

Minutes Tuesday November 15, 2022

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 006, Job & Family Services

Public Assistance

H 22, PERS\$20,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 206

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Engineer, Michael L. Lenhart, originally requested a resolution to advertise for sealed bids for the paving of CR Z and Old US 224 (PUT- CR Z-0.00) (PUT-Old US 224-1.181) on Thursday, January 26, 2023 at 10:30 a.m.; and

WHEREAS, Federal authorization was received ahead of schedule and the Engineer wants to move up the bid opening date accordingly;

Now therefore, be it

RESOLVED, The Board of Commissioners will receive sealed bids for paving CR Z and Old US 224 (PUT- CR Z-0.00) (PUT-Old US 224-1.181) on Thursday, December 15, 2022 at 10:30 a.m.;

And be it further

RESOLVED, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 207

Mr. Schlumbohm moved the adoption of the following Resolution on behalf of the Putnam County Job and Family Services:

WHEREAS, Suzy Wischmeyer, Job and Family Services Director, requested that the Board of Commissioners advertise for sealed bids for the purpose of securing 2 new 2022 vehicle purchases. Vehicle type: SUV/Crossover

now therefore, be it

RESOLVED, Sealed bids for the purchase of the vehicles will be received by the Board of Putnam County Commissioners, Putnam County Court House, 245 East Main Street, Suite 101, Ottawa, Ohio, 45875, until December 15, 2022, at 11:00 a.m., then at said office publicly opened and read aloud.

and be it further

RESOLVED, All interested bidders are invited to submit a bid for two 2022 vehicle purchases according to the requested vehicle specifications. Vehicle specifications can be obtained by calling the Putnam County Job and Family Services (567) 376-3773.

and be it further

RESOLVED, All bids must be accompanied by a 10% bid bond, certified check, cashier's check or letter of credit.

and be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any and all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 208

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Sheriff/Jail

From....6 A 4, Equipment.....to.....4 B 11PC, Professional Contracts\$ 1,984.06

From4 B11SU, Prisoner Supplies...to.....4 B11MTR, Maintenance and Repairs...\$240.00

From.....4 B11TR, Training.....to.....4 B11MTR, Maintenance and Repairs...\$ 678.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 209

Then/Now Purchase orders

EMS.....Purchase order 3992, 3993

ADAMHS.....Purchase order 44793

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 118, Page 210

Purchase orders and travel requests

Auditor.....Travel request for Robert Benroth to attend the County Auditors Assoc. winter Conference in Dublin, OH Nov 16, 2022 with \$50.00 for parking.

County General.....Purchase order to Taw Tree Service for tree removal at Board of Election for \$ 815.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion. yes Mr. Schroeder yes

Exceptions: Mr. Lammers Mr. Schlumbohm none Mr. Schroeder none

Aaron Vorst stopped in to present a quote for auto door opener for the Annex to Commissioners Schroeder and Schlumbohm. Commissioner Lammers joined via teleconference. Aaron also mentioned a request for auto door openers at the Health Dept. Commissioner Schlumbohm said the Health dept. has funds they need to spend. They can redo the entrance and add some handicap parking.

The Commissioners discussed the request received regarding Road 22 for road improvements due to the large trucks and machinery using this road. It was suggested to have a meeting with the Engineer, Sheriff and Commissioners to discuss this road maintenance matter.

Karen Warnecke met with Commissioners Schroeder and Schlumbohm and Commissioner Lammers via teleconference regarding a vehicle. Karen said it was nice that the Commissioners made the provisions to use the truck. She is asking for a lower vehicle to use since it is too high for the ladies to lift the equipment to the bed of the truck. Karen has some health issues and cannot be lifting. The vehicle is needed for each election and each training session to move the equipment. The Commissioners are trying justify purchasing a vehicle for four times a year. BOE can ask maintenance to assist with the lifting if needed. The trustees have vehicles to accommodate the loading of the equipment. Karen also asked for a vehicle a month prior to the elections for them to keep for the whole month for hauling mail. The Commissioners said there are vehicles available that they can accommodate that request. The different ballots available to the voters were discussed. There are 69 split options for ballots within the County. Karen explained that absentee ballots and early voting are printed as needed to reduce the waste of printing excess ballots. She explained having emergency ballots available also. The Commissioners said if they need the heavy equipment moved to let the maintenance staff know they can help with the moving. Karen also presented updated budget figures for 2023 for the Commissioners to review. The mayors, trustees, clerks and school boards will be up for re-election next year. The Commissioners informed Karen that the tree in question at BOE will be removed. Karen also shared the ADA compliance rules for building so the Commissioners can use them for the new building at the fairgrounds. If needed it could be used as a voting location in the future.

The business agenda was held with Commissioners Schroeder and Schlumbohm and Cindy Landwehr, Clerk.

The minutes from Thursday November 10, 2022 were reviewed and approved.

Commissioners Schroeder and Schlumbohm left to view the conditions of Road 22 near the dairy farm.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers absent Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday November 15, 2022.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers absent Mr. Schlumbohm yes Mr. Schroeder yes