

**Minutes Tuesday, February 11, 2025**

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of February 2025.

Beth Coleson February 18 OSCP Supervisor Series-Delaware, OH  
now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be it further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 72

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, Sherrilyn Britsch, Putnam County Recorder, is presenting information to this Board regarding the details and requirements of Senate Bill (SB) 94, which will go into effect on April 1, 2025;

and

**WHEREAS**, to fund the digitization and storage of these records, counties can impose a preservation surcharge of up to \$5.00 per recording;

and

**WHEREAS**, before Putnam County receives said funds, certain accounting procedures are to be taken;

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 001:

A 13B1 – Document Preservation Fee

and

**WHEREAS**, Putnam County Recorder also requests that The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 069, County Recorder Equipment Fees, to enable the transferring of funds to this funds as needed for document preservation and storage;

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby request the Putnam County Auditor to establish the following revenue line in Fund 069:

69 TI – Transfer In

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 73

Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund, Juvenile

2 C 36D1, Juv Court Attorney Fees...\$ 7.50

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 74

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out.... \$1,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$1,000.00
(Advance for Ditch Maintenance Fund)		

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 75

Mr. Wehri moved the adoption of the following Resolution:

**WHEREAS**, The terms of member Roger Kruse of the Putnam County Planning Commission has expired. And

**WHEREAS**, Dave Aromino will fill the position in place of Beth Skulina, Putnam County Health Dept. whose term will expire on March 15, 2025 and will be appointed for a three year term.

And

**WHEREAS**, an additional position will be added to the Planning Commission and Vincent Schroeder will be appointed for a three year term to expire on June 15, 2028

now therefore, be it

**RESOLVED**, The following, in addition to the three county commissioners, are members of the Putnam County Planning Commission with three year terms:

Term Expires June 15, 2027

Mr. Don Croy, 440 N. Maple St. , Ottawa, Ohio 45875 –Township Assoc. Rep

Telephone 419-969-0669

Term Expires September 15, 2026

Mr. Todd Worchuck, % Sheriff's Office, 1035 Heritage Trail, Ottawa, Ohio 45875

Telephone 419-235-0580 -Sheriff Dept Rep

Term Expires: September 15, 2026

Mr. Steve Leopold, 11226 St. Rt. 15, Ottawa, Ohio 45875-Trustee Rep

Telephone 523-4124

Term Expires December 15, 2027

Mr. Roger Kruse, 10695 St. Rt. 12, Columbus Grove, Ohio 45830-Trustee Rep

Telephone 419-659-2722

Term Expires March 15, 2028

Mr. David Aromino, % Putnam Co. Health Dept., 256 Williamstown Rd., P.O.

P.O. Box 330, Ottawa, OH 45875 Telephone 523-5608 business-Health Dept

Term Expires June 15, 2026

Mr. Michael L. Lenhart. 104 W. Laura Lane, Ottawa, Ohio 45875-Eng Rep

Telephone 523-6931 business

Term Expires March 15, 2026

Mr. Jeff Giesige 8703 Road 2, Leipsic, Ohio 45856-Soil & Water Rep

Telephone 523-5159 business

Term Expires March 15, 2027

Mr. Greg Luersman, 19191 Rd. 20-S, Ft. Jennings, Ohio-Auditor Rep

Telephone 523-8715

Term Expires June 15, 2028

Mr. Vincent Schroeder, 9523 SR 613, Leipsic, Ohio-Citizen Rep.

Telephone 419-236-9567

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page76

Mr. Brubaker moved to approve signing a new covenant variance for Monark ABA which will be located on Putnam Parkway.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, Section 5101-9-6-82 of the Ohio Administrative Code (OAC) allows for inter-county adjustment of allocations between County Job and Family Services,  
And

**WHEREAS**, Beth Coleson, Interim Director of Putnam County Job and Family Services has recommended that the Board approve an agreement to release funding to Shelby County Job and Family Services,  
And;

**WHEREAS**, Sufficient funding levels will remain in the County to provide mandated services for the remainder of Federal Fiscal Year 2025 regardless of funding,  
And;

**WHEREAS**, The release of the funding will not leave the County at a funding level below the expenditure level for the TANF Administration during the Federal Fiscal year 2025.  
And

**WHEREAS**, Said adjustment and the release of funds to Shelby County shall take place for this one-time adjustment;  
And

**WHEREAS**, The board deems this request to be in order and hereby approves the same;  
Now therefore, be it

**RESOLVED**, The Board of County Commissioners of Putnam County. Ohio hereby agrees to release \$75,000.00 of its TANF Administration.  
Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 77

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, Section 5101-9-6-82 of the Ohio Administrative Code (OAC) allows for inter-county adjustment of allocations between County Job and Family Services,  
And

**WHEREAS**, Beth Coleson, Interim Director of Putnam County Job and Family Services has recommended that the Board approve an agreement to receive funding from Shelby County Job and Family Services,  
And;

**WHEREAS**, Sufficient funding levels will remain in the County to provide mandated services for the remainder of Federal Fiscal Year 2025 regardless of funding,  
And;

**WHEREAS**, The release of the funding will not leave the County at a funding level below the expenditure level for the Title XX Transfer during the Federal Fiscal year 2025.  
And

**WHEREAS**, Said adjustment and the receipt of funds from Shelby County shall take place for this one-time adjustment;  
And

**WHEREAS**, The board deems this request to be in order and hereby approves the same;  
Now therefore, be it

**RESOLVED**, The Board of County Commissioners of Putnam County, Ohio hereby agrees to accept \$75,000.00 for its Title XX Transfer.  
Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 78

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 500.00

and also

**BE IT RESOLVED**, By the Board of County Commissioners of Putnam County, Ohio, that for the purpose of the General Ditch Fund, the following advance of funds is authorized by the Board of County Commissioners.

**FROM**

**TO**

**AMOUNT**

15 A 15A, Advances Out                      Q 40, Advance In                      \$ 500.00

Mr. Brubaker              seconded the motion.

Vote: Mr. Wehri yes    Mr. Brubaker yes    Mr. Schlumbohm yes

Comm. Jrl. 121, Page 79

**Then/Now Purchase orders**

**County General**.....purchase order 48961, 48962, 48904. 48963

**Office of Public Safety**.....purchase order 5547

**Recorder Equipment**.....purchase order 48848

**E 911**.....purchase order 48860

Mr. Schlumbohm              moved to approve the then and now purchase orders.

Mr. Brubaker              seconded the motion.

Vote: Mr. Wehri yes    Mr. Brubaker yes    Mr. Schlumbohm yes

Exceptions: Mr. Wehri none    Mr. Brubaker none    Mr. Schlumbohm none

Comm. Jrl. 121, Page 80

**Purchase Orders and Travel Requests**

**Capital Improvement**.....Purchase order to Four U Office for new office furniture for Sheriff for \$ 27,509.71.

**County General**....Travel request for Tim Schnipke and Aaron Vorst to attend the CCAO Facilities summit in Columbus on Feb 5, 2025 with expense for meals and parking totaling \$ 42.00.

**Sheriff**.....Travel request for Kelly Iliff and Eric Van Wagner to attend the OTOA Course at Kalahari in Perrysburg, OH on Jun 8-11, 2025 with purchase order for registration, lodging, meals and other totaling \$ 1820.00. Travel request for Brayden Maas to attend various CPT courses at Owens, in Perrysburg, OH on various dates with purchase order for meals & other totaling \$ 156.00.

**ODOD DEMO** .....Blanket purchase order for 2022 Demo costs for \$ 71,796.17, Blanket purchase order for post demo costs for \$ 38,805.00, Blanket purchase order for Pre demo costs for \$ 39,708.66.

**CDBG Allocation** .....Blanket purchase order for Fair Housing B-F-23-1CL-1 for \$4,350.00, Blanket purchase order for Admin for \$ 5,937.50.

**CDBG**.....Purchase order to Hillard Craft for Home Repair for Lester for \$ 23,500.00, Purchase order to Hillard Craft for Home Repair for Bish for \$ 28,600.00, Blanket purchase order for Fair Housing for \$ 2,950.00, Purchase order to GLCAP for Home Repair for soft costs for home repairs for \$ 30,936.00, Purchase order to GLCAP for CHIP Admin for \$ 65,000.00.

**HOME Funds.....**Purchase order to Bebout & Houg for Private Rehab for Sellers –Allen Co for \$ 74,250.00. Purchase order to Bebout & Houg for Private Rehab for Prine –Allen Co for \$ 51,900.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Commissioner Schlumbohm called the meeting to order by reciting the Pledge of Allegiance along with Commissioners Wehri and Brubaker and staff.

Alaina Siefker met with Commissioners Wehri, Schlumbohm and Brubaker to discuss sewer rates for Sewer District #1, #2 and Pohl Road. The village is increasing their rate from \$11.30/CCF to \$11.64/CCF a 3% increase for 2025. Normally we get the rate notification in November but we just got them Monday afternoon. When asked if new rates were coming, we were only told they were working on them and Kyle Stechschulte said he wasn't sure what the holdup was. Alaina needs to have the commissioner discussion on the rates today so that she can get the resolution prepared and submitted right after the discussion in time to be on the agenda for Thursday. Then she will have to let the billing computer system know what to change the rates to also since the billing will be happening shortly for the January usage. Bills may be going out a tad bit late this month. SD #2 and Pohl are only waiting for the smoke & dye testing before we can turn those over to the Village so we are hoping the rate increase can just hit the money that is left in that fund. We also mention that rates can be reviewed at a later time if the fund starts to go into debt. It was agreed amongst all three that those districts payments remain the same as last year for now. SD #1 was not changed last year with the 7% village increase and let the fund cover it. With the balance going down last year and knowing that we will have to do smoke and dye testing on the much bigger sewer district, the commissioners agreed amongst all three that this payment should increase from \$90 to \$95 for the residences outside the village and keeping the \$40 maintenance fee for those inside the village and for the vacant rate. Oakhaven, Breece & Nelson only change will be to add the 3% increase and keep the rest of their fees the same as the previous year. Commissioner Schlumbohm also mentioned to make the new commissioners aware, there is an OWDA loan for SD #1 from a previous rehab that is @ \$16,378 a year until 2042. John mentioned that when we turn SD #1 over to the village down the road that we will need to make sure that the Village collects money over the year from the residents in their payments and sends it to us to pay that every year. He said the mayor is aware of that from previous conversations but will make sure to bring it up in the near future again too.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday February 6, 2025 were reviewed and approved.

Laurie Basinger of Fortman Insurance and Adam Cupp of UIS Insurance met with Commissioners Wehri, Schlumbohm and Brubaker to discuss options for offering employees COBRA dental insurance upon leaving employment. Adam and Laurie introduced themselves and explained their roles and how they serve the county as local insurance agents for the employees. These two agencies work together to serve the employees of the county and with



CEBCO to provide employee coverage for health and medical insurance. Vision insurance is provided through CEBCO, dental insurance is not. The prior dental carrier for the county was Anthem. Certain dental testing can diagnose some diseases earlier than blood tests, like diabetes. As insurance works, they would like to collect more than they pay out. The insurance companies were invited to bid on the insurance services. Anthem does not provide COBRA benefits. CEBCO does not allow outside vendors for providing insurance services. Dental is a COBRA covered option. The government says this is a required option to be offered under COBRA. There are more opportunities for COBRA than there used to be. (A child aging off of insurance eligibility) General rule COBRA is an 18-month window some circumstances could extend it to 36 months. It is not recommended to administer our own COBRA. CEBCO takes care of the COBRA health and vision. Dental would be an outside coverage. The employer is required to provide COBRA. UIS and Fortman wanted a provider that they are familiar with. Quotes from Cobra Help and Ameriflex were presented to the Commissioners. Cobra Help does provide good customer service. There are two options from Cobra Help, COBRA Pro a flat rate or Cobra Select charge per event. The volume of terminations per year was not known. There were 9 in the month of January 2025. There is a current trend of increased turnover for employers. The insurance agent does not receive any commissions for administering COBRA. UIS & Fortman do recommend Cobra Help over Ameriflex based on their relationships with them and they recommend the COBRA Pro option from Cobra Help. Kim would have to complete a third step now to notify another carrier of changes, in addition to the current insurance changes that she reports. There are some employers who are no longer offering medical insurance to employees. The county's dental program is voluntary. There is a 2–3-year rate lock through Guardian. The Commissioners agree with the recommendations made by UIS and Fortman Insurance. The paperwork will be drawn up and a resolution will be prepared for approval. Other insurance options were discussed. There are no longer penalties for not having coverage. Employers could be penalized for not having insurance but the penalty could be less than the cost of providing insurance.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri and Brubaker resumed session.

Mr. Wehri consulted with the Engineer for some ditch issues that he was contacted about.

Mr. Brubaker met with Joe Burkhart, IT Director to review some IT issues.

Mr. Wehri moved to adjourn for the day,

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, February 11, 2025.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

