

Minutes Tuesday, January 7, 2025

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Putnam County's Elected officials/department heads submitted estimates of their financial requirements for the next fiscal year.

and

WHEREAS, According to Section 5705.28 of the Ohio Revised Code the county commissioners are required to prepare a budget for the next fiscal year.

and

WHEREAS, A public hearing on the prepared budget for the next fiscal year was held on June 27, 2024.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby accept the actual budget of Fund 001, County General for 2025 operations of \$13,856,407.62.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 120, Page 500

Commissioner Schlumbohm moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio Requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Mr. Schlumbohm, is designated as the Official Voting Representative. And

BE IT FURTHER RESOLVED, that Mr. Brubaker, Member is designated as the Alternate Voting representative of Putnam County.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 1

Mr. Wehri moved the adoption of the following Resolution:

WHEREAS, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the County's Spring 2025 Paving;

Now therefore, be it

RESOLVED, The Board of Commissioners will receive sealed bids for County's Spring 2025 Paving on Thursday, January 23, 2025 at 11:00 a.m.;

And be it further

RESOLVED, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 2

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 149, Common Pleas Ct. Special Pro

149 EXP, Special Projects.....\$ 2,500.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 3

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q, 27, Contracts-Services.....\$ 440,000.00

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 4

Mr. Wehri moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2025, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 041, T- CAP

41 EXP, Expenses\$ 40,000.00

Fund 151, PSI Grant

151 EXP22, Expenses.....\$ 1,000.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 5

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2025, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Childrens Services (SS13, Transfer In).....\$ 433.00

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Comm. Jrl. 121, Page 6

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the Mark Shoemaker Single Ditch #999 project.

and

WHEREAS, The proposed project Commencing at an open ditch approximately 150 feet north of the intersection of State Route 12 and County Road 3 in Section 14, Riley Township, Putnam County, Ohio, Thence flowing downstream north along the east side of County Road 3 into Section 11 where said ditch turns under and flows west along County Road 3; Thence continuing north through Township Road N where it outlets into Dutch Run and there terminates.

now therefore, be it

RESOLVED, That the 6th day of February, 2025, at 11:00 a.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Ditch. Jrl. 7, Page 7

Then/Now Purchase orders

General Ditch.....purchase orders 48724, 48725, 48726

SD #1 Water & Wastewater.....purchase order 48308

Veteran Services.....purchase orders 48527, 48528, 48529, 48705

Office of Public Safety.....purchase orders 5525-5528

County General.....purchase order 48729

Mr. Wehri moved to approve the then and now purchase orders.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Wehri none Mr. Brubaker none Mr. Schlumbohm none

Comm. Jrl. 121, Page 7

Purchase Orders and Travel Requests

Office of Public Safety.....Travel request for Noah Babcock & Brendan Fry to attend the Ohio Counter Terrorism & Homeland Security conference in Columbus, OH on Jan 15-16, 2025 with expenses for mileage and lodging totaling \$ 1,044.16.

Solid Waste Dist Disp Fees....Purchase order to Putnam Co Ag Society for 2025 Fair booth for recycling for \$ 150.00.

County General....

AEP monthly service county bldgs. \$ 25,000.00

Enbridge monthly service \$ 6,000.00

Ottawa Water Works monthly service \$ 3,000.00

Cintas mats & uniforms \$ 5,875.00

M & M Hauling monthly service \$ 1,680.00

Access monthly services for microfilm \$ 7,300.00

Glandorf Telephone monthly service \$ 8,150.00

Brightspeed monthly service \$ 1,680.00

Putnam County Engineer janitor fuel \$ 3,500.00

Blanket Supplies Commissioners Jan-Dec \$ 800.00

Blanket Contracts/ Repair Vehicles Jan-Dec \$ 800.00

Blanket Travel Exp Commissioners Jan-Dec \$ 2,000.00

Blanket Advertising & Printing Jan-Dec \$ 700.00

Blanket Legal Counsel Jan-Dec \$ 800.00

Blanket Janitor Supplies Jan-Jun \$ 5,000.00

Blanket Contract Service Jan-Jun \$ 3,000.00

Blanket Postage Supplies Jan-Dec \$ 600.00

Blanket IT Supplies Jan-Dec \$ 5,000.00

Blanket IT Travel -2025 Engage Conference \$ 1,501.00

Purchase order to Troy Gillespie for 2025 Veterans Memorial upkeep at Sugar Ridge Cemetary for \$ 300.00

Ag Complex....

AEP monthly service \$ 12,000.00

Enbridge monthly service \$ 3,000.00

Ottawa Water Works monthly service \$ 1,500.00

O-G Road Complex...

AEP monthly service \$ 6,000.00

Enbridge monthly service \$ 4,000.00

M & M Hauling monthly service \$ 1,020.00

Glandorf Telephone monthly service \$ 3,000.00

Northwestern Ohio Security monthly service \$ 545.40

Village of Glandorf monthly water service \$ 562.00

Landfill Closure/Maintenance

Eagon & assoc 2025 groundwater monitoring \$ 30,270.00

Geochemical Testing 2025 monitoring & Testing \$ 8,094.25

Cherry's Propane annual service \$ 1000.00

Solid Waste Dist Disp Fees

Paulding-Putnam monthly service \$ 1,275.00

Put Co Engineer fuel usage \$ 1,000.00

Lakeside Propane Recycling Propane \$ 2,000.00

Sewer Dist #1

Ottawa Water Works monthly usage \$ 50,000.00

Sewer Dist #2

Ottawa Water Works monthly usage \$ 7,500.00

Ditch Maintenance

Blanket ditch maintenance Jan-Jun \$ 7,000.00

General Ditch

Blanket Advertising Ditch notices \$ 500.00

Purchase order to Liebrecht Farm Drainage for work on the Hermiller Dt # 996 for \$ 440,076.21

Mr. Wehri moved to approve the purchase orders and travel requests.

Mr. Brubaker seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes

Exceptions: Mr. Schlumbohm none Mr. Wehri none Mr. Brubaker Mr. Schlumbohm none

Commissioners Wehri, Schlumbohm and Brubaker reorganized for the 2025 year, and selected their committee representations.

Mr. Schlumbohm opened the session by reciting the Pledge of Allegiance with Commissioners Wehri Brubaker and staff.

Commissioners Wehri, Schlumbohm and Brubaker attended the Elected Officials meeting hosted by Judge Keith Scheirloh.

The business agenda was held with Commissioners Wehri, Schlumbohm and Brubaker and Cindy Landwehr, Clerk.

The minutes from Thursday January 2, 2025 were reviewed and approved.

Commissioners Wehri, Schlumbohm and Brubaker interviewed with John Folk for the JFS Director position. The time frame of Mr. Folk's service was verified.

Mr. Schlumbohm moved to go into executive session to discuss employment with Mr. Folk and Commissioners Wehri and Brubaker.

Mr. Brubaker seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm yes

Mr. Folk left the executive session and Mr. Eric Deken joined the executive session to discuss employment.

Mr. Schlumbohm moved to come out of executive session at 12:25pm

Mr. Wehri seconded the motion

Vote Wehri yes Brubaker yes Schlumbohm yes

No decisions were made. The board will convene at another time to discuss wages for the position.

Commissioner Schlumbohm attended the Board of Revision reorganization meeting.

Commissioner Schlumbohm left for the day.

Mr. Brubaker moved to adjourn for the day

Mr. Wehri seconded the motion.

Vote Wehri yes Brubaker yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, January 7, 2025.

Mr. Wehri seconded the motion.

Vote: Mr. Wehri yes Mr. Brubaker yes Mr. Schlumbohm yes