

## **Minutes Tuesday, May 20, 2025**

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners has received notification from the Ohio Department of Development that the county has been allocated the sum of \$150,000 in Community Development Block Grant (CDBG) funds for fiscal year 2025; and,

**WHEREAS**, The Board solicited projects for funding consideration; and,

**WHEREAS**, The Board received funding requests in the amount of \$120,000; and

**WHEREAS**, the Board set the date of May 12, 2025 to hold the Second Public Hearing for comment on the Board's proposed projects for FY 2025; and,

**WHEREAS**, The Board received no verbal or written comments concerning the proposed allocation of funds

now therefore, be it

**RESOLVED**, that the Board of County Commissioners of Putnam County, Ohio, does hereby authorize the submittal of an application to the Ohio Department of Development for fiscal year 2025 CDBG funding; and,

be it further,

**RESOLVED**, that the Board does authorize, a member of the Board of County Commissioners, to electronically submit the grant application, which was prepared by Angie McConnell, Loan & Grant Manager and Ben Martens, Community Grants Specialist, both with GLCAP.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 226

Mr. Wehri moved the adoption of the following Resolution:

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

Fund 001

For Board of Elections...

From...1001-30-190-501103, Comp Time Pay Off...to...1001-30-190-506101, Computer Fees...  
\$786.36

From...1001-30-190-501102, Judges & Clerks compensation...to...1001-30-190-506101, Computer Fees...\$74.54.

From...1001-30-190-501104, Part-Time Compensation.....to....1001-30-190-504001, Ballots & Absentee Env. .... \$900.00

From..1001-30-190-501100, BOE Emp. Compensation....to...1001-30-190-504001, Ballots & Absentee Env. .... \$2,600.00.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 227

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

1001-30-010-503302, Contract-Services.....\$20,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 228

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025. For Fund 001, APPR Real Prop

From...1001-30-021-501199, APPR. Real Prop Salaries...to.....1001-30-21-501100..., APPR Real Prop Homestead Salaries ..... \$194.40

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 229

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For Auditor

1001-30-020-506100, Vendor License Fees.....\$300.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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### **Then and Now Payments**

#### **Airport Operations to**

Culligan for water services at airport for \$283.65

Mr. Wehri moved to approve the then and now payment requests..

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri no Mr. Brubaker no Mr. Schlumbohm no

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### **Purchase Orders and Travel Requests**

**Dog & Kennel**.....Purchase order to Put Co Agricultural Society for 1<sup>st</sup> qtr electric & sewer for \$ 626.92.

**Job & Family Services**....Blanket purchase order for PRC Relief for \$ 10,000.00, Blanket purchase order for Medical transportation for \$ 10,000.00.

**County General**.....Purchase order to Gary's Repair for 2 grass flap mower attachments for \$ 850.00. Blanket purchase order for paper for \$400.00.

**Capital Improvement**....Purchase order to Securitas for replacing door & utility controls PLCs and access controls at Jail for \$ 35,000.00

**Office of Public Safety**.....Purchase order to Bound Tree for CPR mannequins for \$800.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri no Mr. Brubaker no Mr. Schlumbohm no

## **Purchase order Adjustments**

**Solid Waste Dist. Disp Fees...**Increase purchase order to ERG Environmental Services for additional needed for weighed items collected for Recycle Day by \$ 4,500.00.

**Board of Elections.....**Increase purchase order for blanket travel to cover 6 employees for conference by \$2,000.00.

Mr. Wehri moved to approve the purchase orders adjustments.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday, May 15, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Maintenance Tim Schnipke stopped in to let Commissioners Schlumbohm, Brubaker & Wehri know an update with the manhole leak in SD #1 by Nelsons. The pond goes down; the leak goes down also. Tim said Tony Niese with Nelsons said that the pond isn't done and they are going to work on the east side yet and it will get lined with fabric and stone. He meets with him at 2:00. The commissioners have a different meeting at that same time so John will go with Tim to that meeting and let the other two meet with Greg. Tim said the pond water is leaking into our stone casing. Manholes #s 6 & 7 have infiltration but 5 seems to be ok. The grout deteriorated in the manholes. They grabbed Friday's numbers from the pumps and will update and they check the numbers every Friday. Thursday at 10am Advanced Rehab will come in and check the manholes out. Nelson Addition was done in 2007 and he is surprised that it didn't hold up longer. Dave from Advanced Rehab said they can go right in manhole and will seal with a 10-year guarantee. Tim Schnipke and Commissioner Schlumbohm said we eventually will need to line all those manholes too. Tim has counted 9 manholes and said the village tested water to make sure it wasn't a water line leaking and it wasn't which was good for them. Tim said the county auction went well and there was a limited pile left. Anything that didn't get bought, they are taking to the dump.

The Commissioners recited the Pledge of Allegiance with Alaina Siefker, Asst. Clerk.

EMA Brian Hilvers, Kyle Hashbarger, & Nancy Erhart, Maintenance Tim Schnipke, and IT Joe Burkhart met with Commissioners Schlumbohm, Brubaker & Wehri to discuss the addition of the new building. Brian has some locks that are not working with the key fobs and they can't get parts anymore so he wants to know if they can start tying some new key fobs for some existing doors to the new system they will be getting in for the new addition. He wants his office, Kyle's and Nancy's offices to have a fob too. Joe Burkhart said they are not sure who will be doing it, he is still researching companies. John Schlumbohm said that they want IT to look into the company some more first. Tim S. said they could purchase a couple for the temporary need and then when EMA is done with them, they will put on the Ag Building when they are done with them. That way they can temporarily lock a couple doors that need to be. Brian asked if with the new system, they will need new doors. John said they are out a month or two out from

finding that out for sure. Tim S. said it usually just takes new hardware or a jam being altered. Brian asked when Technicon calls him, how much say does he have. John said if it is altering the price, they prefer the commissioners to be in that discussion. Brian said there is a water saving grant that he is going to try to apply for to put in water bottle filling stations and dishwasher, etc. Brian asked if decisions have been made with Enterprise for vehicles. John said they are not done with that yet and the Enterprise guy was meeting with Engineer recently. Brian said he is looking to replace some vehicles next year. He also said Kyle will be sending something over requesting a title 6 policy that needs to be in place by a resolution. He has a template and will send that over when he has it ready. This is for ODOT. They have certain policies they want in place to do grants for vehicles and EMA applied last year and didn't get any but will possibly be getting 2 from that this year. Brian said they had a HAZMAT meeting last week and will have about 14 new members to join and they are starting from scratch since they haven't had a HAZMAT team in several years. They will be joining Allen Co. since they can get grants and will help supplement equipment and eventually, they will need a resolution to do a joint hazmat team. Brian is trying to figure out compensation for that. Brian said they are having an issue with volunteers on the east side of the county so he went to Pandora's council meeting. They have several volunteers that haven't done calls in 5 years and they would like to keep that squad open. He will be continuing to talk to other areas also about volunteers. Brian said he wants to talk to Tim S about putting a TV and a fold down desk in the trailer. Brian asked if the commissioners know any more info on the sales tax. He is wanting to work on the budget. John said this would be a conversation for late summer as the budget gets more refined and we would want to have the Auditor involved in that discussion. Brian asked about a county text service. They already have some Code Red services but maybe there is another company that would offer just one location for all the services. Brad said 911 pays for the current code red services and if there is a different outlet, those funds could go toward that new one if they change. John told him they are having a meeting with Greg Luersman and maybe that system is something that could incorporate all of this too.

The business agenda was held with Commissioners Schlumbohm, Brubaker & Wehri and Alaina Siefker, Asst. Clerk.

JFS Director John Folk met with Commissioners Schlumbohm, Brubaker & Wehri to discuss JFS updates. A Facebook page is in the works. John asked about Build Putnam and if they utilize it. They are aware of it but do not put money towards it. They use Ohio Means Jobs that is with Indeed. New hires that are on the table of organization do not need to be approved by the Commissioners. Beth Coleson is going to Assistant Director and Barb Fortman is going to go to Supervisor in Child Support Enforcement. A case worker left a while ago and the position was not going to be filled but the need is there so they are hiring Betsy Peoples for the position. Account Clerk position is now filled by Courtney Brandt. Employee evaluations are still being worked on and he hopes to have something for the next meeting. May is Fraud Awareness month. Billboards have been purchased and shirts for the staff are being bought so clients see the logo and may ask for information. Clientele fraud needs to be developed more in the agency; reports are provided by the state to see if clients are reporting income as they should to help try to catch any fraud that may need to be addressed. 80% of the reports are supposed to be checked and Putnam wants to be above that. They are working with a new company on a time keeping system for accountability and should make payroll easier for everyone. John Folk passed out a 2025 1<sup>st</sup> Quarter Service Report that he went over. They are still working on items to be tracked. They are doing it quarterly and at end of year. He said if the commissioners

think of something else to add to it, to let him know. The report gives numbers of those in the different programs they offer and amounts being paid. He wants to do a six-month agency report on things he has found since he has been in there and what they have changed or not changed, etc.

The minutes from Thursday, May 15, 2025 were reviewed and approved.

Mr. Wehri moved to adjourn for lunch.

Mr. Brubaker seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Schlumbohm, Wehri, and Brubaker resumed session.

Commissioner Schlumbohm went with Tim Schnipke to the Nelsons Mfg. meeting at Nelsons.

Greg Luersman with the Auditor's Office met with Commissioners Schlumbohm, Wehri and Brubaker to discuss TextMyGov for community engagement. They can do a mass text out to constituents. It also allows the public to be able to text in and it will have prompts on what they are trying to do and an email would go out to the department that needs to look into helping that person. For an example, if someone finds road damage and has a picture of it, that would get sent to the Engineer. Greg asked if the commissioners would like to learn more information on this company's abilities. He said weather and emergencies are other options too. Greg said Brian Hilvers let him know he is looking into perimeter map as another option too. The TextMyGov offers similar options to the one Brian found. Brad said we will need to get a group of people and put a committee together for it to research the options, cost and then whatever is decided on, to help with the push out to the public. Snow levels, road closures, weather, dog tag notice reminders, programs like Homestead exemptions, Health Dept. items, voting, county events like Recycle Day or County Auction along with many other ideas that it could be utilized for. Greg said this company does provide marketing info and widgets for websites and Montgomery Auditor's Office uses the TextMyGov. Alaina mentioned the elected officials meeting coming up in June, maybe they can discuss getting a group together and Brad said he is taking care of that meeting so he will discuss that with those that are there.

Commissioner Schlumbohm left for the day.

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, May 20, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

