

**Minutes, Thursday July 28, 2022**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 144, Opioid Settlement

144 EXP, Expenses.....\$ 10,000.00

144 LG, Legal Counsel Expenses.....\$ 1,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent

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Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 37,000.00

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the General Ditch Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	Q 40, Advance In	\$ 37,000.00

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder absent  
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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 018, General Ditch

Q, 27, Contract services.....\$ 1,500.00

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

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Mr. Lammers moved the adoption of the following Resolution:

**WHEREAS**, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise on the Ohio Department of Transportation website at

<https://www.transportation.ohio.gov/working/engineering/consultant-services/notifications>

for Consultant Letters of Interest and to use the Programmatic Selection Process for Construction Inspection/Administration of the Federally-funded Bridge Replacement located on County Road 18-S, crossing Leatherwood Creek (PUT-CR 18S-1.556) (PID 106631);

Now therefore, be it

**RESOLVED**, The Board of County Commissioners authorizes the Engineer, Michael L. Lenhart, to advertise on the Ohio Department of Transportation website for Consultant Letters of Interest and to use the Programmatic Selection Process for the Bridge Replacement located on County Road 18-S, crossing Leatherwood Creek (PUT-CR 18S-1.556) (PID 106631).

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

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**Now and Then Purchase orders**

Mr. moved to approve the then and now purchase orders.

Mr. seconded the motion.

Vote: Mr. Lammers Mr. Schlumbohm Mr. Schroeder

Exceptions: Mr. Lammers Mr. Schlumbohm Mr. Schroeder

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**Purchase orders and travel requests**

**Opioid Settlement.....**Purchase order to Zoll & Kranz, LLC for legal fees for admin of settlement funds-Putnam Share for \$ 1,000.00.

**General Ditch.....**Purchase order to Sand Ridge Excavating for change order on Alan Bird Dt # 982 for \$ 1682.20.

**Sheriff.....**Travel request for Sheriff Siefker to attend the TACOPS Tactical Training Conference in Nashville TN August 23-26, 2022 with expenses for registration, lodging meals and other totaling \$1,201.81.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder absent

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder

Brian Hilvers met with Commissioners Schlumbohm and Lammers, Commissioner Schroeder joined via teleconference. Brian said he is going to purchase a time clock. This will eliminate a lot of paper work. It would be similar to the one at the Sheriff's office. It will be set up to accommodate the different units that people work. There are funds available for this purchase. The cell service Brian is switching to AT&T from Verizon. There are a few dead spots but that is with any service. There will be a cost savings in the transition. Brian brought up the increase in fuel costs and that additional funds would be needed. Brian questioned the price of diesel there is a discrepancy of 2-3 dollars. Brian wants to hire a full-time mechanic to work on the squads. This person could also service the Sheriff and Health Dept cars. Brian is checking if it would be cheaper than paying the labor to another shop. He could do oil changes, tune ups and brakes on the county vehicles and then help with maintenance also. Major repairs could still be done at the local shops or dealers. A lift will be needed, a mobile lift could be purchased. Brian will talk to Tim if this work could be done at the maintenance shop. The Commissioners want to see the dollar figures to confirm it would be a cost savings. They do not want to create more government jobs that are not necessary and compete with the local businesses. Brian will compile the figures and submit them to the Commissioners to review. Since there is already a shortage in the budget it may not be feasible to hire someone for this position.

The business agenda was held with Commissioners Schlumbohm and Lammers and Cindy Landwehr, Clerk. Commissioner Schroeder listened via teleconference.

The minutes from Tuesday July 26, 2022 were reviewed and approved.

ODOT, Engineer, Commissioners, Croy's Mowing, Village of Ottawa met to discuss the use of the old ODOT property and the sharing of the new ODOT property. In attendance were Chris Hughes Shell Miller, Rod Nuveman, Tony Lots, Chris Hardesty, Don Croy, Mike Lammers, John Schlumbohm, Steve Leopold Larry Schroeder Dean Williamson Paul Lehman Mike Lenhart, Kyle Gerding, Ross Ruhe, Put Co Engineer, Dave Michel, Barb Hermiller, Rich Knowlton Dean Meyer and Vince Schroeder via teleconference.

Mr. Lots presented a site plan of the property. A drive and utilities will be put in the new property. The old site will be getting a new Durolast roof. Ottawa Township and Village were approached about being interest to share the site. A timeline of the new site was shared. Construction is set for March of 2024. Any interest in connecting Kuhl Dr. no, no connection actually a buffer also with the nursing home. If a small parcel is sold off the back, road access would be needed. Access to SR 108 will be main drive. The value for the parcel was questioned. \$18,000 per acre was the purchase price. ODOT is asking about the interest in

sharing the property from the Village or Township. What the needs will be for the site. They are working on a layout. Design kickoff is Jan of 2023. ODOT will have extra room and are willing to partner with other entities for using the property. ODOT would like to know who is interested so they can proceed with the site planning. Sharing of salt storage, brine, and fuel could be done at this site. Scales and swipe badges would be used for gaining access to the shared materials. The offering of the old site was discussed, it would go to the Commissioners first. The Engineer does have interest in the old property. As stated earlier they are putting a new roof on the current building. ODOT could use about 18 acres of the 22 acres. The County would need more storage than the township or Village. The township does not currently have salt storage. The fuel storage was discussed. The area where the shared materials are stored would be part of the ODOT work area. The current fuel tanks did pass inspection. ODOT could take them with them also. The Village of Ottawa needs to discuss it with their council. If no other entity shares the property, would they still be able to share the materials. Rod said they are here to help but it would depend. ODOT would not give a definite answer. Since there are no 24-hour fuel stations within Putnam County the fuel would need to be addressed. ODOT could work with the other entities. If the township would co-locate would they have surprise expenses, no ODOT would pay any costs since it would be their land. An easement could be given for any additional property users. The Engineer is interested in the old site. The Village and Township will inform ODOT by the end of the year if they are interested in sharing the facility. Lenhart asked about building a multi-story building to accommodate the personnel and possibly multiple offices. Could the buildings be expanded to accommodate the other entities if they want to share? Rod could not answer that. Security and damages would have to be addressed if the buildings are shared. ODOT must use Ohio Facilities Commission for construction. ODOT asked the Village about utility easement running through Tractor Supply. Paul asked about the access from Tractor Supply and Dollar Tree there is no access showing. Barb confirmed it is just for storm sewer. This area is not incorporated. The utility needs would need to be known before the end of the year also. Lenhart asked about storage of other items pipe, catch basins etc. The current size of the Village facility was viewed on GIS. They use about 2-3 acres. The scheduling of a follow-up meeting. The next meeting will be in early November.

Sherri Britsch, Recorder met with Commissioners Schlumbohm and Lammers to discuss the 2023 budget and a new hire. Commissioner Schroeder listened in over the phone. Sherri thanked everyone for their support through this whole ordeal. In review of the current budget some changes need to be made since Lori was not on the County's insurance, more would be needed to cover fringes for a new employee. Sherri is asking what a new hire rate would be. Across the board a new hire rate would be \$15.00. Sherri will not be appointing a chief deputy at this time. She will be doing the training of a new hire herself. She is also required to complete continuing education each year which is scheduled for September. She is looking to post the position in October after vacations and attending continuing education. The wage increase estimate for next year will be 3%. The new hire position would be a full-time person.

Tim Schnipke met with Commissioners Schlumbohm and Lammers to review the specs for the cement work needed for Recycling. Chris Yaeger is trying to fill the available rental space at the Ag Complex. Hearthside is selling the equipment that they have in storage. Ohio Logistics is asking about making the door bigger for access to the larger room. Tim has the rentable space figured up for the Ag Complex with the current renters so the lease can be rewritten.

Tim also brought up the vehicle requirements for the Board of Elections. He initially suggested an enclosed trailer. Purchasing another vehicle is not an option. Other options are still being considered to accommodate lifting and transportation.

Chris Yaeger asked about cleaning up the other areas around the Ag Complex the Recycling bins will need to be put in better order. The old jail cell is still sitting at the Ag Complex, we will contact the museum again to see if they are interested in taking it. Tim met with Gary Hermiller about the drainage at the fairgrounds. Gary has some plans for new drainage lines and connecting them to current lines to improve the drainage. Commissioners asked about upgrading the pipe to a size larger to accommodate any future developments on the fairgrounds. Tim is meeting with Nathan Meyer tomorrow to see what the needs will be with the improvements being done.

There is a prospect for the custodian position they will meet with her tomorrow.

Tim gave an update on the courthouse a/c units and chiller. They are still waiting on some replacement parts and a new unit. The controls are in process also. Air flow tests will be done on the units.

Mr. moved to adjourn for the day.

Mr. seconded the motion.

Vote: Lammers Schlumbohm Schroeder absent

Mr. Schlumbohm moved to approve the minutes as read from Thursday July 28, 2022.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes