

Minutes, Tuesday October 26, 2021

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Office of Public Safety

From....120 CA, Cost Allocation ...to....120 HOS, Hospital Insurance.....\$1,400.00
From....120 MIL, Mileage.....to....120 HOS, Hospital Insurance.....\$ 120.00
From....120 LIA, Liability Insurance...to... 120 HOS, Hospital Insurance....\$ 9,846.16
From....120 SA, Ambulette Drivers...to....120 HOS, Hospital Insurance....\$ 4,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 497

Mr. Schlumbohm moved the adoption of the following resolution.

WHEREAS, pursuant to Title IV-D of the Social Security Act; ORC §3125.13; and §3125.14; and Rule 5101:12-10-45; and its supplement rules of the Ohio Administrative Code, the Board is authorized to enter into IV-D Services on behalf of the Putnam County Job and Family Services;
now therefore, be it

RESOLVED, The Board of County Commissioners of Putnam County, on behalf of the Putnam County Job and Family Services, hereby enter into the attached IV-D contract for IV-D legal services. Said contract reimbursement amount of \$19,894.21 unless otherwise amended by mutual agreement. The IV-D contract shall commence on July 1, 2021 and end June 30, 2022.

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Comm. Jrl. 116 Page 498

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 109, Probate Special Projects

109 EXP, Probate Special Projects.....\$2,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 116 Page 499

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for EBAR XOR TIF. in Fund 106, Tax Equivalent.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:
106 EBAR, EBAR XOR TIF and be it further

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:

106 EBAR, EBAR XOR TIF

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 116 Page 500

Now and Then Purchase orders

- Capital Improvement.....**Purchase order 43216, 43222
- Sewer Dist #1.....**Purchase order 43217
- County General.....**Purchase order 43219, 43218
- Solid Waste Dist Disp Fees.....**Purchase order 43220, 43221, 43224
- Ag Complex.....**purchase order 43223
- LEPC.....**purchase order 3814
- EMA.....**purchase order 3815

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes
Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none
Comm. Jrl. 117, Page 001

Purchase orders and travel requests

Children Services.....Purchase order to Applewood Centers for \$34,957.88

Landfill Closure/Maintenance.....Purchase order to Treasurer, State of Ohio for NPDES permit 21N00122 at Landfill for \$ 2950.00.

Capital Improvement....Purchase order to Duro-Last Roofing for roof replacement over OSU Extension at Ag Complex for \$ 285,517.87

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Minutes, Monday October 25, 2021

Ottoville Council meeting

Commissioners Schroeder, Schlumbohm and Lammers attended the Ottoville Village Council meeting to discuss the possible transfer of the Schnipke Engraving sewer line to the Village of Ottoville.

The meeting was opened with the Pledge of Allegiance and roll call for the council members, their minutes from previous meeting were approved as written.

The mayor turned the meeting over to the Commissioners. The Commissioners are interested in turning the sewer line over to Ottoville. Schnipke Engraving is the only customer on the line currently. There has been a request for a residential request to tap into the line. The County is trying to get out of the water & sewer business. This line is outside the corporation limits of Ottoville. If Ottoville is in agreement to take over the line. The maintenance is already taken care of by Ottoville. The Commissioners' have not talked to Schnipke Engraving yet. The Commissioners' do not have a tap-in fee set up for this line. The contract was reviewed for the term. Commissioner Schlumbohm explained the transfer that happened with the line to Nelson Manufacturing. Teresa VonSossan, Village Solicitor will consult with Gary Lammers as to the formalities, and the easement authority. Ottoville is interested. There is an air release valve that is off of one of the manholes. There is a meter at Schnipke on their well to meter their usage. It was explained how the billing is done by the Commissioners. Schlumbohm explained the improvements needed for SD #2 and the ones needed for SD #1 for storm drainage. The Commissioners will meet with Schnipke Engraving to see if they are also interested in the transfer. The Council is in favor of the transfer if Schnipke Engraving is. Schnipke Engraving's control of the line was discussed. The less government involvement the better. Ottoville is in favor since they are receiving the sewage from the line.

The Commissioners were asked about the Village recycling coming back.

Commissioner Lammers explained that we are short on drivers. They are hoping to bring it back. With the prices of the product going up it could be possible to bring it back to the Villages. The sorting of the product was discussed. The education of the acceptable product is good in Ottoville. If the product is sorted more finely it could bring a higher price. The labor and truck drivers were the issue. Ottoville had good compliance and help from the boy scouts with the recycling when it did have Village pick up options. The system has been streamlined to be mor efficient. Ottoville usually got 3 bins then 4 cardboard, plastic, metal and paper. There was one Saturday a month where the bins would come to town. There is a new group of scouts coming up that could help also. A listing of what is accepted is distributed to the public so they can

comply. The cooperation is appreciated. The Commissioners left the Council meeting for them to resume business.

Tuesday

Mr. Lammers called the meeting to order with Mr. Schroeder and Schlumbohm by reciting the Pledge of Allegiance.

Mike Lenhart, Engineer, Denny Coates, Pastor at Faith Baptist Church and Ken Pollitz, Pastor at New Creation met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the drainage along US 224. There were some photos taken during a rain event on Monday morning. The catch basin was flowing. The field to the north and east of the New Creation church all drain to the church. There are surface drains to help handle the water. ODOT did camera the tile. The tile along the road is not in good shape and has some collapsed areas. The water sits in the front of the church. The Village forced the church to put in sidewalks, which contribute to the flooding for the church. There are issues mowing as well along the sidewalk. The Baptist church was first built and there were drainage issues then already. The field debris was blocking the catch basin and a few bars were taken out of the catch basin to keep it from getting blocked. The churches are within the Village limits. Could the tile be replaced along the road and add another catch basin. The options are petitioning the ditch or privately doing the work. ODOT said there are 2 12" tiles that come from the north and another tile that comes in into another 12" tile. There is a tile that tees into the 12" tile. The 12" tile is too small to handle all the water. The Village annexed the area but will not aid in fixing any drainage issues the State will not aid in repairing wither since the property is annexed. ODOT will help with the project but will not lead the project. ODOT will assist by contributing materials to the project, which would be a larger tile whether it be public or a private project. The acres benefitted could be determined to see who would contribute to the project. A project leader would need to be chosen from the beneficiary parcels. In a private project, quotes would be collected from contractors and could be divided between the parcels with the Engineer assisting in the amounts, but the Engineer would not design the project. The ditch petition process was also explained. It was asked if the field tile also goes to the same catch basin. With the Engineer doing the design of the project they would determine it based on a rain event, to handle that amount of water. Mr. Lenhart explained ODOT's participation in a project on the north side of Ottawa. The area in question is in the process of changing ownership as some parcels are currently for sale. If the parcels to the west gets paved or graveled it would add to the flooding. Mr. Lenhart recommended putting in a rock bowl around the catch basin. How much would it be to put in a 24" tile? Mr. Lenhart said it could be up to \$40 per foot. Maybe it needs a larger catch basin. The length is estimated as 1,050 feet. The Pastors will have to determine how to handle the project whether public or private. It was recommended for them to have a meeting with the landowners to see what the feelings are for the project. Cutting the bars out of a grate over a catch basin is not the correct way to handle a plugged catch basin since it creates more liability issues. The state has some videos of the cameraing of the tiles but there may not be tile maps of the area available. It was thought the catch basins were put in when the sidewalks went in. The Village and ODOT could be consulted for existing drainage. The area was viewed on GIS. The cost basis of percentage of use ditch determines how much is paid was explained.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Joe Burkhart, IT Manager attended a budget hearing with Commissioners Schroeder, Schlumbohm and Lammers. Joe mentioned adding some money to increase his inventory and also some training for the IT staff. Joe wanted to give a larger increase to the other IT staff rather than give himself the full raise. The Commissioners will have to make up the difference. The Commissioners think it is honorable that Joe would give up part of his raise to give to another employee. The IT department is underpaid. And this would be a precedent if the Commissioners would agree to give more than the amount agreed upon.

The minutes from Thursday October 21, 2021 were reviewed and approved.

Health Dept and Family and Children First Council focus group meeting was held at the ESC.

Mr. Schroeder moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mike Klear and Brian Hilvers attended a budget hearing with Commissioners Schroeder, Schlumbohm and Lammers.

Mr. Lammers moved to go into executive session with Mike Klear, Brian Hilvers, Commissioners Schroeder and Schlumbohm to discuss employee compensation of EMS/ EMA employees.

Mr. Schlumbohm seconded the motion

Vote Schlumbohm yes Schroeder yes Lammers yes

Commissioners went back on record. No decisions were made.

The Commissioners discussed Mr. Hilvers temporary pay in his training period and it will go up as set by the EMS/EMA Director. The Commissioners will hire Brian Hilvers as Director at a rate of \$21.50 per hour as of Dec 28, 2021.

Kim Redman, Clerk of Courts attended a budget hearing with Commissioners Schroeder, Schlumbohm and Lammers. Kim also brought in the probation appropriations for 2022. Kim brought up the raises that were discussed this past summer and was told there would be an additional \$1.00 January 1, at that time. She is asking about the other dollar for her staff. There were other departments that gave an additional \$1.00 mid-year also without the knowledge of the Commissioners. Which created a large increase in the budget. Kim is asking if her retiree's wages could be distributed amongst other employees. The Commissioners are looking to keep the wages in range to not create a larger increase in the budget. They are also trying to retain the employees. The \$.80 raise this year is the equivalent of a 4% raise in comparison to the previous years with 2% increases. The insurance costs were also discussed. The solar farms will create approx. \$250,000 in revenue for County General. Kim has talked to several private businesses to compare wages and insurance plans she said the County is comparable. Kim contributed funds out of the Title Fund toward wages also. Kim's retiree is a part time employee who is retiring in a few weeks. Kim is confirming that her staff will get the dollar that the Commissioner's promised her back in July in addition to the beginning of year increase. The Commissioners are hesitant to

give both increases. The Commissioners were thinking the second dollar increase would be the COLA. They told her to figure on just the \$.80 per hour per employee. If she could move it from the Title fund to cover the wage increases. When the retiree leaves and is not replaced, the Commissioners will talk to Kim again. Reduction in staff is the Commissioners' goal. Kim said the request this past summer was for a \$2 increase which they received one of this summer and the understanding was to give the additional \$1 at the beginning of the year. The Commissioners will revisit this request once the number of employees change. There was a 6% wage increase mid-year.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote: Schlumbohm yes Schroeder yes Lammers yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, October 26, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes