

Minutes for Tuesday, November 12, 2019

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001
For Board of Elections:
3 A 1, Salaries of Board Members.....\$ 164.16
(HB 166)

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 303

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

Fund 001
For Board of Elections...
From...3 A 9M, Miscellaneous...to...3 A 11, Rentals...\$50.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 304

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Sheriff/Jail
From ..4B11MTR, Maintenance/Repairs.....to.....4 B 11MP, Prisoner Medical
.....\$3,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 305

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners are aware that the flow of traffic in the court house will be at a minimum on Christmas Eve, Tuesday, December 24, 2019. now therefore, be it

RESOLVED, The Board of County Commissioners does hereby close the Court House at Noon on Christmas Eve, Tuesday, December 24, 2019. and be it further

RESOLVED, The Putnam County Court House will have regular hours on New Years Eve, Tuesday, December 31, 2019.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 306

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
15 A 15A. Advance Out.....\$28,065.06

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In (Advance for Ditch Maintenance Fund)	\$30,000.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 307

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently has health insurance through a consortium formed by the County Commissioners Association of Ohio called CEBCO.
and

WHEREAS, The Board of County Commissioners received bids for health insurance consulting services until 11:00 a.m. on the 24th day of October, 2019.
and

WHEREAS, Bids for said consulting services were opened the 24th day of October, 2019, and bids received were as follows:

UIS Insurance & Investments and Fortman Insurance 971 N Perry Street, Ottawa and 614 N Perry Street, Ottawa for 1.25% commission

Benefit Strategies Agency LLC, Roderick Wood 615 S College St. Office 09-196, Charlotte, NC 28202 \$23,500 annually plus addtl fees

King Insurance, Bryan Schira 7723 Airport Highway, Suite F, Holland, OH 43528 \$20,000 annually

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby award the bid for health insurance consulting services to Fortman Insurance Services/Jonathan Fortman and United Insurance & Investments based on previous performance and relationship.
and be it further

RESOLVED, UIS Insurance & Investments and Fortman Insurance will serve as agents for the county health insurance program for FY 2020.
and be it further

RESOLVED, Said agents will be paid a commission which equals one and one-fourth percent (1¼%) of the total cost of the insurance premium for 2020-2022.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 308

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019,

the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 119, GHS DVI TASK..IDEP

119 SA. STEP Salaries.....\$ 3,000.00
119 SA2, Salaries IDEP,.....\$3,000.00
119 SA3, DDEP Salaries.....\$ 2,000.00
119 FR, STEP Fringes.....\$ 500.00
119 FR2, IDEP Fringes.....\$ 1,000.00
119 FR3, DDEP Fringes.....\$ 500.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 309

Mr. Schlumbohm moved to approve the lease agreement between the Putnam County Board of Commissioners and Equipment Relocation Services Inc. for storage space at the Ag Complex starting Nov 1 , 2019 for three month periods until Feb 29, 2020. at \$.13 per square foot for 10,000 square feet of space.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 310-313

Mr. Lammers moved to approve signing the contract for provision of sheriff's deputies to Ottoville School District for basketball games.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 314-315

Mr. Lammers moved to approve signing the contract for provision of sheriff's deputies to Fort Jennings School District for basketball games.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 316-317

Mr. Schlumbohm moved to approve signing the lease agreement with Mail Finance for a new postage meter for five (5) years at the same rate of \$ 272.00 per month paid quarterly.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 318

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2019.

For Commissioners

From....14 D 1, Various Settlements & Fees.....to....15 A 17A, Contingencies.....\$25,000.00
From....4 B 13, Contracts Repairs.....to....15A 17A, Contingencies.....\$ 10,000.00
From....4 B 12, Equipment.....to....15A 17A, Contingencies.....\$ 10,000.00
From.....1 A 13BD, Sheriff Vehicles.....to....15 A 17A, Contingencies.....\$ 33,100.00
From.....4 B 17D, Fuels, Lights, Water, Teleph...to....15 A 17A, Contingencies.....\$ 16,900.00
(for body scanner purchase for Jail)

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 319

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Dog and Kennel...

From....B 3, Suppliesto.....B 2, Salaries\$ 8,000.00

From....B 3A, Gas and Oil....to....B 11, Insurance.....\$ 400.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 320

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 005, Dog and Kennel

B 2, Salary\$2,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 321

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Office of Public Safety

From....120 SA6, 301 Salaries ...to....120 SA1, Salaries Employees.....\$15,000.00

From....120 SA6, 301 Salaries....to....120 SA3, Full Time Employees.....\$20,000.00.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Now and Then Purchase orders

HAVA Grant....Purchase order 39440, 39731
Ditch Maintenance.....Purchase orders 39639, 39640
General Ditch.....Purchase order 39642
County General.....Purchase order 39641
Board of D/D.....Purchase order 39410

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 114 , Page 323

Purchase orders and travel requests

Board of Elections.....purchase order to American Legion Post 516 for rental for Election Day for \$ 200.00. Purchase order to Us Postal Service for post office box #326 for \$ 144.00.

Probation Supervision....Blanket purchase order for Supplies –office supplies, drug tests and testing kits through 12-30-19 for \$ 1000.00. Purchase order to Ultimate Protection Inc for SCRAM costs for indigent probationers through 12-30-19 for \$ 1000.00.

County General.....Purchase order to Erie Insurance for renewal of officials bonds for Prosecutor and Sheriff for \$ 378.00. Purchase order to Source Code for new computers and monitors for commissioners’ staff for \$ 3195.00. Purchase order to ADANI Systems for body scanner for Jail for \$ 95,000.00

Dog & Kennel.....Travel request for Mike Schroth to attend the NW Ohio Dog Warden meeting in Perrysburg on Nov 13, 2019 no expenses listed.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Commissioners Schlumbohm and Lammers by reciting the Pledge of Allegiance. Also joining for the Pledge was Jason Hedrick and Beth Scheckelhoff of the OSU Extension. Jason and Beth presented their budget for 2020 and explained the activities they do. A new SNAP-ED person is starting today. A new program assistant Anna Gerten is working full time also. The budget info was covered which included the amounts the county provides also with utilities and rental. The SNAP-Ed position is fully grant funded only office space is to be provided. OSU is reimbursed by the State for activities. There are other reimbursement also. A retirement funds for employees was discussed. The employees fall under the OSU rules for payouts. This will need to be addressed when the time comes. The contributions toward the extension office were reviewed along with the cost recovery. The county's cost toward salaries does not change even though the salary increases, OSU's portions increases. Jason now oversees a five county area Putnam, Van Wert, Auglaize, Allen and Hancock. The program assistant position is funded through the activities and is expanding technologically through social media. The H2O grant funding could fund a watershed educators. There are other funding opportunities for water quality as well.

Judge Scheirloh met with Commissioners Schroeder, Schlumbohm and Lammers to discuss his 2020 budget. Judge Scheirloh said his budget submission did not change from the previous the only change would be the wages. He did say a change to the indigent funding would be coming. The Commissioners did approve to reimburse \$75 per hour for indigent costs starting the 1st of the next year. The state's percentage of reimbursement has increased. The creation of a public defender was discussed and the costs that go with it. No staff costs are included with the indigent costs. The judge said they try to help schedule an attorney for multiple cases at a time to help lower their costs also. Surrounding counties have increased their reimbursement amounts also. The compensation rate would be whatever the Commissioners approved which is a 2% increase. Judge brought up a copier in the PSI/Parole department that needs some attention it has had multiple repairs and will need to be replaced. The adult parole department will have changes and costs coming due to changes at the State level. The process has started to stock up for the change when there was funding available for office supplies. Defiance County has been forced to change over due to their size.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

Commissioner Schlumbohm left the office.

Columbus Grove Mayor Ken Wright, Administrator Jeff Vance and Engineer Mike Lenhart met with Commissioners Schroeder, and Lammers to discuss work on Plum Creek through the Village of Columbus Grove. Martin Verni. Putnam County Sentinel joined the meeting also. Jeremy Gerding, Engineers' office joined the meeting. Pictures of the project were reviewed from the village. There are areas that did not get cleaned properly according to the Village personnel. The village may submit to have additional work done on the ditch but it will increase the costs to the landowners. The Village Mayor is not satisfied with the work that was done. The Engineer stated that since maintenance has not been done as it should have been in the past on this ditch he said they tried to get it to a manageable state. This project will be looked at more often hopefully it won't be another 15 years until it is done again. The Engineer explained

that the ditch can also be added to the spray program and be sprayed every year within the village limits. The Village is glad to know this is not the end of the project and that the Engineer realizes more work needs to be done.

The minutes from Thursday November 7, 2019 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote Lammers yes Schlumbohm absent Schroeder yes

Commissioners returned from lunch.

Cathy Recker and Lori Rayle of the Records office met with Commissioners Schroeder, and Lammers to discuss the 2020 budget. The Recorder's salary is due to go up next year and the employees will be raised a minimum of 2%. The Commissioners will give a raise that they can afford. Lori explained that they will have an increase in revenue due to the Recording fees going up. They have also had a small increase in processing. They will have fees for scanning past documents to get everything digitized. And that is hoped to be completed within five years.

Jeremy Gerding and Ryan Moran of the Engineer's office met with Commissioners Schroeder, and Lammers to discuss a ditch maintenance project. The Commissioners wanted an update on the Dwight Maag project. Ryan explained that Shawn Vogel dug up the tile and they measured the flow and direction of the tile. The catch basin is in flat. The tile sections were taken out and new tile was put in. It is not known how the stone got into the tile and the stone did not fall out of the tile either when picked up. They camera'd 85 feet of tile and found it to be clean. The tile was flowing. The grade was fine. The project seems to be resolved.

Mr. Lammers moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm absent Schroeder yes

Mr. Lammers moved to approve the minutes as read from Tuesday, November 12, 2019.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm absent Mr. Schroeder yes