

Minutes for Tuesday, June 2, 2020

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 149, Common Pleas Ct. Special Pro
149 EXP, Special Projects.....\$ 7,180.81

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 150

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General ..Sheriff
6 A 14H, House Arrest.....\$1,500.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 151

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 061, Water Dist #1 Tap In
61 OT, Other Expenses.....\$ 35,899.16

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 015, Soil Conservation
L 12, Workers Comp.....\$ 520.82

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 003, Job & Family Services,
Public Assistance
H 13, Workers Compensation.....\$69.42

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General
4 B 14, Contract- Services.....\$ 35,000.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT

RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the Sewer District No. 2 Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Q 40 A, Advance Out (Partial Repay County General for Advance in June 19')	A 25A, Advance In	\$ 4,400.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 156

Now and Then Purchase orders

Airport Operations.....purchase order 40853

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder Mr. Lammers Mr. Schlumbohm
Comm. Jrl. 115 , Page 157

Purchase orders and travel requests

Children Services.....Purchase order to Chevrolet of Ottawa for 2020 Traverse for \$ 35,122.85. Purchase order to Chevrolet of Ottawa for 2020 Malibu for \$ 23,844.08.

Water Dist #1 Tap In.....Purchase order to Putnam Co Commissioners for recoupment of Principle & Interest for \$ 35,899.16.

EMS.....Blanket purchase order for Telephone/cable services for 2020 for \$ 3000.00.

WIA.....Blanket purchase order for rapid response for \$ 10,000.00. Blanket purchase order for rapid response for \$ 8,308.30.

County General...Purchase order to PCS for 1 yr renewal of VEEAM Backup and 3 yr support for Nimble for\$ 26,139.95.

IT.....Purchase order to OARnet for support for VMware for\$ 555.10

Common Pleas Special Projects....Purchase order to Sound Solutions of Ohio for complete overhaul of courtroom audio system for \$ 7180.81.

Sheriff.....Amended travel request for Deputy Chris Verhoff to attend TASER CEW Instructor Certification in Sharonville June 24-25- 2020 with expenses for registration, lodging, meals and other for \$ 695.00.

General Ditch.....Blanket purchase order for advertising ditch notices Jun –Dec for \$ 500.00.

Dog & Kennel.....Purchase order to H & K Chevy to repair condenser for A/C for \$ 1000.00

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder by reciting the Pledge of Allegiance.

Commissioner Lammers joined the meeting.

The monthly Elected Officials meeting was cancelled.

Commissioner Schroeder attended an interview for a Recycling Driver with Joe Hohlbein and Alaina Siefker.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday May 28, 2020 were reviewed and approved.

Mr. Schroeder moved to adjourn for lunch.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm returned from lunch.

A Records Commission meeting was held with Commissioner Schlumbohm, Gary Lammers, Sherri Britsch, Kim Redman, Jeremy Maag, and Lori Rayle. Gary Lammers called the meeting to order. The minutes from the previous meeting in March were reviewed and approved. Sherri presented some reports (RC 2) from the Engineer, Board of Elections and Commissioners' office for review. These will be sent on to the Ohio Historical Society for their review and approval also. The State Auditor is enforcing the records retention policies now and auditing the records. Proof of policies and records requests are being checked. The clarification of a public records request was explained by Gary. Gary also requests that his employees do take a public

records course. There are online options to take the course as well as in person. There is a course scheduled to be held at the Educational Service Center in September.

A motion to approve the submitted RC 2 forms was made by Gary Lammers and was seconded by Jeremy Maag.

All in favor: motion carried

The methods of destroying documents was discussed. Gary recommended when in doubt and able to get rid of the documents to shred them, just in case there is personal information included. It was recommended to also review the office's RC-2 forms periodically to keep things updated in case any new information.

Mr. Lammers moved to adjourn the meeting.

Mrs. Redman seconded the motion.

All in favor motion carried

The next meeting is scheduled for September 1.

Commissioner Schlumbohm left for the day.

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, June 2, 2020.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes