

**Minutes, Tuesday October 6, 2020**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch  
Q, 27, Contract Services.....\$ 2,500.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

Comm. Jrl. 115 , Page 358

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Solid Waste District Disposal Fees  
From...35 EXP, Other Expenses.....to....35 SA, Salaries.....\$ 10,000.00  
From...35 SU, Supplies.....to.....35 SA, Salaries.....\$ 10,000.00  
From....35 FU, Fuel.....to.....35 FR, Fringes.....\$5,000.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

Comm. Jrl. 115 , Page 359

Mr. Lammers moved to sign the Memorandum of Understanding between Put Co. Board of Commissioners and the Village of Dupont to apply to ODSA for CDBG funding of \$750,000 with a matching contribution of \$5,640,481 for the joint project of creating a community sewer system for Dupont and Cloverdale.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

Comm. Jrl. 115 , Page 360-360

Mr. Lammers moved to sign the Memorandum of Understanding between Put Co. Board of Commissioners and the Village of Cloverdale to apply to ODSA for CDBG funding of \$750,000 with a matching contribution of 1,415,151. for the joint project of creating a community sewer system for Dupont and Cloverdale.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 361-362

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Engineer...

From...K 29, Contracts-Services Bridges....to....K 12, Materials-Roads....\$ 100,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 363

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057 Airport Construction Grant  
57 AO, Advance Out.....\$ 2,000.00  
(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
57 AO, Advance Out (Repay Advance from May '20)	A 25A, Advance In	\$2,000.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 364

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Veterans Service Commission

From ...9 C 8, Travel Expense...to.....9 D 8A, PERS.....\$8,000.00

From....9 C 6, Relief Allowance..to.....9 D 8B, Insurance.....\$ 4,000.00

From....9 D 6, Memorial Day Expenses...to...9 D 8B, Insurance..\$ 5,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 365

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Fund 157, GIS

From.....157 EQ, Equipment.....to .....157 CON, Contracts.....\$550.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 366

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Sheriff/Jail

From....6 A 14D Misc.....to.....6 A 14 D1, Maintenance Contracts.....\$2,000.00

From....6 A 7, Education Registration...to....6 A 14D1, Maintenance Contracts...\$1,800.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 367

### **Now and Then Purchase orders**

**Airport Construction Grant**.....Purchase order 41411

**Ditch Maintenance**.....Purchase order 41412

**Sewer Dist #2**.....Purchase order 41414

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Exceptions: Mr. Schroeder none      Mr. Lammers none      Mr. Schlumbohm none  
Comm. Jrl. 115 , Page 368

### **Purchase orders and travel requests**

**General Ditch**.....Blanket purchase order for advertise ditch notices Oct-Dec - \$500.00.

**County General**.....quarterly purchase order Oct-Dec

Put Co Engineer –Janitor fuel-\$ 650.00

Contracts/Services-\$3000.00

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none      Mr. Schlumbohm none      Mr. Lammers none

Mr. Lammers, Schlumbohm and Schroeder met with Tim Schnipke who stopped in to give an update on county maintenance. Tim also gave an update on the leasing space in the Ag Complex. Hearthside is adding more equipment and they need a straight shot to get it in. The leasing agreements will be changed from square footage to by the room. The valves on the pump station for Sewer Dist #2 were included with the quote and will be replaced also. No change order will be needed. Tim mentioned putting a drain in the maintenance shop, a trench drain, it would cost approx. \$2,000. The Commissioners are ok with it. The Recycling Center will be shut down due to quarantine. The landscaping is complete at the Courthouse.

Commissioners Schroeder, Lammers and Schlumbohm attended the Elected Officials Meeting.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Mr. Schroeder, Lammers and Schlumbohm met with Kevin Wilson the new Fairgrounds secretary. He wanted to introduce himself and meet the commissioners. Mr. Wilson said he is looking forward to working with the Commissioners. He is a retired teacher who is originally from Continental. Mr. Wilson is training with Linda and learning the operations side of the Fair. Mr. Wilson also has a CDL and the Commissioners asked if he would be interested in helping out with Recycling also.

The minutes from Thursday, October 1, 2020 were reviewed and approved.

Commissioners Schroeder, Lammers and Schlumbohm had discussion on land acquisition of an additional building.

Mr. Lammers moved to go into executive session to discuss a possible land acquisition or purchase of property.

Mr. Schlumbohm seconded the motion,

Vote Lammers yes Schroeder yes Schlumbohm yes

Commissioners went back on record.

No decisions were made the Prosecutor will be consulted.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Commissioners Schroeder, Schlumbohm and Lammers returned from lunch.

Kim Redman, Clerk of Courts, Sheriff Siefker, Brad Nelson, Brad Brubaker, Gary Lammers, Auditor Bob Benroth and Jeremy Maag met with Commissioners Schroeder, Schlumbohm and Lammers to discuss purchasing e-citation software. The process of the e-citations was explained to reduce the contact with others with the information being transmitted electronically. Cost the will be \$5000 per year with a cost savings in the paper processing the software will need to be purchased for approx. \$42,000. Most Villages and officers are on board with the new process. And it was questioned if the CARES money could pay for the software. The Commissioners are in agreement to have the CARES funding pay for the initial purchase of the software directly with no reimbursement needed. Officer Brecht joined the meeting. The delivery on the purchase must be done before 12/30/2020 to qualify for the CARES funding. Most of the installation could be done remotely so there should not be a wait. A purchase order will be written up for the purchase directly from the CARES funding. Bob stated another disbursement was received by the County for the CARES funding. Bob advised the Commissioners not to encourage any more expenses from the County, as of now all the funding is accounted for. The Auditor will forward the list of expenses to submit for reimbursement to the County of the CARES funds. A resolution will be drawn up listing the expenses for the Commissioners' to approve. The Commissioners were informed that the funds advanced to the EMA must be

reimbursed to the County also. The purchase order for the business grants can be done also to have the funds appropriated.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, October 6, 2020.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes