

**Minutes for Thursday, March 26, 2020**

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 084, HOME  
84 PI, HOME Program Income.....\$10,800.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 035, Solid Waste District Disposal Fees  
35 EQ, Equipment.....\$ 600.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
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**Now and Then Purchase orders**

**Muni Court.....Purchase order 40702**

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Exceptions: Mr. Schroeder      Mr. Lammers      Mr. Schlumbohm  
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## **Purchase orders and travel requests**

**Dog & Kennel**.....quarterly purchase orders Apr- June

Put Co Garage –monthly fuel for \$ 750.00.  
Supplies, Utilities, Cellphone for \$ 2000.00

**CDBG**.....Purchase order to Hillard Craft for Treciak Final for \$ 355.00.

**HOME Funds**.....Purchase order to JT Homes Services for Kuhbender Rehab for \$ 10,800.00.

**Solid Waste Dist Disp Fees**.....Purchase order to DJM Builders for mobile dock ramp for\$ 6500.00.

**EMS**.....Purchase order to County Electric for generator annual maintenance for\$ 700.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes                      Mr. Lammers yes                      Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none                      Mr. Schlumbohm none                      Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Tim Schnipke stopped in to ask the Commissioners about purchasing a fogger for miscellaneous use by the county can be used for disinfecting only. Maintenance at the Fairgrounds was discussed there are some repairs needed on some of the barn roofs at the fairgrounds.

Gary Lammers met with Commissioners Schroeder, Schlumbohm and Lammers to discuss and review the agreement with the Village of Ottawa regarding the communication tower. The agreement has been forwarded to Metalink-LINK for their review also. Gary has heard back from all parties for all revisions that were wanted/recommended. Gary reviewed the revised copy of the agreement. The relationship of the river gauge to the communication tower was discussed and that the relationship does not tie the two subjects together, they are separate issues with the Village. The issues can be reviewed again in the future. The Commissioners are still willing to help finance the river gauge. The future income from the tower is unknown at this time. The river gauges are beneficial to the whole county. The term of the river gauge payments can match the term of the tower lease but not have them tied together in an agreement. The Commissioners have added some more revisions also. The Commissioners are working to improve the relationship with the Village for the future. Gary will let the Commissioners review the final draft.

The Village did submit an agreement for maintenance to the sewer pump stations, this was given to the Commissioners to review.

The issue of the lawyers wanting access to the Recorder's office during the restriction was discussed. The lawyers need to make appointments with the Recorder's office to get time to work on title searches.

Chad Niese stopped in to see if there were any updates, just the new procedures for the Recorder's office.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

A bid opening was held for bituminous materials at 10:30 a.m. with Mike Lenhart, Engineer. The bids were received as follows:

Bidder : The Klink Group K-Tek	Unit Price P/U	Unit Price delivered
Bond included		
MWS 90	\$ 1.68	\$ 1.78
RS 2P	\$ 1.68	\$ 1.78
SS1H	no bid	
Trackless tack	\$ 2.20	\$ 2.30
SS1h-diluted	no bid	

Bidder : Asphalt Materials, Oregon, OH	Unit Price P/U	Unit Price delivered
Bond included		
MWS 90	\$1.55	\$ 1.54
RS 2P	\$1.75	\$1.85
SS1H	\$ 1.95	\$2.05
Trackless tack	\$2.00	\$2.10
SS1h-diluted	\$ 1.25	\$ 1.35

Mr. Lammers moved to table the bids for further review.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Commissioners signed the aggregate electric contract to verify pricing.

Joe Burkhart met with Commissioners Schroeder, Schlumbohm and Lammers to discuss quotes for phones and server equipment. Joe presented server inventory, new server information and the sizes that would be needed for the courthouse and Sheriff. More space is needed so larger units will be needed. There is a discount in price if purchased before the end of April. The prices with warranties were compared. Commissioners are thinking that prices may go down after May 1, with things being so fluent right now the pricing is not for sure. This is a needed expense and could be taken from Capital Improvement. This would also be a cost allocated expense to all the effected departments. The phone system is due for renewal on the warranty. The term for the warranty can be chosen. Joe said they are comfortable with the system now and extending it for one year would be sufficient. The panic button installations and trainings have been delayed currently due to the virus shut down. The current server warranties are coming up also but Joe

does not have figures for those at this time. The Commissioners are in favor of the upgrades for the servers, and the phone renewal is due this Saturday.

The minutes from Tuesday March 24, 2020 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers had a conference call with Rob Fawcett about the COVID-19 safety procedures. Rob just wanted to confirm that the Commissioners were practicing safe measures and limiting their time together. Rob recommended that the Commissioners do practice the safety measures to keep them healthy and able to perform. The ability to continue meetings using technology was discussed. The legislation regarding this ability hasn't been approved yet. The invoice for the CORSA renewal is being sent today, if the Commissioner want an in depth summary it can be sent, unless a meeting is needed in the future. Rob said he is always available for questions.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Commissioners Schroeder and Lammers returned from lunch.

Commissioners Schroeder, and Lammers held a conference call with Greg Bockrath or Bockrath & Assoc. regarding the landfill. Greg wanted to update the Commissioners on the current information from the EPA regarding the wetland creation at the landfill for leachate treatment. The EPA has changed their feelings on this project since the initial inquiry with them in 2018. Greg has been in contact with the EPA and the wetlands was not favorable project from the EPA due to the dormancy of plants and vegetation in our area. Greg also reviewed the requirements for the wetland treatment systems and that it would be very costly. Greg is proceeding with a lagoon treatment system instead of wetlands which is more favorable with the EPA due to history of their operation and would be less expensive to the County. Greg read a response he received from the EPA. The EPA needs more details for the project to give a definite but does not want us to spend a lot of time writing the details. The EPA says the leachate would be comparable to industrial waste and must be pretreated. Greg is asking about a pretreatment similar to what the small villages use, The EPA was in favor of that but is it not a system they are used to monitoring. Greg is asking if he should submit a detailed plan to the EPA. He is proposing a sand filter as a pretreatment, and there is a pond and enough land already available for the treatment site. The EPA does not do research and development for new methods of treatment they keep to what they are familiar with. The project seems to be on track even with the change to the lagoon with pretreatment. Greg does not see that the EPA will approve a "new" plan very quickly he thinks it will take many requests and submissions. The Commissioners are in favor of Greg doing preliminary designs and cost analysis. The EPA will review the project, they will not propose anything new. Vince asked about the current collection tank and being transferred to the pond, the land elevation will have to be reviewed for drainage.

Mr. Lammers moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday, March 26, 2020.  
Mr. Lammers seconded the motion.  
Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes