

Minutes Thursday, February 13, 2025

Mr. Wehri approved to sign the Airport Management Contract between the Putnam County Airport Authority and Diversified Spraying LLC for the management of the Putnam County Airport for 2025 with monthly payments of \$ 3,085.50.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 113, PutCo Water/Sewer

113 ES-PO, Sewer Usage-Pohl Rd.....\$597.80

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Brubaker moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District No. 2 residences as follows:

Residences.....\$60.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2025 from \$11.30 per hundred cubic feet to \$11.64 per hundred cubic feet (3% increase) however the Board of County Commissioners does not believe it is necessary to increase the rate at this time for said district and instead deems it necessary to keep the monthly payment the same. However, the Board of County Commissioners also reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, Sewer rates for 2025 for Sewer District No. 2 will remain the same and the payment will continue to be as follows:

Residences.....\$60.00 per month

and be it further

RESOLVED, The Board will still continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges \$85.00 per month for the Pohl Road residences for sewer usage as follows:

Residences.....\$85.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2025 from \$11.30 per hundred cubic feet to \$11.64 per hundred cubic feet (3% increase) however the Board of County Commissioners does not believe it is necessary to increase the rate at this time for said district and instead deems it necessary to keep the monthly payment the same. However, the Board of County Commissioners also reserves the right to raise the payment if said district would start coming into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Pohl Road effective for January 2025 usage that gets billed starting in February 2025 as follows:

Residences.....\$85.00 per month

and be it further

RESOLVED, The Board will still continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges per month for Sewer District #1 residences as follows:

Residences outside village boundaries.....\$90.00 per month

Residences inside village boundaries and vacant rate.....\$40.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2025 from \$11.30 per hundred cubic feet to \$11.64 per hundred cubic feet (3% increase) however the Board of County Commissioners deems it necessary to adjust the rates to accommodate the increase

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Sewer District #1 as follows:

Residences outside village boundaries.....\$95.00 per month

Residences inside village boundaries & vacant rate.....remains at \$40.00 per month

and be it further

RESOLVED, Said increase is effective for Sewer District #1 for January 2025 usage that gets billed starting in February 2025

and be it further

RESOLVED, The Board will still continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed. The Board also reserves the right to future review on the payment if said district would start coming into debt.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Then/Now Purchase orders

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

Exceptions: Mr. Wehri Mr. Brubaker Mr. Schlumbohm

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Purchase Orders and Travel Requests

County Airport.....Purchase order to UIS Insurance for renewal of Airport liability insurance for \$ 4,873.00.

PutCo Water/Sewer.....Purchase order to Ottawa Water Works for extra needed for 2025 Pohl Rd sewer for \$ 615.60

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Commissioners Schlumbohm opened the session by leading the Pledge of Allegiance with Commissioners Wehri and Brubaker and staff.

Commissioners Wehri, Schlumbohm and Brubaker attend the Planning Commission meeting.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday February 11, 2025 were reviewed and approved.

Brian Hilvers, Kyle Hashbarger, Nancy Erhart, Joe Burkhart, Tyler Schroeder, Tim Schnipke and Kevin Niese and Kevin Wischmeyer of Technicon Design Group met with Commissioners Wehri, Schlumbohm and Brubaker to discuss the new EMS building. Kevin brought up the schematic that was previously drawn up for the proposed building. Some changes have been made from the initial drawing. There were some additional changes proposed. Easier access to the bays and climate control for the quarters was requested. There are sufficient dormitory rooms. Bob Benroth joined the meeting. The location of the weight room was reviewed. An additional shower in each restroom could be added to have two each for male and female. The size of the rooms was reviewed for appropriate size. Have a room for extra storage. One drive through bay is needed there other could be made into two spaces to include a space to wash vehicles. The existing bays will be for the ambulettes. The vehicles are washed weekly. An exercise room will be added. Utility and storage needs were reviewed. A comparison to the American Township building was presented to show costs. A quiet room would be needed also for the recovery from traumatic runs, sound proofing would be needed for this room. HVAC controls for all the rooms would be needed, split mini units could be used. The setup of the building addition and the access from O-G Road was reviewed. The location of a washer and dryer in the building was discussed. Separate pantries would be setup for each shift of the crew that would be working, including refrigerators. The med room will require a FOB to enter with a secured cabinet will be in the med room. The med room should be bigger for medical supply storage also. A central IT room would be needed, could be near the mezzanine, but needs to be sufficient to handle everything. The men's and women's locker rooms would be storm shelters, must have concrete walls and ceiling. First, get a floor plan then the electrical and mechanical systems can be added to the plan. The whole building will have FOB controls for entry, certain rooms and all exterior doors. A room for dispatch to operate out of will be needed and separated from an office space for privacy. The IT needs of video, audio would this be included in building project or separated. The IT would like to have input for locations unlike the way it was done for the event center. IT will need a 10 x 10 spot for racks for cameras, which could be added in the mezzanine area. Ventilation in the bay areas were discussed. An exhaust system and heated floors were discussed. There are only three diesel units left in the county. There will be drop down lines from the ceiling to plug in the units. No electric units at this time so charging stations are not needed yet. There will be a vestibule next to the front door with a phone, if someone walks in and needs assistance. The security to get access to the narcotics was discussed.

Commissioner Schlumbohm left for the day.

Lynn Bryan stopped in to talk to Commissioners Wehri and Brubaker regarding the open position on the library board. She is interested in adding to her resume and thinks a board position would help with that, she has medical experience and other volunteer experiences with school. The Commissioners asked her to submit a resume for them to review as there is other interest in the position also.

Back to the EMS building meeting, additional parking is needed also. Finishes will be picked out later. Everything for the building must be bid out. If murphy beds are used, they would be part of the building contract. The bed situation will be reviewed for best layout. The generator needs for the building were discussed. This is a good starting point.

Mr. Wehri moved to adjourn for lunch.

Mr. Brubaker seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm absent

Commissioners Wehri and Brubaker resumed session.

Commissioners Wehri and Brubaker viewed the Health Dept. building with Tim Schnipke Maintenance Supervisor, Joe Burkhart IT Director and Kim Rieman, Health Commissioner.

Gary Lammers stopped in to ask Commissioners Wehri and Brubaker about increasing the security at the Annex. There are situations with defendants that could pose a threat of harm or violence. There is a need for safety similar to the security that is present in the courthouse with monitoring individuals that enter the building. There is a potential for an incident at the Annex since there is no security. There is a metal detector but no one is monitoring those who pass through. Some options were proposed. An intercom system to get permission to get buzzed into the building. Other offices within the Annex are concerned about safety also. Gary would like to know what the Commissioners intend to with the building would it warrant adding security to the Annex building. Could there be grant funding to add security for court officers or probation to go along with the mandate for courthouses? There have been instances of disgruntled individuals who were unhappy with their court outcomes and have visited the Annex. In those instances, there were police present. There is currently a person who has shared that he hates certain ethnicities and genders and will kill someone if he gets a chance. Mental health issues are becoming more prevalent and concerning which is behind this request. Something needs to be done to make it harder for people to get to the ones they want to hurt. The cost of cameras, locks and intercoms versus the cost of security personnel was discussed. Is the location of the Annex still feasible for the Prosecutor in proximity to the courthouse. Gary said he currently has enough office space as long as it is heated, cooled and dry. A security plan could be drawn up. The courts and liability insurance can be checked to see if there are any requirements. There is a courthouse security committee could it be extended to the Annex. All the offices involved should be included in the plan. A meeting can be set up in the future to comprise a plan to follow. In this day there are threats being to people over election signs in yards, so there are issues that need to be addressed. The rear door of the Annex should be considered also. The Prosecutor is appreciative that the Commissioners are available this afternoon, and in the office to ask about his concerns.

Mr. Brubaker moved to adjourn for the day.

Mr. Wehri seconded the motion,

Vote: Wehri yes Brubaker yes Schlumbohm absent

Mr. Wehri moved to approve the minutes as read from Thursday, February 13, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent

