

Minutes for Tuesday, May 19, 2020

Mr. Schlumbohm moved to sign the Investment Policy Statement with Huntington Bank.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Commissioner Schroeder moved the adoption of the following resolution:

WHEREAS, section 5101.9-6-82 of the Ohio Administrative Code (OAC) allows for Inter-county adjustment of allocations between County Job and Family Services; and

WHEREAS, Suzy Wischmeyer, Director of the Putnam County Job and Family Services has recommended that the board approve an agreement to release and accept funding from Williams County Job and Family; and

WHEREAS, sufficient funding levels will remain in the County to provide mandated services for the remainder of state fiscal year 2020 regardless of funding; and

WHEREAS, the release of the funding will not leave the County at a funding level below the expenditure level for the FAET-100% Allocation during the State Fiscal Year 2020; and

WHEREAS, said adjustment and the release and acceptance of funds between Putnam and Williams County shall take place for this one-time adjustment; and

WHEREAS, the Board deems this request to be in order and hereby approves same; now therefore

BE IT RESOLVED, The Board of County Commissioners, Putnam County Ohio, hereby agrees to accept \$3,000.00 in Regular FAET-100% funds from Williams County.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 126

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners received a resolution dated May 12, 2020, signed by the Putnam County Board of Developmental Disabilities.
And

WHEREAS, Said resolution states that the Putnam County Board of Development Disabilities requests that the Putnam County Commissioners renew the .50 mills existing levy on the November 11th ballot, which must be certified to the Board of Elections 90 days prior to the election.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby approve the resolution to declare it necessary to levy a tax in excess of the ten mill limitation.
Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 127

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Court of Common Pleas Probate And Juvenile Division, Judge Michael A. Borer, to rename fund 146 to the Supreme Court COVID 19 Remote Technology Grant fund.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to rename the fund, to "Fund 146, Supreme Court COVID 19 Remote Technology Grant".
and be it further

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to rename the following appropriation lines and revenue lines in Fund 146, Supreme Court COVID 19 Remote Technology Grant fund:

Appropriation lines

146 EQ Equipment

Mr. Schlumbohm

Revenue lines

146 GR, Grant Receipts

seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 128

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the County's Pavement Marking for the year 2020;

Now therefore, be it

RESOLVED, The Board of Commissioners will receive sealed bids for County's Pavement Marking for the year 2020 on Thursday, July 2, 2020 at 10:30 a.m.;

And be it further

RESOLVED, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <http://putnamcountyohio.gov/electedofficials/engineer/bid-opportunities/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 129

Mr. Schlumbohm moved to approve signing the Heavy Rescue Agreement between Putnam County Commissioners and Village of Ottawa for ten years and for \$5,000 paid to the Village per year toward the maintenance for the truck with the equipment provided by Putnam County to be carried on the truck.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 130-131

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 039, WIA
39 RR, Rapid Response.....\$ 18,308.30

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 132

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Bids for the purpose of purchasing two new 2020 vehicle for Children Services for the Department of Job & Family Services were opened and tabled on the 8th day of May, 2020.
and

WHEREAS, The following bids were received:
H & K, Chevrolet, Pontiac, Buick, 200 S. Main St., Box 449, Continental, OH 45831
Bid deposit.....Bid Bond
2020 Chevy Traverse LS, AWD 3 vehicles Purchase price....\$28,389.60

Knippen Chrysler Dodge Jeep, 800 W Fifth St. Delphos, OH 45833
Bid deposit.....Cashier Check
2020 Jeep Cherokee Latitude, FWD.....Purchase price....\$24,668.50
2020 Grand Caravan Purchase price....\$22,725.50
2020 Dodge Charger Purchase order ...\$25,075.50

Ottawa Chevrolet, 1420 N. Perry St., Ottawa, Ohio 45875
Bid deposit.....letter of credit
2020 MalibuPurchase price \$ 23,844.08
2020 Express Wagon LS.....Purchase price... \$ 36,997.60
2020 Chevrolet Blazer DLT.....Purchase price....\$33,244.85
2020 Chevrolet Traverse AWD.....Purchase price....\$ 35,122.85
2020 Chevrolet Traverse LS, FWD....Purchase price ...\$ 33,146.60
now therefore, be it

RESOLVED, The director of the Putnam County Job & Family Services, Suzy Wischmeyer states that Ottawa Chevrolet was the best bidder with the 2020 Chevrolet Traverse 4D SUV AWD LS with 1 LS at purchase price of \$ 35,122.85 and the 2020 Chevrolet Malibu 4d Sedan at the purchase price of \$23,844.08. And both vehicles can be available before June 30, 2020.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 133

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set

aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From.....Fund 039, Workforce Investment Act (39 TO, Transfer Out).....to.....Fund 006, Job & Family Services (H 11, Transfer In).....\$ 3,857.53

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 134

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 164, CDBG Allocation
T2A CDBG Fair Housing Grant 1.....\$900.00

Fund 085, CDBG CHIP
164 FH2 Fair Housing Grant 2.....\$400.00
164 AD2. CDBG Alloc Admin Grant 2.....\$2,000.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 135

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the Shane Howell #985 project.
and

WHEREAS, The proposed project commences in the NW part of the SE ½ of Section 23, Monroe Township, Putnam County, Ohio ; Thence along a line of an existing outlet tile crossing Township Road C-20 where said tile outlets into South Powell Creek and there terminates
now therefore, be it

RESOLVED, That the 11th day of June, 2020, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement.
and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Ditch. Jrl. 7 , Page 21

Now and Then Purchase orders

EMS.....purchase order 3582
Treasurer.....purchase order 40708
Law Library....Purchase order 38424
Veteran Services.....purchase order 40812

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
Comm. Jrl. 115 , Page 136

Purchase orders and travel requests

Capital Improvement.....Purchase order to Trisco Systems to repair courthouse steps for \$ 807.00.

Landfill Closure/Maint.....Purchase order to Kuhlman Body Shop for repairs to Peterbuilt for \$ 912.27.

Children Services.....Blanket purchase order for foster care for \$ 10,000.00

CDBG CHIP.....Purchase order to Amazon for Fair Housing Table for \$ 45.09.
Purchase order to 4imprint for Fair Housing giveaways for \$ 354.91.

CDBG Allocation.....Purchase order to 4 imprint for fair housing giveaways and table throw for \$ 900.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Mr. Lammers called the meeting to order with Mr. Schroeder and Mr. Schlumbohm by reciting the Pledge of Allegiance.

Tim Schnipke stopped in to give an update on maintenance and the third floor Courthouse window will be replaced as soon as a lift can be lined up to be used. The decision on the fair has not been made yet.

Commissioners Schroeder, Schlumbohm and Lammers met with Mike Klear and Nancy Erhart to discuss a discipline issue.

Mr. Lammers moved to go into executive session to discuss discipline and dismissal of an employee.

Mr. Schlumbohm seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to come out of executive session.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

No decision were made.

Judge Borer stopped in to discuss a Probation employee and give updates on his grant funding. The use of video conferencing with his court was discussed. The Judge has a probation officer who handles community service. Community service is on hold right now. Probation officers will continue remote working. The probation secretary is not on current duty. She is not full time and is paid from a separate fund. The time frame is not known when the face to face sessions would be acceptable. The Commissioners are thinking that on May 29 everything will resume when the Stay Safe order is done, unless the employee is high risk. The Judge is willing to move money to pay her through unemployment if he is able. The Commissioners suggested he see what other counties are doing. The whole process will be looked at to change the procedures going forward to decrease contact due to the virus.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

Commissioners Schroeder, Schlumbohm and Lammers reviewed the recycling personnel staffing needs. Alaina Siefker shared that Joe and Adam will be accepting the positions and staying with the Recycling Program. The staffing needs of the program were discussed, the current sorters are adequate, although additional drivers would be needed. The current modified hours due to the COVID -19 are causing the employment issues. A driver position with about 20 hours per week would be needed. The possibility of additional weekend hours was asked. The staffing levels will be looked at if it would be feasible. Alaina will take care of talking to Joe about extending the hours.

Commissioners Schroeder, Schlumbohm and Lammers held discussions regarding the mowing needs at the landfill this year. The Commissioners would like to advertise for mowing at the

landfill. One time mowing mid-season would be needed for sure. Spraying would not be needed since the maintenance guys can do it.

Commissioners Schroeder, Schlumbohm and Lammers held discussion on the financing for the Sewer Dist #2 pump replacement project. The price of the project has gone down and the County may be in a position to advance the funds for the project with interest instead of borrowing the funds to cover the project.

The minutes from Thursday May 14, 2020 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday, May 19, 2020.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes