

**Minutes Tuesday, March 18, 2025**

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2025:

For County General

Fund 001, Clerk of Courts

From...1001-31-090-502300, Clerk of Courts Hospitalization.....to 1001-31-090-502100, Clerk of Courts Medicare...\$2,008.00

From... 1001-31-031-502300, Muni Court Hospitalization...to... 1001-31-100-502100, Muni Court Medicare...\$1,780.00

Fund 052, Title Admin

From... 1052-31-090-502300, Title Dept. Hospitalization..to... 1052-31-090-502100, Title Admin Medicare, ..\$1,527.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 121

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, Municipal Court

2 M 5, State Reimburse Indigent ...\$ 5,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 122

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Auditor...

From...1001-30-020-502300, Auditor Hospitalization....to 1001-30-020-502100, Auditor Medicare..\$2,385.40

From.. 1001-30-021-5023000, Real Property Hospitalization...to... 1001-30-021-502100, Real Property Medicare...\$622.39

From... 1001-30-024-502300, Conveyance Hospitalization..to... 1001-30-024-502100, Conveyance Medicare, ..\$120.40

From...1001-30-022-502300, Budget Commission Hosp..to..1001-30-022-502100, Budget Comm Medicare \$ 56.00

From...1001-30-023-502300,GAAP Hospitalization..to..1001-30-023-502100, GAAP Medicare.\$ 161.00

From...1001-30-025-502300,Data Processing Hosp..to...1001-30-025-502100, Data Processing Medicare..\$898.66

From...2014-30-020-502300. Real Estate Hosp.....to...2014-30-020-502100, Real Estate Medicare..\$ 3,111.67

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 123

Mr. Schlumbohm moved to approve the Chairman signing the Youth Subsidy Amendment Form.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

Fund 138, Landfill Closure Maintenance

From.. 4138-30-010-502300, Fringes.....to..... 4138-30-010-502100, Medicare.....\$ 639.16

Fund 113, Put Co Water/Sewer

From, 5113-65-010-502300, Fringes.....to..... 5113-65-010-502100, Medicare.....\$ 5.51

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 124

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, The Putnam County Engineer advertised for said bids for Bituminous materials and received said bids on the 13<sup>th</sup> day of March, 2025 at which time the bids were opened, publicly read, and tabled for further study,

**WHEREAS**, the Putnam County Engineer, Mike Lenhart sent a letter recommending that the contract for 2025's bituminous materials be awarded as follows:

<u>Material</u>	<u>Unit Price Type</u>	<u>Vendor</u>
HFRS 2P	Pick-Up & Delivery	K-Tech Specialty Coatings, Inc.
MWS 90	Pick-Up & Delivery	Asphalt Materials, Inc.
SS1H-Diluted (Fog Seal)	Pick-Up & Delivery	Asphalt Materials, Inc.

now therefore, be it

**RESOLVED**, That after review of bids received by the Putnam County Engineer, the Board of County Commissioners, based on the unit price bids read at the bid opening on March 13, 2025, does hereby award the contract for the 2025 Bituminous materials, as outlined above, to Asphalt Materials, Inc. (940 N. Wynn Rd., Oregon, OH 43616) and to K-Tech Specialty Coatings, Inc. (P.O. Box 428, Ashley, IN 46705).

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 125

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2025.

For Sheriff/Jail

From..... 1001-32-120-502300, Jail Hospitalization.....to.....1001-32-120-502100, Jail Medicare.....\$21,056.94

From..... 1001-32-130-502300, Sheriff Hospitalization.....to.....1001-32-130-502100, Sheriff Medicare.....\$ 60,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 126

**Then/Now Purchase orders**

**E-911**.....purchase order 49012, 49013

**County General**.....purchase orders 48982, 48983

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Comm. Jrl. 121, Page 127

**Purchase Orders and Travel Requests**

**IT**....Travel request for Joe Burkhardt to attend a meeting at Apollo in Lima on March 12, 2025 no expenses listed.

**Sheriff**.....Travel request for Greg Westrick to attend CPT courses in Perrysburg with purchase order for meals and other totaling \$ 114.00.

**Board of Elections**....Blanket purchase order 2<sup>nd</sup> qtr. travel for \$ 3000.00, Blanket purchase order 2<sup>nd</sup> qtr. advertising for \$ 500.00, Blanket purchase order for May 6 election judges & clerks compensation for \$ 12,000.00, Blanket purchase order rentals for May 6 election for \$ 200.00, Blanket purchase order for May 6 computer fees for \$ 3,000.00, Blanket purchase order for ballot & absentee envelopes for May 6 election for \$ 15,000.00, Blanket purchase order for 2<sup>nd</sup> qtr. dues & registration for \$ 3,500.00, Blanket purchase order 2<sup>nd</sup> qtr. service agreements for \$ 10,000.00. Blanket purchase order for 2<sup>nd</sup> qtr. supplies for \$ 3,000.00.

**Clerk of Courts.....**Travel request for Kim Redman to attend the OAMCCC Spring Conference in Columbus, OH on May 20-23, 2025 with expenses for mileage, lodging, meals and registration totaling \$ 840.00.

**Commissioners.....**Travel request for Brad Brubaker to attend the CEBCO annual meeting in Columbus on Apr 4, 2025, no expense listed.

Mr. Wehri moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Mr. Brubaker opened the meeting with leading the Pledge of Allegiance with Commissioners Schlumbohm and Wehri, Cindy Landwehr and Alaina Siefker.

Commissioners Brubaker, Schlumbohm and Wehri held a discussion on Judge Borer's budget request from last Tuesday. The Commissioners did agree with the fact that the Judge does need to hire an additional probation officer. As for the technology updates those can be decided when the outcome of the grant request is known. Putting all the courts in the same software (Courtview) would make sense, the cost would have to be reviewed. The judge requested \$51,000 total for all his needs; juvenile was \$42,000 probate was \$9,000.

JFS Director John Folk met with Commissioners Brubaker, Schlumbohm and Wehri to discuss agency updates.

Mr. Schlumbohm moved to go into executive session with Commissioners Brubaker and Wehri and John Folk to discuss employee compensation and employee appointments

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

The Commissioners went back on record at 9:39am, no decisions were made.

Mr. Folk had a question about a family services planning committee. This plan can be developed by a committee or by advertising. There are services available through the Family and Children First Council and he can consult with them to see what is available and gather the information needed to complete the plan. Mr. Folk brought up the auction. There is a storage unit that contains equipment and tools for the work program. The work program is not currently active. Does the work program need to be reactivated is it needed in the community? Should he keep the tools and equipment or put it on the auction? The work program is for the people who get assistance and must have work hours to qualify for that assistance. There is no funding for the work program currently. The Workforce Investment program must change on the state level, there is a youth work program that is funded. CCMEP provides the funding for a youth work program. They could work with the schools and assist them with the summer help they need. This program helps the kids to get job experience and build a resume. The kids that are in the program will be compensated and evaluated and could be removed from the program if they are not performing at the job. Mr. Folk would like to build the program here if there is need for it. Mr. Folk may clean out the storage unit and if some other county offices can use the items, they will have an opportunity to acquire these items through the auction prep process. This will hopefully eliminate the additional cost of rental the storage unit. Commissioner Brubaker asked for a list of

vehicles and fuel usage report for each vehicle from JFS. The Ohio Means Jobs is asking about hours of work and office use while the JFS is not open. For Fridays there is an issue since the agency closes at noon on Fridays. They could move to a different county. As long as the agency is open they have access to office space.

The business agenda was held with Commissioners Schlumbohm, Wehri, and Brubaker, and Cindy Landwehr, Clerk.

The minutes from Thursday, March 13, 2025 were reviewed and approved.

Chris Sosebee and Jacob Deible of Weigand Construction stopped in to ask the Commissioners some questions about the RFP submission. They are asking how the Commissioners want the responses. Is there any more information that can be shared regarding the RFP? The Commissioners are learning as they go with this process. And Technicon Design Group can be consulted. The schedule can be submitted and the Commissioners will consider with the price. There is no deadline date for funding for the project. Weigand is also working with Technicon Design Group for their own project.

Tim Schnipke stopped in to update the Commissioners that there are people working at the Event Center. A proposal for the remediation of the Event Center's wet insulation has not been submitted yet. The Commissioners informed Tim of the cleaning out of the JFS storage unit. The storage in the garage at O-G road is from Home Health & Hospice.

Commissioners Brubaker, Schlumbohm and Wehri went to review the Annex building for a security assessment.

Mr. Brubaker moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri, Schlumbohm and Brubaker resumed session.

Commissioners Schlumbohm, Brubaker and Wehri went to the public hearing in the Courthouse Assembly Room on Planning Commissions regulations for battery storage facilities.

Bob Benroth stopped in to ask the Commissioners about attending the Northwest District Auditors meeting that he is hosting next Friday March 28 at the Leipsic Community Center. Sheriff Siefker will be giving a presentation.

Commissioner Schlumbohm left for the day at 3:10pm

Bob explained the landfill bond and the landfill assessment collection to new Commissioners Wehri and Brubaker. Bob also explained other fees charged by the county and how much revenue from those fees that county gets to keep and how it is distributed. The PILOT payments for the solar farms were also explained.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as written

Mr. Wehri seconded the motion.

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, March 18, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes