Pathways Counseling for operating funds for \$ 859.97, Pathways Counseling for operating funds for \$ 6,764.11, Pathways Counseling for operating funds for \$ 26,200.22. Pathways Counseling for operating funds for \$ 16,770.90. CCFA for contract services for \$ 4,703.40, CCFA for contract services for \$ 2,176.20.

Clerk of Courts to.....Ross Sutherland for interpreter services for \$ 86.50

Juvenile/Probate Court....to Verizon for cell service May-June for \$ 208.77, NW Ohio Court Mediation Services for mediation program cost for \$ 777.77.

Mr. Brubaker moved to approve the then and now payment requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

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Purchase Orders and Travel Requests

Engineer.....Travel request for Michael Lenhart to attend the NHI Bridge Inspection Refresher training in Columbus, OH Dec 2-4, 2025 with expenses for lodging, meals, registration and parking totaling \$ 1,610.00.

Office of Public Safety....Purchase order to Howell Rescue Systems IN for prev. maint. on heavy rescue tools for \$ 1,020.00. Purchase order to Stryker Sales for LUCAS device for \$ 45,000.00, Purchase order to SHI International for 5 computers for squads for \$ 28,000.00.

Board of Elections.....purchase order to Ohio Secretary of State for return on unused grant funds for \$29,512.41. Purchase order to Ohio Assoc of Election Officials for registration fees for northwest regional meeting on 8/22/25 for \$ 50.00. Travel request for Karen Lammers and Kathy Miller to attend the northwest regional meeting in Marblehead, OH on August 22, 2025 with expenses for mileage, meals, registration and parking totaling \$ 186.20.

County General.....Blanket purchase order for Vehicle Repairs July-Dec \$800.00, Purchase order to Bohl Equipment for forklift repair for \$ 408.48.

Mr. Wehri moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Purchase order Adjustments

Landfill Clos/Mnt......additional \$110.13 needed for Cherry's Propane for annual service.

Demo Grant......additional \$ 45,795.66 for adjusting for grant closeout.

Mr. Wehri moved to approve the purchase orders adjustments.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker reviewed the bids for mowing at the landfill. The bids were reviewed and based on the items included in Croy's bid the Commissioners were in favor to award them the bid.

Commissioner Wehri led the Pledge of Allegiance with Commissioners Schlumbohm and Brubaker, Cindy Landwehr and Kelly Ward.

Kelly Ward from the Putnam County Library came in to update the Commissioners on happenings at the library. Kelly started with explaining the funding for the library and that they do not have an operating levy. The funding that is received from the state is based on population. Kelly explained the trust funds that they receive as well, some are for specific expenses and specific locations. The library funding is now a line item in the Governor's budget. The library funding is rather uncertain at this time and they may need to do a levy in the future. The library resources are available to everyone and are shared with all the other state libraries. Free passes for botanical gardens and certain zoos are available to be checked out at the library now also. Kelly is hoping to expand the options for these. The library will loan out metal detectors and yard games. Color our world is theme for summer reading this year. A bigfoot hunting event will be held. The new Pandora site has not opened yet. There are many free options for Putnam County residents. There is some state grant funding for helping older people with technology. Any books that a local author has written is at the library. The Commissioners brought up the law library. The county must provide access to the public. There is space at the library for a computer to provide this access. The Commissioners will have to determine the requirements for the availability of a law library. The library does not take old books; books can be recycled or sold at the annual book sale. Kelly invited the Commissioners to stop by the library and any of the locations. The Commissioners informed Kelly of the new Monarch facility that will be coming in next to them and the Educational Service Center.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday, July 10, 2025 were reviewed and approved.

Kurt Sahloff stopped in to ask about the Commissioners reviewed of the event center today. The BOE person is the one who certifies the sites for voting compliance. The Commissioners are meeting with a state person to confirm compliance on all aspects not just for voting. The BOE did already vote to move the voting to the event center and they have scheduled with the fair board. This location is moving from the YMCA. The Commissioners will let BOE know if they get any recommendations for changes today.

Commissioners Wehri, Schlumbohm and Brubaker reviewed the results from the SD#2 smoke & Dye test with Tim Schnipke. Some of the manholes had smoke venting out. The manholes were reviewed to make sure they are sealed properly. The report will be shared with the Village. There was a manhole missing which was buried under dirt. It was dug out and an extension can be added. Tim said Lee Construction is working on the exterior of the Annex building. The extra bricks will need to be washed or ground to match. An acid wash will be use to wash all the bricks, how will that effect the mortar joints? The bad brick is being ground out. The bricks facing the road should all match in the same color. Mid-August the windows should be ready to be replaced. Morlock has been contacted for an update on sealing all parking lots. The sewer line at Glandorf building is clogged again; it happens every two weeks. Tim will get with Gary Hermiller to get the line viewed by camera. The Village is sharing the expense for the SD#2 smoke & dye test and some of the manhole issues could be on their portion. There are some sewer cleanouts with rocks jammed in and those need to be fixed. Four homes did not have any vents. A few homes had too small of vents. The Old JFS storage building on Third St will be viewed for the amount of storage needed for the contract with a new storage facility. Tim brought up the new EMS building addition. Adding a pergola on the back of the new building, the cost of that would be a large increase in the building cost.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker resumed session.

Commissioners Wehri, Schlumbohm and Brubaker met with Kevin Niese, Austin Birkemeier and Kevin Wischmeyer, of Technicon Design Group, Steve Schroeder & Nike Wise of Touchstone met with Commissioners Wehri, Schlumbohm and Brubaker, Tim Schnipke, Brian Hilvers and Joe Burkhart. Kevin Niese asked about where they sit for the site. Commissioner Schlumbohm said that he is going to the Glandorf Council Meeting tonight and would like to take 8 floor & site plans and some renderings along and talk to them about the set back and possibly doing a variance to put the parking lot over the set back and that the county could have the prosecutor draw something up that the county would agree to pay for any repair if it would have to be dug up for any of those reasons. Commissioner Schlumbohm will pick them up from Kevin after they are done with the commissioner's next meeting. Kevin Wischmeyer asked about the digital sign email he sent out. He said he needs to know who is purchasing and installing the sign. Brian said he has reached out to Kahle Technologies and is waiting for a response back yet. Commissioner Schlumbohm said the county will take care of buying the sign directly and that the company can install it. Kevin W. said he will just make sure to have the base and utilities for it done up then and asked about an air compressor. Tim Schnipke said he gave the info to Hilvers but he will send it on to Kevin W. Kevin N. asked about the emails that went out about the gas line. Hilvers said they can run the line for the future so it is there, just put a line in a box on the wall and down the road he can get a hose for it since they currently have a grill with a propane tank that they will use first. Steve said he is currently working to have the estimate complete for July 28th and will have it issued to the commissioners and Technicon. Then he will give everyone a couple days to go over it all and then have a sit-down meeting to walk through all of it; scheduling that meeting for July 31st at 8:30. Steve then asked about the demo of the

house and commissioners said they will take care of that. Steve said they could possibly work with Bockraths to do the demo drawings on what lines to cap and remove, what to fill in with, etc.

Brian Hilvers requested an executive session to discuss an employee's personnel contract.

Mr. Schlumbohm moved to go into executive session at 1:39 pm to discuss an employee's personnel contract with Commissioners Schlumbohm, Wehri & Brubaker and Brian Hilvers.

Mr. Brubaker seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners went back on record at 1:58 pm.

No decisions were made.

Commissioners Schlumbohm, Brubaker and Wehri, Joe Burkhart and Tim Schnipke met with Shelly Burkhart from the state to review the ADA compliance at the event center.

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, July 15, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri absent Mr. Brubaker yes Mr. Schlumbohm yes