

Minutes for Thursday, May 7, 2020

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant
159 SA, Salaries.....\$5,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
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Now and Then Purchase orders

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
Exceptions: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
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Purchase orders and travel requests

Public Assistance.....Blanket purchase order for PRC relief –COVID-19 for \$ 10,000.00.

County General.....Purchase order to State of Ohio UST for Inspections for 2 tanks for Underground Storage Tanks for \$ 1100.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers held discussions on reopening the courthouse and bringing back full staffing levels. The Commissioners invited Lori Rayle into the discussion to see what her thoughts and plans were for reopening the Recorder's office. She said the scheduling for title searches has gone well and they are booked in to next week for sure. Kim Redman was invited into the discussion also. Kim's feedback on the Title Department people want to get in. She is opening for a couple hours a day to the public and wants to enforce social distancing. Passports will be by appointment only. The Courts are coming back full staff on Monday. The suggestion to reopening to the public was to reopen but will have limited access to the offices for traffic flow and to enforce the social distancing, two customers in the office at a time. The question of employee's continuing to use paid administrative leave was asked the Commissioners will look into it. The Commissioners are hoping that by the week of May 17 the numbers will tell if there will be another spike in cases. The Elected Officials will be consulted on their own process for reopening their offices. The Commissioners are hoping to get to some direction from the Health Commissioner also. The genealogy searches will still not be allowed at this time. The lawyers have not been cleaning up their spaces before they leave so the girls are cleaning between clients. Lori invited the Commissioners to come up and see the space. The Commissioners are looking to be back to full staff in their office starting May 11. The other County offices within the Courthouse and Annex, full staffing will be expected by May 18 unless the employee has underlying medical conditions that would make them at higher risk and allow them to remain on administrative leave. The paid administrative leave will stop as of May 29 and if the employee remains on leave they will be required to use their sick leave going forward. All social distancing measures will remain in force and all employees are recommended to wear a face mask if they would feel more comfortable. The State does not give recommendations for County government. An email will be sent out to all elected officials to review the reopening plan and to agree on a plan.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

Kim Rieman called Commissioners Schroeder, Schlumbohm and Lammers to review their reopening plan and provide feedback. The Commissioners will leave it up to the Elected Officials and Department Heads to manage the traffic within their own office. The option for scheduling appointments is recommended if possible. Kim asked about the contact with the State Representatives and the support to get things reopened. The Commissioners are questioning why some of the local businesses who can control their store population are not allowed to be open when Walmart is allowed to be with much more people within the store at one time. Kim is in support to reopen businesses and offices. There are some activities that can be performed while using the social distancing rules. We need to get back to some kind of normalcy.

Commissioners Schroeder, Schlumbohm and Lammers held discussions regarding the COVID-19 insurance updates. The letter templates were reviewed and the Commissioners are in favor to sign.

The minutes from Tuesday May 5, 2020 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schroeder moved to approve the minutes as read from Thursday, May 7, 2020.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes