

Minutes for Tuesday, June 30, 2020

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Sewer District #2 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	Q 57A, Advance In	\$1,500.00
(Advance needed to cover change to phase 3 electrical)		

and

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2	
Q 42, Other Expenses.....	\$ 1,500.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 203

Mr. Lammers moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General	
15 A 15A, Advances Out....	\$ 500.00
(For Airport Construction Grant)	

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	57AI, Advance In	\$ 500.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 204

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Sealed bids were opened on Thursday June 4, 2020 for the installation on Runway 27 NAVAID PAPI at the Putnam County Airport.
and

WHEREAS, The following bids were received:

Sarka Electric

Bid Bond.....cashier check

Base Bid.....\$69,800.00

Addendum..... acknowledged

J. Ranck Electric

Bid Bond.....Yes

Base Bid.....\$102,602.00

Addendum.....acknowledged

Jess Howard Electric

Bid Bond.....Yes

Base Bid.....\$95,000.00

Addendum.....acknowledged

now therefore, be it

RESOLVED, After a review of the bids by the engineer, Crawford, Murphy & Tilly, Inc., and upon their recommendation, the Board of County Commissioners does hereby award the bid to Sarka Electric, in the amount of \$69,800.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 205

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020

For Youth Subsidy

From...111PS20, Personal Services...to...111B20, Other expenses..\$10,236.46

(2019-2020 to 2020/2021 Youth Subsidy Budget)

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 206

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 146, Supreme Court COVID 19 Remote Tech
146 EQ, Equipment Exp.....\$ 39,915.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 207

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to establish a new Agency Fund for the County COVID Relief Distribution Fund.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to establish a fund entitled:

Fund 167 – County COVID Relief Distribution Fund

And

WHEREAS, The Board of County Commissioners deems it necessary to establish appropriation lines in County COVID Relief Distribution Fund, Fund 167 for paying the distribution amounts to public entities for the County COVID Relief Distribution Fund, Fund 167.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following appropriation lines in County COVID Relief Distribution Fund, Fund 167:

167-DIST, Distributions

and therefore, be it

WHEREAS, The Board of County Commissioners deems it necessary to establish revenue lines in County COVID Relief Distribution Fund, Fund 167 for receiving distribution funds.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following revenue line in County COVID Relief Distribution Fund, Fund 167:

167 REV-Revenue
167 INT-Interest Income

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 208

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to add a new revenue line and appropriation line in the Airport Construction Grant Fund 057 for receipt of and paying expenses for the CARES funding.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to create the following revenue line in Fund 057, Airport Construction Grant:

57 CA – CARES Funding

and be it further

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to create the following appropriation line:

57 EXP – CARES Expenses

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 209

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to establish a new Special Revenue Fund for the County COVID Relief Expenses Fund.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to rename a fund entitled:

Fund 168 – County COVID Relief Expenses Fund

And

WHEREAS, The Board of County Commissioners deems it necessary to establish appropriation lines in County COVID Relief Expenses Funds, Fund 168 for paying the distribution amounts to public offices for the County COVID Relief Expenses Funds, Fund 168.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following appropriation lines in County COVID Relief Expenses Funds, Fund 168:

168-REIMB, COVID Reimbursement

and therefore, be it

WHEREAS, The Board of County Commissioners deems it necessary to establish revenue lines in County COVID Relief Expenses Funds, Fund 168 for receiving distribution funds. now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following revenue line in County COVID Relief Expenses Funds, Fund 168:

168 REV-Revenue

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 210

Mr. Lammers moved to approve signing the Memorandum of Understanding between Habitat for Humanity and Putnam County Commissioners and GLCAP to undertake a joint venture for new construction of one single family residential housing project within Allen County through the PY 2019 Community Housing Impact and Preservation Program to be completed by 2021.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 211-216

Now and Then Purchase orders

Sewer Dist #2.....purchase order 41112

Ditch Maintenance.....purchase orders 41113, 41114

Mr. Schlumbohm moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none
Comm. Jrl. 115 , Page 217

Purchase orders and travel requests

Public Assistance....Blanket purchase order for other expenses for \$ 10,000.00, blanket purchase order for supplies for \$ 7,000.00. blanket purchase order for equipment for \$ 6,000.00,blanket purchase order for facilities for \$ 10,000.00,

Child Support.....Blanket purchase order for supplies for \$ 2,000.00, blanket purchase order for equipment for \$ 2,000.00.

Children Services.....Purchase order to Putnam County Family & Children First Council for \$ 10,000.00.

Sheriff.....Travel request for Staci Schroeder to attend the BSSA Training in Columbus on Sept 15-17, 2020 with purchase order for lodging, meals and registration for \$ 657.15.

E-911.....Travel request for Brad Brubaker to attend the BSSA Training in Columbus on Sept 15-17, 2020 with purchase order for lodging, meals and registration for \$ 657.15.

County General.....Purchase order to CCAOSC for 2020 Workers Comp Group Retro Admin Fee for \$ 2606.45.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Lammers

Steve Coburn-Griffis stopped in to talk to the Commissioners Schroeder and Lammers about their opinions on mask wearing.

Commissioner Schlumbohm attended a meeting at the CIC office with Mercy Health and the Village of Glandorf to discuss a possible economic development project.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday June 25, 2020 were reviewed and approved.

Commissioner Schlumbohm attended a Board of Revision meeting.

Commissioners Schroeder, Schlumbohm and Lammers were made aware that there was a County employee directly exposed to COVID-19 through a family member. The Commissioners

met with Bob Benroth to discuss a policy that could be needed for handling any time off for employees regarding exposure to COVID-19. Bob advises that the Commissioners should consult legal advice on the matter to determine how to handle employee time off due to quarantine.

Bob Benroth explained the new funds that were set up to handle the CARES funding that is coming in. All the expenses need to be documented to account for the reimbursements. Bob explained that the townships and corporations need to request their share of the funding by resolution. Some allowable expenses were discussed. The guidelines for the federal funding were also discussed. Bob also said sales tax figures are coming in for April and are not down as much as expected so far.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, June 30, 2020.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes