

Minutes, Tuesday January 31, 2023

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following increase in revenues is hereby approved:

Fund 018, General Ditch

Q 23, General Ditch R.E. Settlement.....\$ 100,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 118, Page 385

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Suzy Wischmeyer, Job and Family Services Director, requested that the Board of Commissioners advertise for sealed bids for the purpose of securing 2 new 2023 vehicle purchases. Vehicle type: SUV/Crossover
Now therefore, be it

RESOLVED, Sealed bids for the purchase of the vehicles will be received by the Board of Putnam of County Commissioners, Putnam County Courthouse, 245 E. Main St, Suite 101, Ottawa, OH 45875, until February 21st 2023, at 11:00 A.M. than at said office publicly opened and read aloud.
And be it further

RESOLVED, All interested bidders are invited to submit a bid for two 2023 vehicle purchases according to the requested vehicle specifications. Vehicle specifications can be obtained by calling the Putnam County Job and Family Services (567) 376-3773.
And be it further

RESOLVED, All bids must be accompanied by a 10% bid bond, certified check, cashier's check or letter of credit.
And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any and all bids submitted.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 032, Loc. Emerg. Planning Comm
32 MI, Miscellaneous.....\$ 30,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 118, Page 387

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following **increase in revenues** is hereby approved:

Fund 015, Soil & Water Conservation
L 3, Equipment.....\$ 15,000.00
L 7, Service Fees\$ 8,200.00
L 8, Scholarships/Education....\$ 87,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes
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Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following increase in revenues is hereby approved:

Fund 120, Office of Public Safety EMS

120 FEE, Fees for Ambulance Services.....\$1,500,000.00

120 TAX, General Tax Settlement.....\$ 550,000.00

120 HRR, Homestead Rollback Reimb.....\$ 8,700.00

Fund 081, Emergency Management Agency

W 4, Grant from State EMA.....\$ 33,000.00

W 6, Misc Receipts-EMA.....\$ 55,500.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 118, Page 389

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriations:

Fund 120, Office of Public Safety

120 SA, Ambulette Drivers.....\$ 3,000.00

120 VRP, Vehicle Replacement..... \$ 40,000.00

120 VM1, Vehicle Maintenance.....\$ 12,000.00

120 RM1, Radio Maint.....\$ 1,500.00

120 TPH, Telephone.....\$ 5,000.00

120 UTI, Utilities.....\$ 1,000.00

Minus Appropriations:

Fund 081, Emergency Management Agency

W 9, Other Expenses.....\$ 7,000.00

W 11, Grant 1.....\$ 12,000.00

Mr. Lammers seconded the motion

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes
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Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, the Putnam County Engineer has deemed it necessary to advertise for sealed bids for bituminous materials for 2023;

now therefore, be it

RESOLVED, the Board of County Commissioners will now receive sealed bids for bituminous materials on Thursday, February 23, 2023, at 10:30 a.m.

and be it further

RESOLVED, Specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m., Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured.

and be it further

RESOLVED, the Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2023, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 7,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$7,000.00
(Advance for Ditch Maintenance Fund)		

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes

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Then/Now Purchase orders

- Auto License & Gas**.....Purchase order 45583
- Ditch Maintenance**.....Purchase order 45734
- Law Library**.....Purchase order 44784
- EMS**.....Purchase order 4135

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder Mr. Lammers none Mr. Schlumbohm none

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Purchase orders and travel requests

County General.....Purchase order to Allen County 3rd Dist Court of Appeals for Putnam share for \$ 8,798.65.

Veteran Service Commission.....Travel request for Lauren Gerten, Dennis Hanneman, Tom Rosenbauer, Brian Siefker, Stan Oren to attend Spring Conference Training in Dublin, OH on Mar. 31, 2023 through Apr 2. 2023 with expenses for mileage, lodging, meals and other totaling \$ 2,767.50.

JFS.....Travel request for Allison Sickles to attend the Ohio Council of Welfare Fraud Annual Training in Newark, OH on March 22 through 24, 2023 with expense for mileage, lodging and meals totaling \$ 353.28.

LEPC.....Purchase order to Putnam Co. EMA for service supplied to Putnam Co EMA by LEPC for 2022/2023 for \$ 30,000.00.

EMA.....Travel request for Brian Hilvers & Stephanie Moore to attend the Office of Public Safety monthly Black Swamp meetings at Henry Co EMA every 3rd Thursday of the month for the year 2023 no expense listed.

Solid Waste Dist Disp Fees.....Purchase order to L & S Trophies for Science Fair plaque for \$ 17.00.

Landfill Clos/Mnt.....Purchase order to Bowser Morner for 2022 Professional services sampling & outfall, 2023 Annual report for \$ 26,900.00.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder Mr. Lammers none Mr. Schlumbohm none

Tim Schnipke stopped in to talk with Commissioners to discuss some maintenance issues and give opinion on the Grandstand rehab. The old heavy rescue is not usable and must be put on auction or disposed of.

Commissioner Schroeder via teleconference, Schlumbohm and Lammers told Alaina that they will be conveying real estate that has the lift station on it to the CIC. They asked Alaina to contact Bockraths for a survey. Alaina told Commissioner Schroeder that Crime Victims dropped off paperwork that needed to be signed by Vince today so they can send it in today which is the deadline. They could look at getting the deadline extended if need be. Commissioner Schroeder gave his verbal permission to Alaina to go ahead and sign his name with putting her initials along with it where his signature was needed. Tammy said they were ok with this being done on their end so just making sure to document it for the minutes.

Alaina Siefker met with Commissioners Schroeder via teleconference, Schlumbohm and Lammers to discuss sewer rates. The Village sent notification to us that they are increasing them 7%. Commissioners decided to move the vacant rate and those inside the village from \$30 to \$40. The current outside the village rate of \$85 to \$90. Breece, Nelson & Oakhaven businesses increasing just the 7% for the village rate increase. SD #2 the commissioners are changing from \$60 to \$65. Pohl Road we are going to keep an eye on the fund balance and not change their rates at this time keeping it at \$99.59. The resolution when we change the rates states we can review and change these at any time.

Joe Burkhart met with Commissioners Schroeder via teleconference, Schlumbohm and Lammers to discuss sound system/tech for new fairgrounds building. Joe is suggesting to add the wiring for sound system and any tech to the building during construction rather than adding the wiring later. Adding during construction is easier than adding later. Audio will be needed for

a sound system, video just wiring is needed. Additional electrical for stage area. Security cameras for selected areas. Cat 5 or 6 wiring would not be needed. Metalink did agree to add a 5G tower for the fairgrounds. Joe will contact Metalink for connectivity for the fairgrounds. The agreement is to put the wiring in the building for future use. Joe can review the building plans and get a quote for options on wiring and technology to add to the building plans.

Nolan Croy shared a site map for a solar farm that he received.

The business agenda was held with Commissioners Schroeder via teleconference, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

It was brought to the Commissioners attention that the county portion for EMA was not paid to the EMA in 2022. A request was made for these funds to be paid this year in addition of this year's allocation.

The Commissioners reviewed the news article regarding the need for EMS workers. The pay rates for the volunteers was increased but is it a big enough jump to entice people to work. The want to make sure there is a push to increase the volunteer base.

A bid opening was held for the demolition grant. The bids were received as follows:

505 Belmore Street

Contractor	Bid bond	Bid amount
All Demo	Included	\$94,000.00
Fenson Contracting	Included	\$300,000.00
Dore & Associates	Included	\$231,200.00

Mr. Schlumbohm moved to table the bids for further review.

Mr. Lammers seconded the motion.

Vote: Lammers Y Schlumbohm Y Schroeder A

Preconstruction meeting for 105 Main street in regard to the Demo grand was held with Troy Recker from Bockrath & Associates, Beth Cogley from All Demolition, Ashley Siefker & Commissioners Lammers & Schlumbohm with Commissioner Schroeder on the phone. No problems or concerns were identified.

Troy Recker asked if the Commissioners are ready for bidding on the Sewer Dist. #1 drainage project. The Commissioners are ready to proceed with the project and the bid opening can be scheduled.

Alaina Siefker & Dawn Coleman with Bowser Morner had a zoom meeting with Commissioners Schroeder, Schlumbohm and Lammers to discuss 2 Options for TSS Issues for the Sed Pond & update on Explosive Gas Monitoring Plan for landfill. Commissioner Schlumbohm asked Bowser for the 2nd time to contact the EPA to see if we could just move the outfall pipe to the smaller sedimentation pond. The explosive gas monitoring plan quote will be submitted for signatures and a PO to be done up.

The minutes from Thursday, January 26, 2023 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder absent Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday January 31, 2023.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder absent Mr. Lammers yes Mr. Schlumbohm yes