

Minutes Thursday, January 9, 2025

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057 Airport Construction Grant

57 AO, Advance Out.....\$ 41,000.00

(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
57 AO, Advance Out	A 25A, Advance In	\$41,000.00
(Repay Advances from Oct '24)		

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

7 A 3, State Extension Fund\$ 4,000.00

8 D 3, Crippled Children.....\$ 36,607.71

9 E 1P, County Share to GIS.....\$ 33,500.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant

159 SER, Services.....\$40,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm es

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Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For County General

Muni Court

2 E 3, Muni Court Supplies\$ 2,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following

sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 157, Geographical Information Systems

157 CON, Contracts.....\$ 60,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Brubaker moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General-Sheriff

6 A 18, K-9 Expenses.....\$10,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 111, Youth Subsidy FDCC

111B25, Other Expenses..... \$30,766.61

111PS25, Personal Services..... \$39,601.25

111FR25, Fringes \$995.72

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Then/Now Purchase orders

Dog & Kennel.....Purchase order 48742

Clerk of Courts.....Purchase order 48351

Title Admin.....Purchase order 48352

Office of Public Safety....Purchase order 5529, 5530, 5531, 5532

Capital Improvement.....Purchase order 48744, 48745

VAWA Grant.....Purchase order 48747

A L & Gas.....Purchase order 48775

County General.....Purchase order 48749

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

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Purchase Orders and Travel Requests

County General.....Purchase order to Put Co Treasurer for real estate taxes for \$ 7,211.94. Purchase order to All Temp Refrigeration for PM on courthouse chiller for \$ 1443.00. Purchase order to Blanchard River Watershed Partnership for 2025 contribution of \$ 2,000.00. Purchase order to Village of Kalida for Heavy Rescue payment 2025 for \$ 5,000.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Mr. Schlumbohm opened the session by reciting the Pledge of Allegiance with Commissioner Wehri and Commissioner Brubaker and staff.

Commissioners Wehri, Schlumbohm and Brubaker met with Tim Schnipke for an update on the maintenance scheduling. His day started with snow shoveling. Tim invited the Commissioners to come down to the shop. The new Commissioners would like Tim to take them on a facility tour of all County properties. Tim presented an updated work schedule replacing the 36/44-hour weeks. This is being addressed due to the past issues with union contracts and work week hours. The Commissioners are ok with 40-hour weeks but with having 10-hour days versus 8-hour days which gives someone a full day off each week. The days off will vary among the employees, there will always be someone here. There is still the opportunity for overtime. Tim presented a card from Eric Davis of Wessler Engineering who he contacted about the smoke & dye test for the sewer district #1. Tim did find some other contacts to get it done, he will work on

getting it scheduled. Tim has received a few quotes for a new generator at Sheriff office. Tim explained some of the connections for the generator and power. The current generator is still being serviced, the parts are getting harder to find for replacements. John would like to move the current generator to the event center when a new generator is purchased for the Sheriff's office. A possibility of moving it to PCOPS was also suggested. Getting natural gas service was discussed, Enbridge is not interested in getting people service they just want to move gas, so the charges to get service are drastically increasing. Tim said there are water tanks in the mechanical room at the jail, one is leaking and needs to be replaced. The tanks will be moved to the roof for easier maintenance and repairs.

Commissioners Wehri, Schlumbohm and Brubaker met with Recorder Sherri Britsch about the SB 94 preservation surcharge. The SB 94 is for modernization of the recorder's office. We do have online access back to 1980. The increase of surcharges is up to the recorder. Sherri said they are still in the process of scanning land records and mortgages to go back further. The increase in fees would go into County General and can be requested to get transferred to the technology fund to maintain the expenses of the scanning and digitizing documents. There has been an increase in documents getting recorded but the expenses have also been increasing by at least 5% each year. A \$5 surcharge can be implemented by the recorder to help cover the increases. It is recommended that each county charge similar fees to keep things uniform across county lines and county recorder services. The attorneys and title searchers must have adequate time to be notified of the fees increase. The Housing Trust Fund gets half of the fees from recording documents per ORC. Sherri did provide a breakdown of the recorder fees that have come in as revenue. Her expenses have exceeded her revenue due to the increased digitizing fees. The Housing Trust Fund money can come back to the county in CDBG grants. If a county does not have funds to modernize the state will provide funds to assist with modernization. Since ARPA money was used to scan the recorder documents, that has helped Putnam County with the modernization. Sherri invited the Commissioners to come to her office to view the new books and review the digitizing. The Commissioners are willing to work with the Recorder and pass the funds on to the Technology fund from County General to cover the expenses. Due to the many changes in vendors over the years, Sherri is reluctant to change again. The system is pretty user friendly for anyone to find the information they are looking for. Individuals can provide their email addresses to get notices on any changes to properties in their name. Sherri will meet with the Auditor to set up lines in the fund to track these fees. The information that is in secured storage will be reviewed to verify the content and retained.

Kyle Stechschulte from Village of Ottawa stopped in to talk to the Commissioners about some traffic changes around the courthouse. The traffic lights are becoming difficult to get repaired. The flow of traffic on Hickory Street will change. The Village of Ottawa is proposing changes to the parking along the street as well, changing to angled parking. Some of the traffic lights will be removed and the traffic directions on side streets will change. The Commissioners recommended an addition of more handicapped parking near the courthouse. Making the cross walk for the courthouse ADA compliant. The businesses in downtown would like to have ADA compliant for access to their businesses and more handicapped parking.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Tuesday, January 7, 2025 were reviewed and approved.

John Hopkins stopped in to congratulate the new Commissioners.

Commissioners Wehri, Schlumbohm and Brubaker interviewed with Anna Swanger for her second interview for the JFS Director position.

Mr. Brubaker moved to go into executive session to discuss employment with Anna Swanger and Commissioners Wehri and Schlumbohm.

Mr. Schlumbohm seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Ms. Swanger left the executive session.

Mr. Schlumbohm moved to come out of executive session at 11:35pm

Mr. Wehri seconded the motion

Vote Wehri yes Brubaker yes Schlumbohm yes

No decisions were made. A contract will be requested from Mr. Folk for review.

Mr. Wehri moved to adjourn for the lunch.

Mr. Brubaker seconded the motion.

Vote: Wehri yes Brubaker yes Schlumbohm yes

Commissioners Wehri and Brubaker resumed session.

Ashley Siefker met with Commissioners Wehri and Brubaker to review the CHIP program and CDBG grants. She explained the grant money the qualifications for it and what is available and the programs that are done through this office.

Mr. Wehri moved to adjourn for the day.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Brubaker moved to approve the minutes as read from Thursday, January 9, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm absent