

## **Putnam County Engineer's Concrete Driveway / Asphalt Approach Policy**

The policy only applies to **County** roadways. For driveways along Township roadways or State roadways, contact either the Township Trustees or ODOT's Putnam County Garage.

- Putnam County's standard amount of asphalt for an approach is six (6) tons. If an approach has been designed in a manner that requires more than 6 tons, then any asphalt above and beyond 6 tons is the landowner's responsibility and will be invoiced to the landowner.
- The approach must have a minimum thickness of four inches (4") of asphalt.
- The minimum distance off of the existing edge of the roadway's pavement is four (4) feet.
- The top of any new concrete must be no higher than the existing edge of the roadway's pavement. Keeping the concrete level with the existing roadway prevents damage to snow plow trucks.
- While the County may place the up to six (6) tons of asphalt for an approach as a service to the public, the landowner is responsible to maintain the asphalt between a concrete drive and the edge of roadway's pavement.
- In order for the concrete drive to properly cure, our crew will add the asphalt approach a month or more after the pour and when we can fit the work into our schedule.
- Owner/Contractor must complete and submit a driveway permit available on the Engineer's website: <https://putnamcountyohio.gov/permits/>

Putnam County Engineer  
Michael L. Lenhart, P.E., P.S.  
245 E. Main St. (2<sup>nd</sup> Floor of Courthouse)  
Ottawa, OH 45875  
Ph: 419-523-6931  
[michael.lenhart@putnamcountyohio.gov](mailto:michael.lenhart@putnamcountyohio.gov)  
8:30 AM – 4:30 PM

Putnam County Garage  
Michael L. Lenhart, P.E., P.S.  
304 E. Second St.  
Ottawa, OH 45875  
Ph: 419-523-6832  
7:00 AM – 3:30 PM (Winter)  
6:00 AM – 4:30 PM (Summer)

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