

**Minutes for Tuesday, January 8, 2019**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 041, T-CAP Grant  
41 EXP, Expenses General.....\$ 20,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 113, Page 199

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 151, PSI  
151 MISC, Miscellaneous Expenses.....\$20,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 113, Page 200

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Community Corrections Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	103 AI, Advance In	\$5,000.00
	(Advance needed for Community Corrections)	

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 113, Page 201

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 111, Youth Subsidy FDCC  
111B19, Other Expenses.....\$ 24,511.91  
111PS19, Personal Services.....\$ 34,328.28  
111FR19, Fringes.....\$ 932.52  
Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 113, Page 202

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General  
  
1 A 13, Supplies- Microfilm.....\$ 4,000.00  
(2019 Appropriation)

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 113, Page 203

**Now and Then Purchase order**

**EMS**.....purchase order 3339, 3340  
**EMS Grant**....purchase order 3334, 3335  
**Dog & Kennel**....purchase order 38306, 38311  
**County General**...purchase order 38304, 38305, 38309, 38310, 38315, 38384,38385, 38386  
**Putnam Acres**.....purchase order 38308  
**Solid Waste Dist Disp Fees**....purchase order 38307, 38387  
**Landfill Clos/Mnt**.....purchase order 38374  
**Community Corrections**....purchase order 37573  
**Board of D/D**.....purchase order 37985, 37986  
**Public Assistance**....purchase order 60302  
**WIA**.....purchase order 90085  
**CSEA**.....purchase order 70089

Mr. Lammers moved to approve the then and now purchase orders.  
Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder yes  
Exceptions: Mr. Lammers none      Mr. Schlumbohm none      Mr. Schroeder none  
Comm. Jrl. 113, Page 204

### **Purchase orders and travel requests**

**Community Corrections**..... purchase order for supplies through 3/31/19 for \$ 600.00.  
Purchase order for training & transportation through 3/31/19 for \$ 700.00.

**Probation Supervision**..... purchase order for contract services for scram for indigent probationers through 3/31/19 for \$ 2000.00. Purchase order for communication through 3/31/19 for \$ 350.00.

**T-CAP**... Exp....Blanket purchase order for T-CAP expenses Jan-July for \$ 20,000.00

**PSI**....Blanket Purchase order for Jan- July for \$ 20,000.00

**Dog & Kennel**..... Travel request for Mike Schroth to attend the NW Ohio Dog Warden Assoc meeting in Auglaize County Jan 9, 2019 no expenses listed. Blanket purchase order to Ohio Pet Expenditures for spay/newtwer grant for \$ 1925.00

**County General**....Purchase order to Putnam CO Clerk of Courts for Settlement of 2018 CV00029 Plankenhorn et'al for \$ 11,400.00. Purchase order to Multi-Area Narcotics Task Force for 2019 match funds for \$ 25,000.00. Purchase order to Putnam County GIS for 2019 contribution for \$ **6450.00**. Purchase order to Crime Victim Services for county share for \$ 6300.00.

**Landfill Closure/Mnt.**..Blanket purchase order for misc repairs to pump and fuel for \$ 1,000.00. Purchase order to Eagon & Assoc for 2019 services at landfill to \$ 13,200.00.

**Treasurer**....purchase order to Huntington Bank for 2019 bank fees for \$ 2500.00.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes      Mr. Schlumbohm yes      Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none      Mr. Schroeder none      Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

Commissioners Schroeder, Schlumbohm and Lammers attended the Elected Officials meeting in the lunch room.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers; Cindy Landwehr, Clerk and Martin Verni, Putnam County Sentinel.

Commissioners Schroeder, Schlumbohm and Lammers attended a ditch viewing for the Martin Schroeder Dt. #994.

The minutes from Thursday January 3, 2019 were reviewed and approved.

Mr. Schroeder moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

The Commissioners returned from lunch.

Tim Schnipke met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the Ag Complex sprinkler system and garage doors and some courthouse repairs. Tim had photos of the sewer pump that was repaired in Sewer Dist. #1. Tim presented a quote for pipe fittings for the upgrading of the sprinkler system in the Ag Complex building. The maintenance department will be doing the replacement work. This upgrade goes with the request from the renter Ohio Logistics in the building. There are 6 of 16 faucets in the courthouse that leak water when they are turned on. He would like to get them replaced. There are 11 riser rooms within the Ag Complex. The front offices are sprinklered and this will complete all but one quarter of the building. Tim also had a quote for some paint for some areas on the first floor entrances and restrooms that need some touching up. In the courthouse room a plasterer will be needed to do that work to fix the ceiling. Have the quotes for the roof materials been received yet. The Commissioners want Tim to be the project manager on any construction projects going forward due to the staffing changes. The warranty work on the roof reusing the old tile was questioned. How do you warranty materials that is already 100 years old? Technicon has been involved with all the reviews of the building the roof, the entrances and the exterior. The bid specs have not been created yet. Tim brought up two garage doors at the Ag Complex that have been damaged. He has quotes for repairing the doors but who is responsible to pay for the repairs. It is the bottom panel on both doors so more labor is needed to do the repairs. Would it work to put a door opener on the Soil & Water door to keep the sprinkler lines from freezing when the door is left open? Door panels are \$427 a piece the opener is \$547 with \$1395 total. Tim will contact Habitat to repair their door.

A Record's Commission meeting was held with Cathy Recker, Commissioners' Schroeder Schlumbohm and Lammers, Kim Redman, Bob Benroth and Jeremy Maag. Cathy would like to step down as the Secretary of the Record's Commission and since a person in her office was given an hourly raise to take over the position she will have to designate. Cathy brought down Sherri Britsch to take over the position. Sherri is not familiar with the process for the records commission submission. Cathy has been trying to contact someone in Columbus from the Historical Society to explain the whole retention process and to present a training session for the personnel. The basic process was explained to Sherri. The Commission was under the understanding that when Cathy designated a new person they would be taking over the responsibilities. Commissioner Lammers reviewed what the Commission is expecting the new person to do, handle the forms not the records. It was reviewed that Cathy did handle the job but has become unable to keep up with it. Will a dumpster be available at the records, no the maintenance department will just pick it up. The departments will be reviewed again and the offices with no response will be called again.

Doug Smith with IAP (Innovative Architectural Planners) Government Services met with Commissioners Schroeder, Schlumbohm and Lammers about some possible design work. Mr. Smith explained a program of government services for construction. Local government will pool projects and this firm will go in help out with the plans for these projects. It is based off of a military plan for projects. The work out of the department of Administrative Services for no cost

up to construction. They are doing a project in Defiance county for energy efficiency. Mr. Lammers explained our project of refurbishing the courthouse and that they have hired an architect/engineer that can stamp plans and why they would use IAP rather than a local firm. Mr. Smith explained some scenarios and some change order that can come up. What would IAP's role be in the process? They would be a project manager. Vince shared the proposal of the wetlands creation at the landfill. Would IAP be able to take the cost of putting the plan together? Yes, however they would seek some grant funding as well through R-CAP for the project. IAP would be reviewing the plans for constructability. IAP costs would be 18-22% of project costs in the open market. The use of R-CAP was discussed. Mr. Schlumbohm and Mr. Schroeder would like to see what they could do with the wetlands project. Would IAP be able to save the County some money on the planning phase. Mr. Schlumbohm will send Mr. Smith the information for the wetlands to see what he can do with it.

Mr. Schroeder moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Schroeder moved to approve the minutes as read from Tuesday, January 8, 2018.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes