

Minutes, Tuesday May 24, 2022

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 111, Youth Subsidy FDCC

111FR22, Fringes.....\$ 616.48

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 375

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2022.

For County General

From....14 C 1, Taxes, Levies Assessments.....to...14 A 6B, Workers Comp...\$ 600.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 376

Commissioner Schlumbohm moved the adoption of the following:

RESOLUTION

WHEREAS, the State of Ohio, Department of Development, through its Office of Housing and Community Partnerships (“OHCP”) administers the federal Community Development Block Grant (“CDBG”) Program for the State of Ohio; and

WHEREAS, the Putnam County Board of Commissioners has been determined to be an eligible recipient of CDBG funds; and

WHEREAS, the Putnam County Board of Commissioners, in accordance with requirements of the OHCP for federal grant funding, desires to reaffirm the Anti-Displacement and Relocation Assistance Plan addressing actions to be taken when federally funded projects involve demolition or renovation of occupied or occupiable low to moderate income housing units; now therefore

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, PUTNAM COUNTY, OHIO, that the Anti-Displacement and Relocation Assistance Plan, a copy of which is attached hereto and made a part hereof, is hereby adopted and effective immediately for Putnam County.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 377-378

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the County's OPWC Paving Project for the year 2022;

Now therefore, be it

RESOLVED, The Board of Commissioners will receive sealed bids for the County's OPWC Paving Project for the year 2022 on Thursday, July 7, 2022 at 11:00 a.m.;

And be it further

RESOLVED, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sum be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees

35 FR, Fringes.....\$ 10,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 380

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 041, T- CAP

41 EXP, Expenses\$ 70,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 381

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057, Airport Construction Grant

57 CT, Airport Construction\$ 2,000.00

Mr. Schroeder seconded the motion
Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 382

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Sealed bids for the Dewayne Troyer Single County Ditch Project #982 were opened and tabled on the 19th day of May, 2022.

and

WHEREAS, Bids were received from the following:

<u>Contractor</u>	<u>Bid bond</u>	<u>Bid amount</u>
Sand Ridge Excavating	bond included	\$18,288.50
Kahle Excavating	10% check	\$20,118.45

now therefore, be it

RESOLVED, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Sand Ridge Excavating, 20251 Rd I-17, Cloverdale, Ohio 45827, in the amount of \$18,288.50.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Lammers seconded the motion
Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Ditch. Jrl. 7 Page 28

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Municipal Court

From....2 M 9D1, Muni Travel.....to 2 M 9D, Muni Other Expenses...\$ 1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 383

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2

Q 42, Other Expense\$ 14,000.00

Fund 113, Put CO Water/Sewer

113 MISC, Miscellaneous Expenses.....\$ 6,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 384

Now and Then Purchase orders

County General.....Purchase order 44463

Airport Const Grant.....Purchase order 44464

Ditch Maintenance.....Purchase order 44465

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Comm. Jrl. 117, Page 385

Purchase orders and travel requests

Airport OperationsPurchase order to State of Ohio UST Fund for inspection of underground fuel tanks at Airport for \$ 1,100.00.

County General.....Purchase order to Putnam Co Job & Family for Mandated share add'l 5% for \$ 2,250.00.

Sewer Dist #2Purchase order to Underground service & Supply LLC for water well meters and set flow meter management software & setup for \$ 15,741.00.

Put CO Water/Sewer..... Purchase order to Underground service & Supply LLC for water well meters and set flow meter management software & setup for \$ 6,051.79.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

The Commissioners planned a discussion regarding the health district for Thursday.

Alaina Siefker met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the meter purchases for Sewer Dist. #2 and Pohl Road sewer districts. The meters will be purchased with the sewer district funds. The Prosecutor will be consulted on the official transfer of the sewer district to the Village of Ottawa. The Commissioners were considering re-evaluating the rates for the residents. Alaina gave the Commissioners the template letter that will go to the sewer residents for them to review. The separation of the storm and sanitary was discussed in Sewer District 1. It will be the resident's responsibility to employ a plumber to install the well water meters in all sewer districts for the proper separation.

Commissioners discussed the replacement of the cement at Recycling and what the specs should be and the drainage for that area.

Suzy Wischmeyer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss employee compensation.

Mr. Schroeder moved to go into executive session with Suzy Wischmeyer and Commissioners Schlumbohm and Lammers at 9:01 a.m. to discuss employee compensation.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Commissioners went back on record at 10:05 a.m. No decisions were made.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday May 19, 2022 were reviewed and approved.

Kim Redman stopped in to ask about the gift cards for completing the wellness program for the year and if Sue Fike a 30-year employee who is retiring May 31 would be eligible for a gift card

since the Commissioners made the date of June 1 the deadline to be employed to be eligible. The Commissioners asked when Kim was notified of Sue's retirement if it was before or after the Commissioners set the June date. Kim said it was before. The Commissioners made the decision based on a request from one employee and did not think about any other employees that would have been affected. The date could have been based on getting the blood draw done by a certain date and giving a March employment date. The Commissioners said they did change the rules in the midst of the program, so they would be willing to allow her to get a card this year and since she was a 30-year employee.

Mike Boaz met with Commissioners Schroeder, Schlumbohm and Lammers to give updates on Board of D/D. Richland Roofing is putting a partial roof on the Brookhill Industries building. A bad skylight was found and will be replaced. Quotes are being collected for the remaining cement work needing replaced. There are still two vans in the name of Board of D/D that will be sold to Brookhill Industries through a lease buyout. The Commissioners recommended consulting the Prosecutor to confirm the process. The vans were originally purchased for Brookhill's use. A board member may be leaving the D/D Board and the Commissioners will need to appoint this position. A high functioning person who receives services could be a possible board member. Other possible people who would be eligible were discussed. Mr. Boaz brought up the financial situation of the Board of D/D and the use of funds for clients in the autism spectrum. The amount of clients with autism is increasing. The need for behavioral therapy with autism was discussed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday May 24, 2022.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes