

Minutes, Tuesday March 8, 2022

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners is of the opinion that the flow of traffic in the court house will be at a minimum on Good Friday, April 15, 2022, and to allow employees to attend services if they so desire.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby close the Putnam County Court House at noon on Friday, April 15, 2022.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 257

Mr. Schroeder moved to approve Vincent Schroeder signing the Airport 3-39-0110-020-2022 grant certifications.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the Dwayne Troyer Single Ditch #992 project.

and

WHEREAS, The proposed project commences at an outlet tile in the southeast intersection of township Road C & township Road 19-A, Section 13 Monroe township, Putnam County Ohio, Ohio: Thence flowing south along Township Road 19-A to an open ditch approximately 100 feet north of State Route 15 where the said tile terminates.

now therefore, be it

RESOLVED, That the 31st day of March, 2022, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement.

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Ditch. Jrl. 6 Page 28

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Clerk gave notice to the Board this date of the Engineer's completed survey and estimate of the construction area for the George Kleman Single Ditch #993 project.
and

WHEREAS, The proposed project Commences: approximately 200 feet west of the intersection of township Road E and Township Road 15-C in Section 22 of Palmer Township, Putnam County Ohio: thence downstream west on the north side of township Road E along the line of an open ditch to where said ditch turns north at Township Road 16-C: Thence along the east side of township Road 16-C to North Powel Creek and there terminates.

now therefore, be it

RESOLVED, That the 12th day of April, 2022, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House, Ottawa, Ohio, be and the same is hereby fixed as the time and place for the final hearing on the proposed improvement.
and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Ditch. Jrl. 6 Page 29

Mr. Lammers moved to approve signing the client agreement between Michael Baker International and Putnam County for engineering and technical services for the COOP/COG plan update.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 258-263

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 057 Airport Construction Grant

57 AO, Advance Out.....\$ 42,000.00

(Advance back to County General)

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
57 AO, Advance Out	A 25A, Advance In	\$42,000.00

(Repay Advance from Jul '21 & Jan '22)

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 264

Now and Then Purchase orders

Clerk of Courts.....Purchase order 44150

Youth Subsidy.....Purchase order 44155, 44156

County General.....Purchase order 44183

Mr. Schlumbohm moved to approve the then and now purchase orders.
Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 117, Page 265

Purchase orders and travel requests

Capital Improvement.....Purchase order to Klausing Painting to painting the 3rd floor of courthouse and Title Office for \$ 29,000.00.

Children Services.....Blanket purchase order for foster care for \$ 10,000.00

County General.....Purchase order to Archive Social for social media archiving subscription for \$ 4990.00. Purchase order to My Binding LLC for MBM Destroyit 4002 micro cut paper shredder plus shipping for \$ 3395.64

Solid Waste Dist Disp Fees.....Purchase order to OALPRP for 2022 membership fee for \$ 100.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Greg Bockrath of Bockrath & Assoc met with Commissioners Schroeder, Schlumbohm and Lammers regarding the Ohio Water & Wastewater Infrastructure grant that was awarded for the Ottawa Township and Sewer Dist. #1 area. The grant amount awarded was \$ 960,000.00. There are 71 properties within the boundaries of the project, which is not the whole sewer district #1. The engineering for the Dennis Coates Ditch project was also discussed, which is an adjoining project. This project is within the corporation limits and the participation level of ODOT was discussed. Since it is not outside the corporation their participation may not be that much. That will still be determined. Greg submitted the cost estimate for his services. Design related costs cannot be covered by the grant. The engineering fees will have to be accessed to the landowners. The expenses incurred prior to the grant cannot be added to the grant. Greg will figure the expenses into the grant if possible. The 71 properties will be assessed approx. \$550.to cover the additional costs of the project. If the property owners do not pay it can be put on their taxes. Greg said a letter is being written to the residents and the information of future billing was requested from the Village and not received. It can be said that the bills will be reduced but the amount is not known. There is more positive feedback regarding the project now. The letter was reviewed for more precise details to be listed. A meeting will be set up for the residents on March 22 at 7 p.m. in the Assembly Room. The letter will be finalized and mailed today. No design or application expenses can be paid by the grant. The OPWC application fees cannot be included either. The grant funds can be paid directly to the contractor through a pay request done online. Greg mentioned all the expenses of driveway cuts and avoiding current lines already in place. This would be a total reconstruction not just adding tile on either side of the road or doing what should have been done at the beginning. The grant amount of \$960,000 will have to cover the construction and the other construction engineering costs. Any other questions can be answered at the meeting. The Commissioners approved the

estimate that was presented. If the landowners want to be paid for the easements, that cost will be assessed to the other landowners. The landowners should be happier that this is being done with grant funds. The Commissioners will consult with the Prosecutor and Auditor on assessing the landowners.

Bob Benroth stopped in to inform the Commissioners that the 11:00 meeting with the Engineer, Greg and Nolan is not needed. Greg and Kyle will handle the boundary and annexation duties going forward.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday March 3, 2022 were reviewed and approved.

Mike Lenhart and Nolan Croy met with Commissioners Schroeder, Schlumbohm and Lammers to review Planning Commission duties. Nolan had some concerns that he shared with the Commissioners. The minor subdivision rules were reviewed where meetings should be set to follow the standards that are written. Usually no one shows up for the meetings. But Nolan does notify the trustees clerk if anything does arise. If someone does come in to inquire a formal meeting will be scheduled. Nolan just wanted the Commissioners to be aware of the notices that are going out on behalf of them. The notices to the Health Department and townships were also reviewed. Nolan wanted to make sure he is following the compliance. A resolution from 1967 was found where the terms of the Planning Commission members were set. Nolan is trying to get things in order along with the planning commission regulations that are already set. Nolan is working with the current surveyors to get things completed according to the correct rules also. Nolan presented the planning commission variances that have been approved over the years. The rules enforced have not been enforced according to the planning commission regulations. Nolan said the formula is based on averages of depth to width ratio 3:1, so the parcel does not have to be a uniform shape. The setback rules have also reviewed. The flood plain area on the fairgrounds was brought up the new maps have not been released yet. And Nolan cannot sign to get a parcel out of the flood plain. Nolan would like to build a good foundation with the County before he will venture out to assist the villages. The flood plain regulations may need to be revised to accommodate the updates. There are also planning commission regulations for the health Dept that may need revised also. The subdivision regulations are available online on the County's website. There is a check list to follow for lot splits. The regulations for the windmills and turbines keep changing and should be monitored closely. Updated township zoning information is needed from the townships so everyone is on the same page.

Joe Burkhart met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the core switch and a bigger one may be needed. Joe would like to double the size for the new one. Joe also said the BOE is having hacking issues generating from Russia. The Sheriff's office shares a username and some people are going into site that they should not be since everyone has the same username. Numbers could be assigned to differentiate users rather than names. Commissioner Lammers suggested a letter to employees addressing unauthorized use of internet during work hours as a fire able offense. Joe is getting a quote to hook JFS and BOE up to fiber. A new building for the Health Dept and Home Health was discussed along with the ADA compliance for the other offices. Fiber is a qualified ARP expense but ARP funds are spoken for. Joe said since the fiber already exists the charges would be cheaper for updated switches.

There are no other new building plans to replace the Annex. The status of the servers and the storage left on them was discussed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Lammers moved to approve the minutes as read from Tuesday, March 8, 2022.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes