

Minutes Tuesday, April 29, 2025

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, the position of Putnam County Job and Family Services Assistant Director was posted and advertised,

and

WHEREAS, The Director of Putnam County Job and Family Services gave careful consideration to the resumes that were received and that after interviewing what were considered to be the top applicants for the Putnam County Assistant Director's position has recommended Beth Coleson for the position,

now therefore be it,

RESOLVED, That after careful review and study, this Commission does appoint Mrs. Beth Coleson, Ottawa, Ohio, as Putnam County Job and Family Services Assistant Director,

and be it further,

RESOLVED, That Mrs. Coleson will commence effective Monday, April, 28, 2025 on a full-time basis and will be compensated according to the wage scale of the Putnam County Job and Family Services,

and be it further,

RESOLVED, That Mrs. Coleson will serve at the pleasure of the Putnam County Board of Commissioners.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 192

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners set the date of April 14, 2025 for the submission of proposals for the new EMS building addition construction manager at risk.

and

WHEREAS, The proposals received were as follows:

Contractor

Proposal-Total Price

Alexander & Bebout

\$ 476,200.00

Weigand Construction	\$ 474,945.50
Touchstone CPM	\$ 390,296.17

now therefore, be it

RESOLVED, After a review of the proposals, the Board of County Commissioners' does hereby award the contracted service to Touchstone CPM based on their proposal in an amount of \$390,296.17.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 193

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Office of Public Safety

From...5120-66-110-505000, Vehicle Replacement...to...5120-68-110-506002 Cost Allocation.....\$ 16,424.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 194

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 081, EMA

2081-32-110-506000, EMA Other Expenses.....\$6,136.66

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 195

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For E-911 Communications

From..2100-32-240-503301, Software Maintenance.....to....2100-32-240-503002 0-1-1 Cost Allocation Plan... ..\$ 20,000.00

From...2100-32-240-502300, 9-1-1- Fringes.....to.....2100-32-240-502200, Workers Comp... ..\$ 4,021.63

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 196

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Veterans Service Commission

From...1001-35-150-50110, Salary Board Members.....to....1001-35-150-502200, Workers Comp..... ... \$4,600.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 197

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001

For Board of Elections

1001-30-190-504000, Supplies.....	\$ 3,000.00
1001-30-190-504100, Equipment.....	\$ 13,000.00
1001-30-190-501102, Judges & Clerk Salary.....	\$ 10,000.00
1001-30-190-501103, Comp Time Pay off.....	\$ 3,500.00
1001-30-190-501104, PT Employee Compensation...	\$ 3,000.00
1001-30-190-503600, Rentals.....	\$ 200.00
1001-30-190-506101, Computer Fees,.....	\$ 3,000.00
1001-30-190-504001, Ballots & Absentee Envelopes.....	\$ 30,382.86

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 198

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For EMA

From...2081-32-110-502000, OPERS....to....2081-32-110-502200, Workers
Comp.....\$ 486.45

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 199

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Community Corrections

From..2103-31-102-502000, Comm Corr OPERS..to...2103-31-102-502200,Comm Corr Workers Comp...\$ 620.38

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 200

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

Fund 151 – PSI Grant

From... 2151-31-060-501100, Employee Compensation.....to.....2151-31-060-502200, Workers Comp.....\$390.70

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 201

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Law Library

From...2054-31-060-502300, Hospitalization.....to....2054-31-060-502200, Workers Comp.....\$ 62.23

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 202

Then and Now Payments

CDBG to

Bockrath & Assoc for engineering for Allocation 23 Put CO Historical museum ADA Improvements for \$ 11,658.75.

County General to

CORSA for 2025/2026 program costs for \$ 229,720.00

Village Hardware for Inv 296775-Annual tool sale for \$ 2,499.30

Office of Public Safety to

Fast Signs for new squad graphics design fee for \$ 7,422.35

E-911 to

Traffic Stop Uniform Supply for belt for new dispatcher for \$ 43.50.

Mr. Brubaker moved to approve the then and now payment requests..

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Comm. Jrl. 121, Page 203

Purchase Orders and Travel Requests

Sewer Dist #1....Blanket Purchase order for Misc expenses for \$ 50.00

Airport Operations....purchase order to State of Ohio UST for 2025 renewal for 2 fuel tanks for \$ 1,100.00.

Capital Improvement.....Purchase order to Randy Frey Painting for painting at the Sheriff's office for \$ 6,500.00.

Job & Family Services....Purchase order to Put Co Commissioners for cost allocation for \$74,300.00.
Travel requests for John Folk, Anna Swanger, Beth Coleson, Tami Yount, Judy Solomon, Brooke Schnipke to attend the 2025 ODJFSDA Annual Training in Columbus, OH on May 7-9, 2025 with expenses for lodging, meals, parking, and registration totaling \$ 4,109.41.

Dog & Kennel.....Purchase order to Put Co Commissioners for cost allocation for \$ 5,761.00.

CSEA.....Purchase order to Put Co Commissioners for cost allocation for \$ 7,721.00

WIA.....Purchase order to Put Co Commissioners for cost allocation for \$ 1,172.00

County General....Purchase order to Schnipke Bros Tires for 4 lawnmower trailer tires for \$ 475.00.

Mr. Brubaker moved to approve the purchase orders and travel requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Purchase order Adjustments

County General....additional needed for Lima Security for replacing existing card access controls at O-G Road bldg. for \$ 1,073.00.

Mr. Schlumbohm moved to approve the purchase orders adjustments.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Commissioner Schlumbohm led the Pledge of Allegiance with Commissioners Wehri and Brubaker and Cindy Landwehr, Clerk.

The business agenda was held with Commissioners Schlumbohm, Brubaker & Wehri and Cindy Landwehr, Clerk.

The minutes from Thursday, April 24, 2025 were reviewed and approved.

Commissioners Schlumbohm, Brubaker and Wehri, Maintenance Tim Schnipke and Public Safety Director Brian Hilvers met with Brent Stechschulte, Nathan Neuenschwander, Ross Siefker, Mike Baxter, Steve Schroeder, Jake Miller from Tuttle/Touchstone and Kevin Niese, Kevin Wischmeyer, Stechschulte from Technicon to discuss the EMS building new addition. Baxter will be the project executive. Information was passed out to all attendees, the staffing plan was introduced. Majority of the Tuttle/Touchstone staff are Putnam County residents. Steve Schroeder is project manager. Nathan explained that Touchstone is the construction management division of Tuttle Services. Steve Schroeder identified the relationships and customer service that will be provided on the project. Brent Stechschulte explained the preconstruction phase, it is important that the drawings are correct. Alternate bidding was explained along with guaranteed maximum price. The subcontractors will be prequalified and reviewed for the project. The bid categories will be setup. Jake Miller covered the bidding process and RFI (request for information). The list of recommended bidders will be submitted to the Commissioners. If Tuttle would bid on any aspect of the project their bid would be submitted prior to any other bidder. A bond will be submitted by Touchstone to cover the contractors, additional bonds would be required on a case-by-case basis depending on project. Moving into the construction phase the urgency will continue to keep things on track and moving forward. The materials will be purchased as soon as possible to not create delays. Safety, of the project will be coordinated for all entities involved. Quality control, make sure things get done correctly the first time to save money on redos. Perform capabilities, Tuttle can supplement to keep the project on schedule if one of the subs cannot perform. Ross Siefker will be the site superintendant, he will be on site every day. The issues of a helipad and emergency vehicles add to the safety aspect of this project. The job site will be clean to help keep it safe. The building will remain operational so the construction crew will stay out of the way for daily operations. Staging for deliveries can be coordinated so to not obstruct the roads for emergency vehicles or school buses. The budget is set and will be adhered to hence the need to purchase materials soon to ensure best prices and availability. This project is a great asset to the

community. There are many ways to get this building built but they hope to provide the best most efficient and cost-effective way to the county. The Commissioners informed them that they were awarded the bid this morning during the agenda. Design meeting schedule has not been set up yet, Touchstone would like to be involved in those meetings. The meetings so far have been high level. It was suggested to have one commissioner designated to attend meetings to facilitate a more flexible meeting schedule. Commissioner Brubaker suggested that be Commissioner Schlumbohm. This will be the county's first experience with construction management for a project.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri and Brubaker resumed session.

Commissioners Wehri and Brubaker viewed the Ag Complex building with Tim Schnipke and were shown all the warehouse rental spaces.

Cindy Landwehr, Clerk reviewed the county leases with Commissioners Wehri and Brubaker the projected revenue was reviewed for 2026 budget planning. The farm leases and the Home Care & Hospice lease are up for renewal or rebidding this year.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, April 29, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker absent Mr. Schlumbohm yes