

Minutes Tuesday, January 28, 2025

Mr. Brubaker moved to approve the 2024 County Highway Mileage Certification for Putnam County of 329.813 miles of public roads to maintain.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 43

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, Mrs. Suzy Wischmeyer did submit her resignation from the position of Putnam County Job & Family Services Director and her last day was December 31, 2024.

and

WHEREAS, the position of Putnam County Job & Family Services Director was posted and advertised.

and

WHEREAS, The Board gave careful consideration to the resumes that were received and that after interviewing what were considered to be the top applicants for the Putnam County Director's position,

now therefore be it,

RESOLVED, That after careful review and study, this Commission does appoint Mr. John Folk, St. Mary's, Ohio 45885, finding that he has the education, communication skills, ability to interact and varied experience at state level to make him the most qualified candidate as Putnam County Job & Family Services Director.

and be it further,

RESOLVED, That Mr. Folk will commence effective Monday, February 10, 2025 on a full time basis and will be compensated with an annual salary of Ninety-nine Thousand Eight Hundred Forty Dollars (\$99,840).

and be it further,

RESOLVED, that after a year of employment the compensation will be renegotiated.

and be it further,

RESOLVED, That Mr. Folk will serve at the pleasure of the Putnam County Board of Commissioners.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 44

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant

159 AO, Advance Out.....\$ 133.58

and be it

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the County General Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
159 AO, Advance Out (Repay County General for Advances on Dec '24)	A 25A, Advance In	\$133.58

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 45

Mr. Brubaker moved the adoption of the following Resolution:

WHEREAS, the Putnam County Engineer has deemed it necessary to advertise for sealed bids for bituminous materials for 2025;

now therefore, be it

RESOLVED, the Board of County Commissioners will now receive sealed bids for bituminous materials on Thursday, March 13, 2025, at 10:30 AM.

and be it further

RESOLVED, Specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m., Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured.

and be it further

RESOLVED, the Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 46

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 17A, Contingencies.....\$ 4,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 47

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q, 27, Contracts-Services.....\$ 40,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 48

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 032, Loc. Emerg. Planning Comm

32 MI, Miscellaneous.....\$ 15,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 49

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2

Q 42, Other expenses\$8,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 50

Then/Now Purchase orders

County General.....Purchase order 48888

Sheriff.....Purchase order 48479

County Airport.....Purchase order 48730

Mr. Wehri moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Comm. Jrl. 121, Page 51

Purchase Orders and Travel Requests

County General.....Purchase order to Archive Social for 2025 social media archiving for Health Dept., Home Health, PCOPS, Solid Waste & Soil & Water for \$ 7,547.40. Purchase order to Water Equipment Co for courthouse backflow preventer for \$838.44. Travel request for Tim Schnipke to attend HPS Meeting in Middleville MI on Jan 24, 2025 no expenses listed. Purchase order to AWHR for 2025 monthly service for \$ 270.00. Purchase order to Bell Auto Supply for batteries for the floor scrubber for \$ 768.96. Purchase order to Earth Safe Chemicals for boiler water treatment for \$ 1,400.00.

Solid Waste Dist. Disp. Fees.....Purchase order to Put Co Commissioners for 2025 social media archiving for \$1,018.90.

General Ditch.....Purchase order to Fenson Contracting for extra needed for Duane Lammers Dt # 997 for \$15,000.00.

E-911.....Travel request for Todd Worchuck and Abbot Carder to attend the Central Square/Engage conference in Kissimmee, FL on April 27-30, 2025 with purchase order for expenses for flights, lodging, meals, registration, parking and other totaling \$5,408.00.

LEPC.....Purchase order to Putnam Co EMA for services supplies to Putnam Co EMS for \$15,000.00

EMA.....Blanket purchase order for functional exercise 2/18/25 for \$750.00

Sewer Dist. #2.....Purchase order to Wessler Engineering for smoke & dye testing of sewer district #2 for \$8,000.00.

Sheriff.....Travel request for Mark Brecht, Aaron Giesige, Mark Doster, Brent Meyers and Kelly Iliff to attend the CPT and Mandatory Courses at Owens in Perrysburg, OH on various dates for meals & misc. other with purchase order for meals & misc. other totaling \$352.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Roger Kruse & Dave Wieging met with Commissioners Wehri, Schlumbohm and Brubaker to discuss revenue for the townships. The trustees are here to discuss the local government funds again. In 2024 the Commissioners agreed to give the townships all of the local government funds to disperse between the townships in 2025. The Auditor pays the townships & villages monthly \$ 1,100.00. The county will receive more from the casino taxes. The townships already get the 30% difference. The county's funds will grow from the casino revenue. Dave is asking where the \$330,000 is. It is still coming in throughout the year paid quarterly. The local government fund is separate from the casino revenue. Per ORC the casino money cannot go to the local government fund. The county, Schools, Libraries all get a portion. There is a misunderstanding as to what funds compile the local government funds. The Auditor's office was consulted for the difference between the local government funds and the casino revenue. When the casino revenue comes in it goes directly in to the county general fund. The local government funds revenue goes to the county's local government fund, which is dispersed to the villages and townships and last year was agreed to be given to the townships and villages. This request is for the disbursements to be continued in 2026. The townships do have the capability to put on levies, they can do property tax levies not income tax. The townships have the expense of maintaining fire departments which is a big expense. The financing for fire department expenses were explained. The casino revenue is given to the counties due to the reasoning that crime will increase due to gambling, so the large cities get a larger portion of that revenue. The trustees want to get a portion of the casino revenue also. The townships thought they were going to get larger payments so they can do larger maintenance projects. The Commissioners are willing to think about it but they will have their own expenses to consider also, along with expanding the EMS. This will be revisited later in the year.

Commissioner Schlumbohm called the meeting to order with Commissioners Wehri and Schlumbohm by leading the Pledge of Allegiance.

Ottawa Township trustees Don Croy and Jim Leopold, Greg Bockrath and Troy Recker of Bockrath & Assoc., Kyle Stechschulte and Dean Meyer Village of Ottawa met with Commissioners Wehri, Schlumbohm and Brubaker to discuss the available grant funds for the SD #1 Water & Wastewater project. Don Croy made a request for adding sidewalks connecting Sunset and Fairview Drives to the village drive. The township is interested in adding sidewalks and will contribute. There are residents who would contribute also. There is money left about

\$10,000.00 on the grant for drainage but not for sidewalks. There was a catch basin installed that would have to be moved for sidewalk installation. We are still under the year warranty period for the grant the construction phase is complete. A change order could be done. A rough estimate of about \$40,000 was reviewed. Some of these residents are not within the corporation but they are in favor of adding sidewalks. Dean agreed with Don about the need for sidewalks in this area. The village has an ordinance requiring sidewalks but the townships do not. The grant money was not included with the owner's assessments. The access grant funds of \$10,000 could be put toward the project also. If the grant funds are not used it goes back to the state. The grant covered the resurfacing for the storm drainage project. The grant must be closed by June 30 and the funds must be spent. An extension could be requested on the grant funds. Quotes could be requested for the work. All parties are in favor to extend the sidewalks. This extension would make it so the residents out to Ottawa Drive could connect to the village by sidewalk. The village right of way does go out to Ottawa Drive. The village is working on getting sidewalks repaired and had to spread it out to a multi-year project. The mayor could present to the council to see if the village will contribute some money. All the residents on Sunset and Fairview could be assessed. This would hopefully help to keep the kids in these neighborhoods safe. Things like this are needed to keep people from moving away and enticing them to move back if they did leave. The Commissioners are in favor to use the excess grant funds toward this project. The villages assessments and payments for repairing and installing sidewalks was discussed. A question of the real estate taxes was asked if there were being forgiven this year since the tax bills have not been received by the residents. The tax bills were mailed on Jan 14 and will hopefully be delivered soon.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk. KC Allen of the Putnam County Sentinel joined the meeting. Mr. Allen interviewed the Commissioners and asked some questions about the county budget.

The minutes from Thursday January 23, 2025 were reviewed and approved.

Kim Rieman and Trent Boop met with Commissioners Wehri, Schlumbohm and Brubaker to meet the new commissioners and discuss building needs for the Health Dept. KC Allen joined the meeting. Kim started off with some updates for the Commissioners. All the Commissioners are interested in receiving the updates and meeting info for the Health Board. History of holding the Health Department and Home health meetings separately was discussed. All meetings are held together each having their own time slots and discussions. The Annual DAC (District Advisory Council) meeting will be the first Monday in March. The physician appointment is opening and is being advertising, Dr. Brandeberry who held the seat is interested in remaining on the board. The representation by the Health Board is hoping to represent all areas of the county. Some of the larger areas cannot get a DAC to gather for a quorum, Putnam County is fortunate for that. Environmental Health would be the most likely area to receive complaints. Kim is willing to take feedback on the operations & maintenance systems for private septic systems. The Health Dept. is going through reaccreditation currently it is done every five years. They are awaiting the final review in March. The building and staffing needs were discussed. There are some open positions but the minimums are being met. More office space is needed. The Health Dept would like to be closer to PCAC, the EMS and Home Health. There are funds available for remodeling but it must be spent by the end of this year. Ideally if the Health Dep could be moved in to the O-G Road building and do some rearranging of offices and departments. The Health Dept building has been well maintained but they are outgrowing it. A

new strategic plan has been written to give an idea of what they are planning to accomplish. Trent gave updates on the Home Health side. The Health Board has given Trent a delegation of authority. He has started giving detailed budget reports, in 2024 the department did break even. In 2023 they were in the red, 2025 will look even better. Putnam County is one of the last counties that have a Home Health department. In March they should have a somewhat true number of how many write-offs that have taken place. There were issues with misbilling so the losses were not all bad debt. The right relationships with billing companies helps with the operations also. A small black margin could be carried moving forward to help support the community. The Health Dept. is audited by the state every two years. A 501C-3 cannot pay for anything that Medicare is already paying for. Home Care & Hospice's were under Public Health which is how they are tied together. Putnam County does not want to give up the county service. The 501C-3 can fill in the gaps of the Palliative care. The Commissioners can go to view the Health Dept building and it can be scheduled on a Thursday.

Based on a discussion held on Thursday January 23, 2025 the Commissioners made a decision to give their direct employees their birthdays as a paid holiday.

Mr. Schlumbohm moved to make all full-time direct Commissioner employees' birthday a paid holiday, which will be observed on the date unless it is a Saturday or Sunday then it is recognized the same as other holidays falling on the weekend.

Mr. Wehri seconded the motion

Vote: Wehri yes Brubaker yes Schlumbohm yes

This is similar to what is done in the Auditors office and sheriff's office.

Commissioners Wehri, Schlumbohm & Brubaker and Maintenance Tim Schnipke went upstairs to the 3rd floor Common Pleas Court to view and discuss painting the courtroom and repairing the plaster with Judge Schierloh. It is intricate work that is needed.

Tim reviewed the quotes that were received from the Sheriff's office for the renovations. He will get with Staci to verify the replacement cabinets. Schnipke will call Van Wert and Auglaize counties for references for the painters and plasters they had do work, in their courthouse. Tim said the doors have been replaced again at the Event Center.

Mike Lenhart stopped in to ask if the Commissioners knew about the upcoming meeting regarding Riley Twp Road M-6 Bridge. The Commissioners asked about the progress of the Hermiller Ditch. The tile has been removed and the new contractor Liebrecht is looking to get started in February. Mr. Lenhart asked about time preference for looking at the ODOT property they can go together to view the property. The Commissioners have written the interest letter and it will be sent to ODOT. The viewing may not be until March. The Engineer's maintenance and upkeep of county road 6 was discussed.

Commissioner Schlumbohm left for an appointment

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Brubaker moved to approve the minutes as read from Tuesday, January 28, 2025.
Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent