

Minutes, Tuesday, October 31, 2023

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2023.

For Juvenile/Probate

From....2 D 6, Juror Fees.....to...2 D 3, Supplies, Probate Court.....\$ 1,318.00

From...2 D 6, Juror fees.....to...2 D 4, Equipment.....\$ 712.00

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Comm. Jrl. 119, Page 316

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Due to the increased cost of travel, the Board of County Commissioners are of the opinion that the rate for personal mileage should be increased.

now therefore, be it

RESOLVED, Effective January 1, 2024, the compensation for personal mileage for county employees shall be increased from forty cents (.40) per mile to forty-five cents (.45) per mile.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Comm. Jrl. 119, Page 317

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, County employees are currently reimbursed a maximum of \$10.00 for breakfast; \$12.00 for lunch and \$18.00 for dinner while on approved county travel.

and

WHEREAS, The Board of County Commissioners has decided that it is necessary to increase the maximum amounts to be reimbursed.

now therefore, be it

RESOLVED, The following are the maximum amounts to be reimbursed for meal expenses for county employees on approved travel:

Breakfast maximum.....\$11.00

Luncheon maximum.....\$14.00

Dinner maximum.....\$20.00

and be it further

RESOLVED, Employees will be reimbursed on a per diem basis while traveling overnight. Total cost allowable per day will be \$45.00.

and be it further

RESOLVED, Employees must continue to abide by the following: 1) employees must submit all itemized receipts 2) employees will not be reimbursed for any tips not included in meal purchase 3) employees will only be reimbursed on a per diem basis for meals on the days listed on the approved overnight travel expense 4) at no time will an alcoholic beverage be considered part of a meal.

and be it further understood

RESOLVED, Employees not on overnight travel will be reimbursed per meal at the maximum amounts per meal listed above.

and be it further

RESOLVED, Said meal increase will be effective January 1, 2024.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Comm. Jrl. 119, Page 318

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Clerk of the Board of County Commissioners has informed the Board that a petition praying for annexation of certain territory in Palmer Township to the Village of Miller City, Putnam County, Ohio, was filed on the 10th day of October, 2023.

and

WHEREAS, Said petition is hereby attached and becomes a part of this Resolution.

and

WHEREAS, The owners of the land, listed landowners in Palmer Township, which is contiguous with the Village of Miller City, Ohio, requests that the petition be approved, pursuant to Ohio Revised Code Section 709.022. Austin Buchholz is appointed agent for the petitioner(s), who request that their petition be considered under Section 709.021 of the Ohio Revised Code, and that they be permitted to proceed with their annexation petition under Section 790.022 as a special procedure with the consent of all parties.

now therefore, be it

RESOLVED, The petition for annexation to the Village of Miller City is hereby granted.

and be it further

RESOLVED, That the clerk is hereby directed to forward a certified copy of the entire record of the annexation to the Clerk of the Village of Miller City for further processing.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 319

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 064, EZ COMPENSATION

64 COM, Commissioner Comp Payments.....\$2,685.09

64 SCH, School Compensation Payments.....\$1,347.74

64 TWP, Township Comp Payments.....\$8,800.37

64 VIL, Village Compensation Payments.....\$1,507.09

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 320

Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057 Airport Construction Grant

57 AO, Advance Out.....\$ 20,100.00

(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
57 AO, Advance Out	A 25A, Advance In	\$20,100.00

(Repay Advances from Mar. '23)

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 119, Page 321

Then/Now Purchase orders

ADAMHS Bd.....Purchase order 46592

Probate Court.....Purchase orders 46651, 46652

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder no Mr. Lammers no Mr. Schlumbohm no
Comm. Jrl. 119, Page 322

Purchase orders and travel requests

EZ Comp.....Purchase order to Put Co Commissioners for county portion EZ comp payments for \$2,685.09, Purchase order to Miller City Local School for school portion of EZ comp payments for \$1,347.74, Blanket purchase order for township portion E-Z comp payments for \$8,800.37, Blanket purchase order for village portion E-Z comp payments for \$1,507.09.

CDBG Allocation.....Purchase order to Put Co Commissioners for PY 21 Fair Housing payment for \$3,250.13. Purchase order to Put Co Commissioners for PY 21 admin pymt for \$14,446.30.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder no Mr. Lammers no Mr. Schlumbohm no

Mr. Schlumbohm moved to approve the minutes as read from Thursday, October 26, 2023.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Commissioners Schroeder, Schlumbohm and Lammers met with Maintenance Tim Schnipke. Tim said he wants to make sure we are all on the same page about the dirt/stones for the fairgrounds event center for the meeting on Thursday. Tim said it is in the book that Helms is to get rid of it and it just needs to be addressed sooner than later.

Commissioners Schroeder, Schlumbohm and Lammers met with Chelsie Niese to talk to her about being appointed to the Library Board. Kelly Ward was talking at the Kiwanis meeting she was at about how they needed someone for the library board. She wants to start getting the next generation involved and thinks it would be for a great cause. Kelly answered the questions

that she had already also. The resolution appointing her is on for Thursday and Kelly will get with Chelsie on when the physical appointing will happen.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Alaina Siefker, Asst. Clerk.

The minutes from Thursday, October 26, 2023 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers went down to the Courthouse Assembly Room for the informational meeting on the Harry Fortman Ditch #405.

Commissioners Schroeder, Schlumbohm and Lammers met with Auditor Bob Benroth and his employee Jeremy Maag to discuss the maintenance on Veterans Memorials. Commissioner Lammers studied the legal opinion on the veteran memorials. By reading it, it says the commissioners appear to be the ones that are responsible if the cemetery or veterans commission do not take care of it. Bob Benroth said for this we are referring only to the monument only. Bob said there is a spot that says the commissioners can determine what sort of upkeep is proper and that a good process would be to have a pre-approval (estimate and information or pictures) come in to the Commissioners' Office. We should require an estimate before any work is done. Jeremy & Bob said to use the line item for maintenance buildings and grounds. Commissioner Lammers said the burial and headstones can be through the Veterans Commission and they can build the memorials but we are responsible only for the memorial maintenance.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday, October 31, 2023.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes