

**Minutes Thursday October 13, 2022**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations

110 OT, Other Expenses.....\$ 1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
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**Then/Now Purchase orders**

**Airport Operations.....purchase order 44975, 44976**

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none  
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**Purchase orders and travel requests**

Mr. moved to approve the purchase orders and travel requests.

Mr. seconded the motion.

Vote: Mr. Lammers Mr. Schlumbohm Mr. Schroeder

Exceptions: Mr. Lammers Mr. Schlumbohm Mr. Schroeder

Commissioner Lammers called the meeting to order with Commissioners Schroeder and Schlumbohm by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers held a public hearing for a petition for road vacation in Union Township.

Tim Schnipke stopped in to inform the Commissioners of a finding at the fairgrounds of a gas line used by the Dog Warden and JFS maintenance building. There is another abandoned line that used to service the Merchant building. Tim is meeting with Adam from All Temp to finalize the courthouse air unit project. The Village is grinding blacktop and need a place to put grindings. This would be good for using at the recycling for the new drive. Tim set an area for dumping the grindings behind the Ag Complex.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Tuesday October 11, 2022 were reviewed and approved.

Kurt Sahloff from Board of Elections stopped in to give the Commissioners an update.

Mr. Lammers moved to go into executive session to discussion employee compensation.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

The Commissioners went back on record. No decisions were made.

The Commissioners do not have control over how much the other departments pay their personnel. However, the budget which is managed through the Commissioners' office is under constant scrutiny to protect the taxpayers' interest.

Tim Schnipke shared information from Chris Yeager with Commissioners Schroeder and Lammers on possible rental rates for the warehouse space at the Ag Complex. Tim is moving the contents of the building around to make easier access to some areas of the building. Hearthside is moving their items in and out regularly. Tim said Whirlpool is now using space in the Ag Complex also. Heat will be available by Dec 1 for the areas they want to use. The Commissioners will review the rate info that was submitted. Tim called the Putnam County Historical Society museum about the old cell block that was saved from the old jail. They may be interested in parts, a door and window. Commissioner Schlumbohm joined the meeting and he looked at the rates also. The Commissioners will discuss setting the rates at a future meeting. Tim met with All-Temp regarding the courthouse units we are getting 5 year parts & labor warranty on everything and some parts to have on the shelf. Tim also updated on the kitchen and jail units. The roof is complete on the Health Dept. the grass is seeded. They do want new handicap doors at the Health Dept also. The Health Dept has money to spend on some building improvements also. Tim said there is a spot of parking lot at Glandorf that need seal coated.

Jeff Giesige met with Commissioners Schroeder, Schlumbohm and Lammers to discuss possibly making the Nickey Dt # 974 a 2-stage ditch. H2 Ohio has money to do 2 stage ditches, they are putting 2 in each county in Ohio. Ron Nickey is interested if the Commissioners are interested since this is near and on the county landfill. Nov 30 is the deadline to apply for the money. Since it is near the landfill the EPA would have to approve if allowed by the EPA. There is a pond there to be refilled so there would be a place for the dirt. The Commissioners are in favor if the EPA would approve. The state would pay for the 2 stage part. The Commissioners said Bowers Morner would be a good reference for this project also. Jeff could contact EPA directly also. Jeff will make contact with the EPA and see what they say.

Veteran Service Commission Director Matt Prenzlin met with Commissioners Schroeder, Schlumbohm and Lammers, Gary Lammers, Bob Benroth and Jeremy Maag to discuss their policy. Bob had a copy of the legal opinion from Gary Lammers regarding the new Veteran Service Commission policy. Their policy differs from the County policy regarding the allowable travel expenses including mileage reimbursement rates. A travel request was done prior to the new policy being adopted. The travel was done after the policy was adopted and a new travel request was not approved after the travel was completed. Bob said there are issues that are addressed in the opinion from Gary Lammers. Bob explained that receipts must be included for the expenses to verify that no alcohol is purchased. Since alcohol cannot be purchased with

public money. The Veteran Service Commission did update their policies but did not share the updates with the Commissioners or Auditor prior to them approving. Gary did find that the Veteran Service Commission is allowed to set their own policy. The Commissioner asked why they set their own policy different from the County's policy. Mr. Prenzlin presented to his board to establish the policy for the Veteran Service Commission. The mileage reimbursement and meal reimbursement rates are higher than the County policy. Mr. Prenzlin got the rates for the GSA (Government Standard Allowance). Since the Veteran Service Commission did purchase a van and the Commissioners asked if that van could be used for travel rather than paying the mileage reimbursement. The Commissioners do have cars available for employees to use for travel. The VSC policy does not require the employee to use a county vehicle. The Commissioners would like it to say to encourage the employees to use a county vehicle. Bob explained that the reimbursements are to offset the additional expenses from being in the big cities not to cover the whole expense. They want to make sure the Veterans are receiving the most benefit of the money that is allocated to the office. The Board of Commissioners can set the compensation for the Veteran Service Commission board members. Matt is more than willing to be compliant he just wants to set this up for his employees. He wants his employees to act legally, ethically and transparently for the public and be good stewards with public funds. Matt Prenzlin sees his decisions as employee development. Bob said this policy manual says revised, is there an original policy? Mr. Prenzlin said he founds parts of a policy and decided to revise what he found. Jeremy explained the use of the GSA that you can input what city you are traveling to for more exact reimbursement rates for a 3-day travel trip. Travel expenses cannot be paid ahead of the travel per the State Auditor. Mr. Prenzlin said that request was for new employee who did not have the prior funds for the trip. There were discrepancies in the travel expenses that were submitted. We are trying to make things more uniform for all the offices and treat everyone the same and requiring the same information for any employee travel. One bad apple has made the reasons for some of the rules. The Health Dept is the only other office that has their own policy different than the County policy.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday October 13, 2022.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes