

Minutes for Tuesday, June 16, 2020

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 120, Emergency Medical Services
120 VM2, HR Maintenance.....\$ 3,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 173

Mr. Lammers moved to approve signing the Memorandum of Understanding between Putnam County Family and Children First Council and Putnam County Job & Family Services , where Putnam County JFS will contribute \$10,000.00 to Family and Children First Council.

Mr.Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 174-175

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, There are currently soda pop machines located in the court house.
and

WHEREAS, Proceeds from the sale of soda pop are currently used to purchase flowers upon the death of a mother, father, spouse or child of a county employee employed in various locations.
now therefore, be it

RESOLVED, That flowers will only be sent upon the death of a mother or step-mother, father or step-father, spouse, child or step-child of any county employee, employed either in the Court House, or Annex, which includes the Clerk of Courts, Auditor, Treasurer, Engineer, Recorder, Commissioners, IT, Veteran Services, Prosecutor, Title Department and Probation departments.

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 176

Mr. Schlumbohm moved the adoption of the following Resolution:
that to provide for the unanticipated revenues for the fiscal year ending December 31,
2020, the following sums be and the same are hereby appropriated for the purpose for
which expenditures are to be made during the fiscal year as follows:

Fund 001 County General
15 A 15A, Advances Out....\$ 5,000.00
(For Airport Construction Grant)

BE IT RESOLVED, That per the request of The Board of County Commissioners
for the purpose of the Airport Construction Grant Fund the following advance of funds is
authorized by the Board of County Commissioners:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|------------------------|------------------|---------------|
| 15 A 15A, Advances Out | 57AI, Advance In | \$ 5,000.00 |

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 177

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that
to provide for the unanticipated revenues for the fiscal year ending December 31, 2020,
the following sums be and the same are hereby appropriated for the purpose for which
expenditures are to be made during the fiscal year as follows:

Fund 159, VAWA Grant
159 FR, Fringes.....\$3,000.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 178

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The first hearing on the single county Ditch #1001 petitioned by Greg
Ellerbrock was scheduled on the 16th day of April, 2020.
and

WHEREAS, Due to the COVID-19 Pandemic and the Stay at Home Order the hearing was cancelled..
and

WHEREAS, The Stay at Home order has been lifted and daily operations can resume.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the date of Tuesday, July 16, 2020, at 2:00 p.m. in the General Assembly Room of the Putnam County Court House for the first hearing.
and be it further

RESOLVED, The landowners will receive notice of the hearing via first class mail. Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Ditch. Jrl. 7 , Page

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 058, HAVA Grant
58 ELC, Security Grant.....\$ 38.20

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 180

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2
Q 43, Repairs\$ 5,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 181

Mr. Schlumbohm moved to adopt the following:

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in Amended Substitute Senate Bill 310 of the 133rd General Assembly (S.B. 310); and

WHEREAS, S.B. 310 requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, the **Putnam County Board of Commissioners** is requesting its share of funds from the County Coronavirus Relief Distribution Fund; and, therefore be it

RESOLVED by the **Putnam County Board of Commissioners** affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to S.B. 310 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in **Putnam County**'s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. And be it further

RESOLVED by the **Putnam County** Board of Commissioners that the **Putnam County**, Auditor take the following actions and all other necessary actions to remain in compliance with S.B. 310:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the county's local coronavirus relief fund to the county coronavirus relief distribution fund;
- (2) On or before December 28, 2020, pay the balance of any money in the county's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under S.B. 310 to the Director of the Ohio Office of Budget and Management as requested.

RESOLVED, that the Clerk to the Board is hereby authorized and instructed to transmit a certified copy of this resolution to the county auditor and to the Director of the Ohio Office of Budget and Management.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Now and Then Purchase orders

Muni Court.....purchase order 40999

EMS.....Purchase order 3590

Youth Subsidy.....Purchase order 40757

Sewer Dist #2.....Purchase order 41011

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

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Purchase orders and travel requests

HAVA Grant.....Blanket purchase order for security grant for \$ 5000.00. Blanket purchase order for COVID 19 expenses for \$ 5000.00.

Board of Elections.....quarterly blanket purchase orders 3rd quarter

Supplies -\$2000.00

Travel-\$500.00

Ballots & Absentee envelopes for gen election -\$15,000.00

Capital Improvement.....Blanket purchase order for repairs to Annex A/C for \$5000.00.

Sewer Dist #2.....Purchase order to AEP for Electrical service for pump Station Repairs for \$ 4758.30.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Mr. Lammers gave an update on the Airport board meeting and the approval of the grant funds that were applied for.

Tim Schnipke informed Commissioners Schroeder, Schlumbohm and Lammers of the status of the Courthouse project. Schimmoeller is going to want a stipend to finish the caulking on the steps. Tim also said there is a pest problem at the Ag Complex and some traps are needed.

Tracy Warnecke, Treasurer met with Commissioners Schroeder, Schlumbohm and Lammers to review the designation of public depository. The applications were reviewed from the local banks. The services were insufficient from all except Huntington Bank. The fees and charges

were reviewed. The bank fees will be offset by the interest received as an earning credit. Tracy is using a target balance to maximize the benefits of the earnings credit. The EMS also uses a lock box that is also offered through Huntington Bank for collections. There are other depository agreements with the other local banks to cover certificates of deposit also that need to be signed. The current interest rates and economic situation was discussed.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

Board of Elections members Tony Schroeder, Kathy Miller, Kurt Sahloff, and Carla Tooman met with Commissioners Schroeder, Schlumbohm and Lammers to discuss a recap of the primary election and how to be proactive for the General election. Kurt reviewed that previously everything was about election security. The indecisiveness of whether or not the election would be in person was reviewed. The Commissioners were willing to accommodate for the security issues of a drop box and security camera that is still utilized. A full time person has retired and a part time person was moved to fill the full time position. There were some poll workers that were willing to help/volunteer as needed also. Using the seasonal/poll workers has helped with reducing expenses as well. There was COVID money to help with the mailing expenses also. The State will be paying for the mailing of ballot applications for the General election. Online requisition of ballots will not be ready for the fall. It is thought that in person voting will happen in the fall. Kurt brought up a mailing issue of late arriving ballots and whether or not to include them based on the post mark. If the ballot did not meet the security requirements it did not get counted. There were postal issues in other counties where ballots were held up in postal facilities for two weeks making them too late to be counted, Putnam had one. The parameters for the audit are being decided. The annual conference has been rescheduled and will be online. With all these savings on the expenses the Board of Elections would like to offer the Board of Election employees an increase or bonus in their wages. The employees are not accumulating overtime they are offered hour for hour comp time, they are accruing comp time which can be taken as time off or paid out. There are extended hours for voting opportunities which need to be manned hours. The current rules in place do make it difficult for voter fraud. The Board of Elections worked through the pandemic as well as some other departments even when there were other employees that were on administrative leave. The bonus request of one additional pay would be for this year 2020 and in 2021 the wage freeze would be done and they will go along with the rest of the County. The amount needed for an extra pay for those employees was reviewed and confirmed that the funds are already available. The Commissioners recommended that another request for increase not be made again next year. The average age of poll workers in Ohio is 70, they would like to get some high school students introduced to helping with recommendation from the schools. The requirements for polling locations and social distancing are being looked at already even though the directives have not come down yet. The Board of Elections approved an additional pay for their employees with the approval of the Commissioners also. The Commissioner appreciate the work of the BOE employees. When the directives come in from the State they will share them with the Commissioners.

The minutes from Thursday, June 16, 2020 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers held discussions regarding the landfill and a response from Bowser Morner. They asked Alaina to email Martha back at Bowser Morner to see when the deadline is for a response, to let her know the visit is moved from

Thursday to next Tuesday and to ask her to send us the recommendations that they gave to Jack previously.

Mr. Schroeder moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday, June 16, 2020.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes