

Minutes Tuesday, December 17, 2024

Mr. Schroeder moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 12,659.42

and also

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that for the purpose of the General Ditch Fund, the following advance of funds is authorized by the Board of County Commissioners.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	Q 40, Advance In	\$ 12,659.42

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 455

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 075, Clerk of Courts Computerization

75 MI, Miscellaneous.....\$ 17,832.89

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 456

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 064, Enterprise Zone

64 VIL, Villages.....\$ 1,500.00

64 SCH, Schools..... \$ 1,300.00

64 TWP, Townships.....\$ 8,800.00

64 COM, Commissioners.....\$ 2,700.00

Minus appropriation:

Fund 159, VAWA Grant

159 SA, Salaries.....\$ 1,807.69

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 457

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 057, Airport Construction Grant

57 CT, Airport Construction Grant.....\$ 154,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 458

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For Veterans Service Commission

From9 C 1, VSC Salary.....to.....9 C 9D, Other Exp.....\$ 1,975.00

From9 C 8, Travel Exp.....to...9 C 9D, Other Exp.....\$ 1,500.00

From....9 D 8B, Insurance.....to....9 C 9D, Other Exp.....\$ 3,000.00

From....9 D 2, Salary Office Staffto....9 C 3, Office Supplies.....\$ 6,000.00

From....9 D 8A, PERS.....to....9 C 3, Office Supplies\$ 1,200.00

From....9 D 2, Staff Salary.....to....9 D 4, Outreach.....\$ 500.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 459

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

DD Residential Services..

28 CS, Contract Services.....\$ 153,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 460

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For Sheriff/Jail

From.....6 A 14D2, Gasolineto.....6 A 4, Equipment\$8,379.00

From.....6 A 12, Training Travel.....to.....6 A 7, Education Registration.....\$ 2,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 461

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriations:

Fund 133, ODOD Demo Grant

133 DEM, Demolition Costs.....\$ 825.00

133 PRED, Pre-Demo Costs.....\$ 4,601.50

133 POSD, Post Demo Costs.....\$ 5,972.50

Minus Appropriation:

Fund 076, Sewer Dist #1

P 9, Village of Ottawa.....\$ 28,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 462

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For County General

From..... 14 D1, Various Settlements.....to 14 B 1, Accrued Vacation & Sick\$ 12,820.47

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 463

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 016, Ditch Maintenance

R 5, Ditch Maintenance Projects.....\$ 2,822.81

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Comm. Jrl. 120, Page 464

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

Engineer...

From.....12 A 6, Travel, Engineer.....to.....12 A 8D, Other Expense.....\$ 2,223.54

From.....12 A 9C, Tax Map, Supplies.....to....12 A 8D, Other Expense.....\$164.36

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Then/Now Purchase orders

Ditch Maintenance.....purchase order 48305

Youth Subsidy.....purchase order 48353

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers

Comm. Jrl. 120, Page 466

Purchase Orders and Travel Requests

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent

Exceptions: Mr. Schlumbohm Mr. Schroeder Mr. Lammers

Mr. Schlumbohm brought the meeting to order by leading the Pledge of Allegiance with Commissioner Schroeder and Commissioners Elect Wehri and Brubaker.

The Health Dept had done radon testing over the weekend and it was found to have an elevated reading. Remediation is being done.

Tim Schnipke stopped in to talk to Commissioners Schroeder and Schlumbohm about the site design overages for the event center building at the fairgrounds that Technicon will be coming in next about. Tim Wehri and Brad Brubaker joined the meeting. Tim reviewed the extra charges that are being submitted by Bockrath & Assoc. to Technicon. Tim did not agree that all the charges should be extras, some of the services should be included with the services that were paid. Some of the other extra charges were reviewed. The services provided by Bockrath & Assoc. were discussed.

Kevin Niese from Technicon and Greg Bockrath of Bockrath & Assoc. met with Commissioners Schroeder and Schlumbohm about site design overages for the event center building at the fairgrounds. Tim Schnipke, Tim Wehri and Brad Brubaker joined the meeting. Schnipke listed a few of the issues that are still needing fixed within the Event Center. The garbage disposal and sink leaks in the kitchen. The exhaust fans were not operating properly. The caulk is pulling away from the chair molding. There are marks from the drywall drying also. The puddling in the parking area was discussed. Most of them were taken care of, there are some new ones that have developed. The doors will need to be replaced again in January. Greg presented some overruns on the Event Center project. Greg had additional charges totaling \$ 7,500. that he presented and explained. The charges were reviewed individually and can be negotiated. The extra charges for the progress meetings should be included with the scope of the work. The number of meetings needed for the project was more than other projects. \$1,500 for plan revisions for waterline and gas lines adding paving by the fairground office and adding lights is agreeable. The \$1,000 for the progress meetings should have been included. The

Commissioners proposed paying \$4,500 for the overruns instead of the \$7,500 and Greg agreed to that also. Everyone agreed that dealing with Helms was not an ideal construction scenario. Helms did do a good job on the paving. Bockrath & Assoc. will be billing the county for the overruns directly. In the spring the building will be inspected for any other drywall issues. The garbage disposal has not ever worked correctly it is Helms issue to make right. The main drive into the parking lot is getting well settled with the truck traffic coming in and out of the Ag Complex hauling out solar panels.

The business agenda was held with Commissioners Schroeder and Schlumbohm and Cindy Landwehr, Clerk. Tim Wehri and Brad Brubaker joined the agenda.

The minutes from Thursday, December 12, 2024 were reviewed and approved.

Commissioners Schroeder and Schlumbohm held the RFQ (Request for Quote) organization meeting for the future EMS project with Tuttle Construction. Tim Wehri, Brad Brubaker, Joe Burkhart, Brian Hilvers, Kyle Hashbarger and Tim Schipke joined the meeting. Nate Neuenschwander, Steve Schroeder, Brent Stechschulte of Touchstone and Tuttle Construction. Nathan explained the design, bid, build process that public entities must follow. Nathan explained that there are modified processes now that public entities can use. The cost of managing the job are costs the owner will pay no matter how the process goes. Weighing the qualifications versus the bid amount is an evaluation factor for selecting the winning bidder. Tuttle/Touchstone has done many public projects with schools and municipalities that can be used as example projects. Tuttle is not a designer they can provide the costs and fulfill the code requirements for designs selected. Tuttle can act as a construction manager to keep costs down and the project on schedule. They can prequalify qualified bidders. The importance of a contingency budget in a project was discussed. Tuttle will hire the subcontractors also. They will have personnel onsite. A full-time onsite superintendent would be included with this project based on project amount. They would also have safety representation present, during construction. Nathan explained that Tuttle Construction was established in 1928, in 2003 Touchstone CPM was started as part to Tuttle Services to be able to perform for public entities. Touchstone does not employ the trades. Tuttle Construction has the trades. Tuttle must bid on Touchstone projects just as other contractors do. The prequalified contractors would be experienced with the project work needed. The need of change orders and contingencies was discussed. There would be one point of contact to minimize communication errors, minimal contact with the trades. The requirements for advertising were discussed. Request for qualifications for the project wanted, include job description with project budget. Commissioners will set a due date and review the submissions. Three weeks for Touchstone to review. Then interview schedule will be set up, public interviewing is not required. A book was submitted to the Commissioners to follow for the RFQ/RFP process. We can start the RFQ/RFP process while also looking for a building design. The construction manager should be involved in the building design selection process also to help make decisions for keeping costs down. The owner, designer and construction manager should all be working together to get the best building project. Touchstone would be hired for preconstruction design services a separate agreement amendment would be needed for construction services. The request for qualifications must be prepared. The fire suppression needs of the building was discussed. Only one response is needed for the RFQ/RFP, three bids are not necessary. The prosecutor will be consulted on the necessities.

Bob Heidenescher met with Commissioners Schroeder and Schlumbohm to approve the contractor's estimate from OWDA for the Dupont/Cloverdale sewer plant.

Brian Hilvers would like to know what the Commissioners want to do with the house. More parking is needed for PCOPS. There are organizations that use PCOPS for meetings so additional parking is needed for that also. The construction schedule was discussed. A design committee will be chosen. The design committee will have to meet with Technicon starting January. It should not be a rush. The generator needs were discussed, there is currently a 50-week lead time for getting a new generator. Meetings can be set up for January.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers absent

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, December 17, 2024.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers absent