

Minutes Tuesday, February 18, 2025

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 041, T- CAP

41 EXP, Expenses\$ 12,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 85

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 085, CDBG

T 7B, CDBG Admin Costs.....\$2,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 86

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 133, ODOD Demolition Grant

133 PRED, Pre Demo Costs.....\$39,708.66

133 POSD, Post Demo Costs.....\$38,805.00

133 DEMO, Demolition Cost.....\$71,796.17

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 87

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, Putnam County is in need of an agent regarding the development of county owned property located at Putnam Parkway (Parcel 32-4000.2000);
and

WHEREAS, under ORC 1724.10(B) the Board of County Commissioners may designate the Putnam County Community Improvement Corporation (CIC) as their agent for the Putnam Parkway property and enter into an agreement with the CIC for them to prepare a plan for the County for the commercial development of the land.
now therefore be it

RESOLVED, that The Board of Putnam County Commissioners does hereby designate the Putnam County CIC to act as economic development agent for the development of land located at Putnam Parkway. (Parcel 32-4000.2000):
and be it also

RESOLVED, that Board of County Commissioners, Putnam County, Ohio, agrees to enter into an agreement with Putnam County CIC to convey to the CIC the said property located at Putnam Parkway (Parcel 32-4000.2000) for the purpose of assisting in the development of a commercial property.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Comm. Jrl. 121, Page 88

Mr. Brubaker moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 125.00

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the General Ditch Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	Q 40, Advance In	\$ 125.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

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Then/Now Purchase orders

County General.....purchase order 48966

MR/DD Residential.....Purchase order 48431

Common Pleas Spec Proj.....Purchase order 48763

County Airport.....purchase order 48968

Airport Construction Grant.....purchase order 48970

Airport Operations.....purchase order 48969

Mr. Wehri moved to approve the then and now purchase orders.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

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Purchase Orders and Travel Requests

County General.....Purchase order to Village Hardware for new wheels and squeegee for floor scrubber for \$ 515.55.

Sheriff.....Travel request for Brian Siefker and Brent Meyers to attend the Pepperball Instructor Course in Medina, OH on Oct 22-24, 2025 with purchase order to registration, meals and other totaling \$ 870.00.

EMA.....Travel request for Brian Hilvers, & Kyle Hashbarger to attend the EMAO & Ohio EMA Spring Conference in Columbus, OH on Apr 1-3, 2025 with purchase order for lodging, meals, registration totaling \$ 910.00.

Office of Public Safety.....purchase order to Huntington Bank for lockbox & cc Fees for \$ 5,000.00, Blanket purchase order for Equipment for \$ 10,000.00.

Solid Waste Dist Disp Fees.....purchase order to OALPRP for 2025 membership for \$ 100.00.

Recorder.....Travel request for Sherrilyn Britsch to attend the ORA Spring Conference in Dublin, OH Apr 24- 25, 205 with expenses for mileage, lodging, meals, and other totaling \$ 301.23.

Auditor.....Travel request for Robert Benroth to attend the NW Auditors meeting in Paulding, OH on Feb 28, 2025 with \$20.00 for registration.

Mr. Wehri moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm

Commissioner Brubaker called the meeting to order with Commissioner Wehri and staff by reciting the Pledge of Allegiance.

Tim Schnipke stopped in to updated the Commissioners a rep from County Firm will be here today to discuss project management, since County Firm is affiliated with CCAO would it be cheaper than hiring Tuttle

Tim also brought up the fire suppression system at O-G Road and Northwest Ohio Security other buildings we use Lima Security. A cellular dialer should be installed which could reduce the monthly charges from Northwest Ohio Security. Switching to cellular would alleviate the problems with land lines. Tim will be talking to John the new JFS director about parking all the county vehicles together to help with snow removal in the lot. Tim said they are almost through all the bagged salt.

The business agenda was held with Commissioners Wehri and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday February 13, 2025 were reviewed and approved.

Joe Sokol and Scott Hoffman of County Firm met with Commissioners Wehri and Brubaker and Tim Schnipke and Aaron Vorst to present their services to the county. County Firm has been involved with CCAO for about 15 years. There are many services provided through the CCAO. County Firm will help put together bid packages and assist in managing projects. They do work on commissioning. They will help to protect the county. They have various engineers that can analyze the needs for projects. Capital planning is a service they provide. County Firm will review RFQs that are submitted as well as manage the project on behalf of the county. They are hours based for providing services. County Firm has been here before, last spring. County Firm has been vetted through CCAO. Putnam County has done some facility projects. There were two projects at the fairgrounds and one the contractor was difficult the other the contractor was great to work with. A project manager would have been helpful on the event center project.

There are services available that would have aided in that project. They would look up the manufacturers recommendations and compare them to the process the contractor is following for installation. Dealing with a contractor is like dealing with a pirate, they will follow the rules as long as you make them, otherwise they will try to get what they can from you. How would we obtain County Firm services? Fill them in on where we are in the process. County Firm will do the legwork to get options to follow to proceed. The procurement would be under the \$75,000 threshold. They are under the TIPS for cooperative purchasing. There are ways to get them. Annual RFQ's could be requested and from those respondents they could be chosen. The numbers of jobs they are working on now is about 200 projects. Those jobs are in different phases. Proper planning smooths out a lot of the bumps which helps in the progress of the project. If there is any interest/need they can see where they can fit in. Capital planning is something the Commissioners would like to work on and get involved in. The Commissioners must make the decisions on the cost effectiveness of repairing or replacing HVAC equipment. How do these repairs or replacements fit in the budget and keep all the departments running and adequately funded. Day to day processes are good, long term we have a handle on, the break/fix process need to be controlled. County Firm can come back later to review the capital planning for the county. There is a risk that something will happen, but keeping those things under control is better. Tim wanted to make sure the Commissioners knew this was available to them. Helping to get contacts for services is another way they can help.

Mr. Brubaker moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Commissioners Wehri and Brubaker returned from lunch.

Joe Burkhart stopped in to give the Commissioners updates on IT projects. Commissioner Brubaker informed Joe on the Prosecutor's request for increased security for the Annex so he could look for equipment.

Kendall Schroeder met with Commissioners Wehri and Brubaker to discuss the open position on the Library Board. They asked for her resume to compare with the other interested candidates.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Brubaker moved to approve the minutes as read from Tuesday, February 18, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

