

**Minutes, Tuesday May 31, 2022**

Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, Quotes for cement work to replace sections of concrete sidewalk at Brookhill Center Complex, 7989 State Route 108, Ottawa, OH 45875 were requested by the Putnam County Board of D/D. And

**WHEREAS**, The quotes were received as follows:

<u>Contractor</u>	<u>Bid amount</u>
The Concrete Couple	\$ 49,947.00

And

**WHEREAS**, The Putnam County Board of D/D is requesting the Putnam County Board of Commissioners to accept the quote of \$ 49,947.00 from The Concrete Couple.

Now therefore be it

**RESOLVED**, The Board of County Commissioners, of Putnam, Ohio approves upon the recommendation of the Putnam County Board of Developmental Disabilities, to hereby accept the quote of \$ 49,947.00 from The Concrete Couple and award them the project.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, Quotes for the replacing a skylight at the Putnam County Board of DD-Brookhill Center warehouse were opened and tabled by Board of D/D on May 10, 2022.

**WHEREAS**, the following quotes were received:

Richland Roofing:	\$11,990.00
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now, therefore, be it

**RESOLVED**, The Board of County Commissioners, upon the recommendation of the Board of Developmental Disabilities, the bid shall be awarded to Richland Roofing for skylight replacement at the Brookhill Center Complex located at 7989 State Route 108 Ottawa, Ohio 45875, based on their bid of \$ 11,990.00.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q, 27, Contract services.....\$ 5,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of May & June 2022.

now therefore,

**BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO**, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

**RESOLVED**, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

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## **Now and Then Purchase orders**

**E-911**.....Purchase order 44132

**Airport Operations**.....Purchase order 44470

**O-G Road**.....Purchase order 44471

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

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## **Purchase orders and travel requests**

**Clerk of Courts**.....Travel request for Kim Redman to attend the OCCA Summer Conference in Hamilton, OH Jun 14-16, 2022 with expenses for mileage, lodging, and meals totaling \$ 480.80.

**Board of Elections**.....Blanket purchase order to additional travel for second quarter for \$ 1,729.40.

**General Ditch**.....Purchase order to Sand Ridge Excavating for work on the Dewayne Troyer Dt # 992 for \$ 18,288.50.

**County General**.....Purchase order to PCS for 2023 Appraver renewal for \$ 5520.00. Purchase order to Safety Council of Putnam County for FY 23 Safety Council enrollment for \$ 60.00.

**CDBG Allocation**.....Purchase order to 4 imprint for Fair housing give aways for \$ 900.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Tim Schnipke stopped in to talk to the Commissioners regarding the maintenance projects. The price of concrete has gone up and he said to figure the total cost including labor to be three times the amount of the concrete. The prices and costs for everything is up. And concrete and stone costs will not go down. Tim said they have all the units in the courthouse working for a/c but they are not all replaced yet. The roof at the OSU Extension is prepped and ready to start. The sewer district projects were discussed.

Gary Lammers and Griffin Brinkman of the Prosecutor's office and Greg Bockrath and Seth Schroeder of Bockrath & Assoc. met with Commissioners to discuss the Sewer District #1 drainage project including the easements needed. Greg gave an update on the project. He said they are at a stalemate on the easements. Greg said the people who would have the easements have questions and are asking about compensation. They feel the property does have value. The Commissioners did talk about some amounts that could be offered.

Commissioner Schlumbohm did state there would be some disruption to the appearance of the properties, and the settlement and reseeding of the yards was discussed. Total properties are

77 in the project with only a few needing easements and those few would have to deal with the restoring of their yards over the next few years. Would the other landowners be upset over the increase in the project cost to pay these easements? Greg said once all the plans are designed and approved the costs could be more defined. This project would cost these residents a couple hundred dollars with the grant without the grant it would cost them thousands of dollars. Gary reviewed the grant guidelines and asked again about the easements if it would be an allowable grant expense. Gary said he reviewed some other grant projects and found that the costs of the acquisitions could be covered by the grant rather than increasing the project cost. Greg said this is federal monies and it would take longer for approval of the expenses due to certifying appraisals then. Gary then referred to the ARP funds as a funding source to cover these expenses also. And the ARP guidelines have relaxed as the time has gone on. Gary says if the ARP funds are used for the easements, then it would save the project costs for all the residents. Greg said the easement acquisition was not included with the original grant application. This grant funding was a surprise and we should use what we have been given. Gary could call the proper authority for the grant funding and see if he could get an answer but in dealing with the federal government the timeframe of the answer is not known it could be a long wait. Once the easements are decided the project can move forward, pending the approval of the Village of Ottawa. Ottawa Township asked about repairing the roads after the project Greg said there is grant funding included to repair the roads after the project. The Commissioners and Gary agree that the project should not have any further delays. The certified appraisals would increase the time frame and the cost. So the project will move forward, a letter will go to the landowners to explain the project and the process. The Commissioners were questioning if the easement amount could be a set amount. Gary can prepare the easements for the projects, and have someone else prepare his own. Bockrath & Assoc is providing the legal descriptions. Greg said they need to get the easements drawn up to be delivered to the property owners to get things moving. If there is opposition to any of the easements they will go to another owner. Gary will start working on them as get them done as soon as he can. The estimated bid date is not set yet it depends on the easements getting done. At this point it will be a winter project.

Brenda Troyer stopped in to talk to Commissioners Schroeder and Lammers regarding the current audit. The audit concerning the Veteran Service Board is still ongoing also. The auditors will be meeting with the Commissioners in early July. The airport board was questioning why they have to have a separate audit and pay for it. If they get any large grant funding they would be having annual audits rather than the 2 year audit.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday May 26, 2022 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Mr. Schroeder moved to approve the minutes as read from Tuesday May 31, 2022.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

