

Minutes Tuesday, July 1, 2025

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Office of Public Safety

From...5120-66-110-503301, Vehicle Replacement...to...5120-66-110-504100
Equipment.....\$80,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 149, Common Pleas Ct. Special Pro

149 EXP, Special Projects.....\$ 2,500.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 270

Mr. Wehri moved to approve the Statement of Cash from Revenue & Expense as of June 30, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 100, E-911/Communications

2100-32-240-501101, E-911 Non Union Comp.....\$25,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 271

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the Duane Lammers Single Ditch #998 project.

and

WHEREAS, The proposed project Commencing at an open ditch in the northwest intersection on County Road 16 and County Road L in Greensburg Township, Putnam County, Ohio: Thence downstream north along the west side of County Road 16 in Section 28 where said ditch turns northwesterly through Road 16-K and Township Road K to the junction of the Vitus Erhart Ditch #826 and there terminates.

now therefore, be it

RESOLVED, That the 29th day of July, 2025, at 11:00 a.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Ditch. Jrl. 7, Page 5

Mr. Brubaker moved to approve the Client Professional Services Agreement between the Putnam County Board of Commissioners and Kleinfelder Inc. for administration, engineering and architectural services for the CDBG Flexible target of Opportunity downtown Revitalization program for the Village of Leipsic.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Commissioner Brubaker moved the adoption of the following:

RESOLUTION

WHEREAS, qualification statements/proposals have been received by the Board of County Commissioners from professional planning, community development, economic development, and/or other qualified consulting firms to perform necessary functions for the development of a grant application, environmental review record, fair housing program, coordination and/or data entry on the OCEAN system and technical assistance for grant activities in connection with the PY2025 CDBG Community Development Programs (including the Allocation, Critical Infrastructure, CHIP, Neighborhood Revitalization, Residential Public Infrastructure, Economic Development (including but not limited to RLF), Flexible Grant and any/new programs announced by ODOD under the CDBG, HOME, and OHTF programs for PY2025 and PY2026; and,

WHEREAS, there were one proposal was submitted by Kleinfelder, Inc. before the deadline of June 20, 2025 at 4:00 p.m., as ordered by the Board; and,

WHEREAS, the proposal was reviewed and evaluated the proposal/statement as received and upon such, County Administrator Preston has recommended to the Board that Kleinfelder, Inc. be selected for services as mentioned as said firm meets the needs for the program.

THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Putnam County, Ohio, does hereby authorize Kleinfelder, Inc. to perform the professional services as mentioned above for the PY 2025 CDBG Community Program Flexible Grant; and,

BE IT FURTHER RESOLVED that a contract be drafted for these services with the Board being authorized to execute said contract after presentation and review.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Then and Now Payments

Office of Public Safety to Earth Networks for PCOPS mapping for \$ 1,216.08

County Airport...to Sarka Electric for repairs to airport lights for\$ 1,433.19

ADAMHS Bd.....to Pathways Counseling for NCE billboards for\$ 990.00, to Oho Sanitary Services for plumbing for\$ 1,138.00.

Board of D/D... to Ohio Sanitary Services for service call set and install new pump for \$ 8,252.00.

Mr. Wehri moved to approve the then and now payment requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

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Purchase Orders and Travel Requests

Office of Public Safety.....Blanket Purchase order for disposable care supplies for \$ 10,000.00. Purchase order to Michael Frey for CAMEO upkeep for \$ 1,686.00.

Clerk of Courts/IT....Travel request for Joe Burkhart, Susan Maag & Bev Niese to travel to Miami County Courthouse to view software on Jun 25, 2025 with expenses for mileage, meals & parking totaling \$ 110.00.

Capital Improvement.....Purchase order to JB Net for security equipment for Annex for \$ 10,575.00.

Veteran Service Commission.....Travel requests for Burnell Rau, Brian Siefker, Stan Oren and Dennis Hanneman to attend the OSAVSC Summer Conference in Dublin, OH from July 25-27, 2025 with expenses for mileage, lodging, meals, registration and other totaling \$ 2,603.56.

Dog & Kennel.....Blanket purchase order for Utilities/cellphone & supplies Jul-Dec for\$ 4,000.00, Purchase order to Putnam Co Engineer for fuel Jul—Dec for \$ 1500.00.

Mr. Brubaker moved to approve the purchase orders and travel requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

Purchase order Adjustments

HOME Funds.....Purchase order to Hilliard Craft for change order for on Lester increase by \$1,756.00.

Mr. Brubaker moved to approve the purchase orders adjustments.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Commissioners Wehri and Brubaker attended the Elected Officials meeting in the Lunch room hosted by Commissioner Wehri.

The business agenda was held with Commissioners Wehri and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday June 26, 2025 were reviewed and approved.

Commissioners Wehri and Brubaker attended the Board of Revision hearing in the Assembly Room.

Commissioners Wehri and Brubaker held the county budget hearing. The 2026 proposed expenses are \$14,395,197.00.

Brian Hilvers, Kyle Hashbarger and Joe Burkhart met with Commissioners Wehri and Brubaker to discuss some concerns regarding the new EMS building addition. Brian has talked to his crews to see what will be needed in the new building. The cabinets are a concern they are listed as built in, the cabinets that are wanted should not be included in the designing and not included in the bidding process. Four U office will install and assemble furniture free of charge it is included in the cost. John Schlumbohm was called to include him in on the conversation and let him know of the concern. Furniture was thought to be separate from the whole building. John agreed that the built-ins should be part of the building plans. Brian said Steve Schroeder of Touchstone told him that the loose furniture is part of the contract. Only the kitchen cabinets and built in cabinets should be included in the contract. Kitchen table and chairs should not be part of the building contract.

Bob Benroth dropped off the sale tax figures.

John agreed some things will not be included in the bidding and plans and that we will have final say on these items. The bedroom furniture should not be included in the bidding. The cabinetry will have to be determined if the finish carpenters need to install they will need to know to included that in their bid.

There is room between the wall and the bed for a night stand which is what is wanted for the staff. Touchstone is not willing to add shelves to take the place of the nightstand. Not everything will be able to be separated out due to the nature of the project. We should get final say on the project since we are paying the bills.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Commissioners Wehri and Commissioner Schlumbohm via teleconference held a meeting with Technicon and Touchstone, EMA Director Brian Hilvers, IT Director Joe Burkhart and Maintenance supervisor Tim Schnipke, Aaron Vorst and WD Miller. The interior designer was introduced Ashley Ramirez. The proposed plans that have been written were reviewed. Everyone should be on the same page for the plans and have everyone informed of how things will happen through the building process. The changes are easier on paper than when they are already built. Commissioner Schlumbohm requested a paper copy to view. Kevin Wischmeyer said he has a copy he can leave in our office. Kevin Wischmeyer also said he would like to go

through the plans with each department (Maintenance, IT and EMS) to confirm the most accurate information.

Village of Glandorf will be consulted on moving the utility easement.

The plans were reviewed and will be gone through more in depth with Mr. Hilvers to finalize for bidding. A red-light system will be installed in all the bedrooms. Mr. Schlumbohm left the call. Kevin Wischmeyer will setup a meeting at 2pm on Monday July 7 with Mr. Hilvers to go over the finalizing details. Mr. Hilvers said they preferred to have a gas range rather than electric range. And it could be a residential not commercial. The next meeting was set for July 15.

Mr. Wehri moved to approve the minutes as read from Tuesday, July 1, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent