

**Minutes Tuesday January 3, 2023**

Mr. Lammers moved to approve the 2023 Groundwater Monitoring & reporting proposal from Eagon & Assoc. for \$ 34,043.00 and the analytical services from Geochemical Testing for \$ 6,923.00.

Mr. Schlumbohm seconded the motion

Vote Mr. Schroeder yes : Mr. Lammers yes Mr. Schlumbohm yes  
Comm. Jrl. 118, Page 325-326

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General ..Sheriff/Jail  
6 A 18, K-9 Expenses.....\$ 10,000.00  
6 A 19, 911 Utility Usage Expense.....\$ 10,000.00

Fund 119 GHS OVI Task  
119 FR, Fringes.....\$ 2,440.83  
119 FR2, Fringes IDEP....\$ 2,178.40

119 SA, Salaries.....\$ 11,497.85  
119 SA2, Salaries IDEP....\$ 11,773.01

Mr. Schlumbohm seconded the motion

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes  
Comm. Jrl. 118, Page 327

Mr. Schlumbohm moved the adoption of the following Resolution:

**WHEREAS**, Putnam County Emergency Medical Service (PCEMS) through the Office of Public Safety have been providing EMS services for county residents in responding to the emergency calls that are placed within the County;  
and

**WHEREAS,** The response from volunteer staff to respond to EMS calls has decreased;  
and

**WHEREAS,** The Board of Putnam County Commissioners proposed a pay rate schedule for the volunteer EMS staff of EMTs and medics who do respond to calls to encourage them to respond. And a bonus for the volunteer staff based on the volume of calls that are fulfilled.  
now therefore be it

**RESOLVED,** That the Board of Putnam County Commissioners does hereby approve the following pay rates per run for volunteer EMT staff and medics.

Basic EMT-	\$ 80.00 per run
Advanced EMT-	\$100.00 per run
Medic-	\$ 120.00 per run

therefore be it further;

**RESOLVED,** The Board of Putnam County Commissioners also approve the following bonus amounts for volunteer EMT staff and medics based on the volume of run responses per year:

75 + runs per year =	\$2,500.00
50-74 runs per year =	\$ 1,250.00
25-49 runs per year =	\$ 500.00

Mr. Schroeder seconded the motion

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 118, Page 328

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS,** Putnam County's Elected officials/department heads submitted estimates of their financial requirements for the next fiscal year.

and

**WHEREAS,** According to Section 5705.28 of the Ohio Revised Code the county commissioners are required to prepare a budget for the next fiscal year.

and

**WHEREAS,** A public hearing on the prepared budget for the next fiscal year was held on July 12, 2022.

now therefore, be it

**RESOLVED**, The Board of County Commissioners does hereby accept the actual budget of Fund 001, County General for 2023 operations of \$11,807,637.61.

Mr. Lammers seconded the motion

Vote: Mr. Schroeder yes                      Mr. Lammers yes                      Mr. Schlumbohm yes  
Comm. Jrl. 118, Page 329

### **Then/Now Purchase orders**

**Sheriff**.....purchase order 45483

Mr. Schlumbohm moved to approve the then and now purchase orders.  
Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes                      Mr. Lammers yes                      Mr. Schlumbohm yes  
Exceptions: Mr. Lammers                      Mr. Schlumbohm                      Mr. Schroeder  
Comm. Jrl. 118, Page 330

### **Purchase orders and travel requests**

**Recycle Grant**.....Purchase order to DNC Hydraulics for remaining for new recycle baler for \$ 209,650.75.

**Solid Waste Dist Disp Fees**.....Purchase order to Put Co Ag Society for 2023 fair booth for recycling -\$125.00

**County General**....Blanket purchase order for travel, lunch & learns and wellness supplies for \$ 200.00. Purchase order to Put Co. Treasurer for property taxes & special assessments on county properties for \$ 6,824.70. Blanket purchase order for Official bonds for \$700.00

**Landfill Clos/Mnt**....Purchase order to Eagon & Assoc for 2023 groundwater monitoring & reporting for landfill for \$ 34,043.00. Purchase order to Geochemical Testing for the analysis for the groundwater monitoring at landfill for\$ 6,923.00

### **Annual Purchase orders**

#### **County General**

CCAO -2023 membership dues \$7,679.00  
Lima Security Inc-monitor & Inspection Fees -\$ 425.00  
Quadient- Postage meter lease -\$ 3,264.00  
Put Co. Job & Family – Mandated share 2022-2023-\$ 51,584.40  
Put Co. Job & Family – Children Services Co Share -\$ 75,000.00

Treasurer, State of Ohio-BCMh Children w/Medical Handicaps \$98,906.24  
Put Co GIS- County Share GIS \$ 6,500.00  
Put Co Historical Society-County share-\$ 12,500.00  
Put Co Ag Society- Annual Fair allowance -\$3,300.00  
Put Co soil & Water –county share-\$ 183,200.00  
Put Co EMA.....county share-\$25,500.00  
Crime Victim Services...county share -\$6,500.00  
Miller's Textile service..monthly services -\$3,500.00  
M & M Hauling..monthly service-\$1560.00  
Ottawa Water Works..monthly service-\$6000.00  
Put Co Family & Children First Council-membership dues -\$1,500.00  
Dominion Energy..monthly service-\$10,000.00  
AEP...monthly service-\$22,000.00  
Blanket –Commrs supplies -\$800.00  
Blanket contract/ Repairs vehicles-\$800.00  
Blanket Travel Commrs -\$2,000.00  
Blanket Advertising & Printing-\$ 700.00  
Blanket Legal counsel-\$800.00  
Blanket Contract/services-\$3,000.00  
Blanket postage supplies-\$ 600.00  
Blanket Contract/repairs-\$2,500.00  
Put Co Engineer-janitor fuel-\$3,500.00  
Glandorf Telephone -\$8,000.00  
Brightspeed-\$1,575.00

**Ag Complex**

Lima Security...monitor & inspection-\$527.40  
Ottawa Water Works..monthly service-\$2000  
Dominion Energy...monthly service-\$8,000.00  
AEP...monthly service-\$10,500.00  
Blanket Misc supplies/expenses Jan-Jun-\$3,000.00

**O-G Complex**

M & M Hauling monthly service-\$ 1020.00  
Dominion Energy monthly service -\$5,000.00  
AEP...monthly service-\$6,500.00  
Blanket Supplies/misc expense Jan-Jun -\$4,000.00  
Glandorf Telephone-\$3,000.00  
Village of Glandorf-\$ 550.00  
Northwestern Ohio Security-\$545.40

**Solid Waste Dist Disp Fees**

Paulding-Putnam..monthly service-\$1300.00  
Matheson Tri-Gas..monthly cylinders -\$725.00  
Put Co Engineer-Fuel usage recycling -\$5,700.00  
Jay Petroleum..diesel uage recycling -\$350.00  
Cherry's Propane ..monthly usage -\$900.00  
Blanket Misc expenses Recycling -\$2,500.00  
Blanket repairs-Recycling -\$2,000.00

**EMS**

Huntington Bank lockbox & credit card fees 2023-\$1,200.00  
Great Lakes Billing Assoc contractual billing 2023-\$50,000.00  
Blanket County porton of housing ambulances-\$18,000.00  
Blanket copier lease-\$6,000.00  
Blanket EMT Training-\$5,000.00  
Blanket equipment-\$10,000.00  
Blanket-Fuel-\$35,000.00  
Blanket other expense-\$4,000.00  
Croy's Mowing-landscaping & mowing-\$3,000.00  
Zoll Data Systems-EMS charts -\$5,100.00  
Okuley's Pharmacy-oxygen & cylinders -\$7,000.00  
Lima Radio Hospital –radio maintenance-\$2,000.00  
Blanket Aux squad expenses-\$3,000.00  
Blanket supplies-\$600.00  
Blanket disp care supplies -\$10,000.00  
Blanket telephone, cable & modems-\$6,000.00  
Blanket utilities-\$8,000.00  
Blanket- vehicle maintenance-\$15,000.00  
Blanket uniform allowance-\$3,000.00  
Premier Physician Services-medical directorship-\$4,800.00

**EMA**

Blanket other exp-\$5,000.00

**LEPC**

Blanket other expenses-\$ 2,000.00

**Sewer Dist #1**

AEP-\$3,700.00  
Ottawa Water Works Jan-Jun service-\$50,000.00

**Sewer Dist #2**

AEP-\$550.00  
Ottawa Water Works Ja-Jun Service-\$7,500.00

**Workforce Investment**

Apollo Career Center -\$5,000.00  
Blanket Adult WIA-\$10,000.00  
Blanket dislocated worker-\$1,000.00  
CCMEP-Youth blanket-\$10,000.00  
Performance Training Solutions -\$13,990.00

**Child Support Enforcement**

Blanket supplies-\$ 4,000.00  
Blanket Equipment-\$2,000.00  
Blanket Repairs-\$500.00  
Blanket Travel-\$1,500.00  
TransUnion Risk Alternative-\$1,000.00  
Put Co Prosecutor-\$15,000.00  
Ohio CSEA Directors Assoc-\$6,000.00

Verizon Wireless-\$1,000.00  
FP Mailing Solutions-\$900.00  
Blanket Misc-\$10,000.00

### **Children Services**

Amanda Bowers adoption assistance-\$3,200.00  
Amber Grant-adoption assistance-\$1,350.00  
Blanket foster care-\$20,000.00  
Childrens best practice blanket-\$20,000.00  
Amazon chlidrens best practice blanket-5,000.00  
PASSS blanket 5,000.00  
ESAA preservation blanket-\$5,000.00  
ESAA Reunification blanket-\$5,000.00  
Emilie Scarbrough adoption assistance-\$2,050.00  
Genecross Family & Youth Srv-\$155,599.50  
Keeping kids Safe K. Duling-\$31,025.00  
Keeping Kids Safe L. Duling-\$31,025.00  
Keeping Kid Safe W. Duling-\$31,025.00  
Keeping Kids Safe Ka. Hopwood-\$40,150.00  
Keeping Kids Safe Ki. Hopwood-\$40,150.00  
Keeping Kids safe E. Reynolds-\$31,025.00  
Keeping Kids Safe S. Reynolds-\$31,025.00  
Melissa Rayle adoption assistance-\$3,000.00  
Mohican Young Star Academy-\$133,955.00  
Safely Home-\$57,439.28  
Scott Mc Williams-adoption assistance -\$3,050.00  
The Marsh Foundation-\$48,760.00  
Buckeye Ranch-\$ 3,000.00

### **Public Assistance**

Amazon-supplies -\$6,000.00  
Four U Office, supplies-\$12,000.00  
Brown Supply Co, supplies-\$1,000.00  
Blanket Supplies-\$5,000.00  
Blanket Equipment-\$3,000.00  
Blanket Repairs-\$3,000.00  
Brooky's PRC Gas program-\$5,000.00  
Jay Petroleum-PRC Gas Program-\$6,000.00  
Verizon Wireless-CCMEP TANF-\$650.00  
Blanket CCMEP TANF-10,000.00  
Blanket PRC Relief Program-\$10,000.00  
Blanket Medical transportation-\$10,000.00  
Put Co Commissioners UTS-\$15,000.00  
Put Co Commissioners -lease-\$ 43,585.68  
Dominion East Ohio-\$1,000.00  
CBTS-long distance-\$9,000.00  
Just GO Dry LLC-cleaning service-\$ 16,380.00  
Glandorf Telephone-\$700.00  
Blanket Facilities-\$10,000.00  
Blanket Travel Shared-\$2,000.00  
Knippen Chrysler -\$1,000.00

Verizon Wireless-\$4,000.00  
Shell Fleet Plus.WEX Bank-\$7,000.00  
CINTAS-\$3,000.00  
Speedway/WEX Bank-\$1,000.00  
Pitney Bowes Global Financial-\$2,000.00  
Blanket-FAET-\$4,000.00  
Blanket Misc exp-\$10,000.00  
Blanket PCSAO misc-\$ 20,000.00  
Blanket IM Travel-\$ 2,000.00  
Blanket IM Misc-\$ 3,000.00  
Blanket Travel SS-\$5,000.00  
Blanket Misc SS-\$10,000.00

### **Quarterly Purchase orders**

#### **Board of Elections**

Supplies -\$ 2,000.00  
Service Agreements-\$ 30,000.00  
Travel-\$ 5,000.00

#### **County General**

Blanket supplies-Janitor-Jan Mar-\$5,000.00

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none

The Commissioners held their reorganization meeting for 2023.

Tim Schnipke stopped in to inform the Commissioners that Mr. Sealts has accepted the maintenance position and will start in few weeks. Tim also asked about the cement work for Recycling if it is ready to get bid. Tim has bids for painting the Treasurer's office and new floor covering.

No elected officials meeting was held.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday December 29, 2022 were reviewed and approved.

Kevin Niese, Jillian Stechschulte and Jenna of Technicon Design Group met with Commissioners Schroeder, Schlumbohm and Lammers regarding new fair building designs. The bidding for the Grandstand will be ready to go out next week. There will be a pre bid meeting also. Most recent plans for the building were viewed. The building partition will be an alternate bid. Greg Bockrath joined the meeting also. The view of the decorative ceiling parallel to the roof is preferred. The canopies on the outside were made to be drive through option and covered the catering canopy entrance for the kitchen. A question of changing stations in the

restrooms were added. Will the kitchen equipment be a bidding package? If separate then a general contractor cannot mark up. It does not have to be a bidding package. It could be public bid. The Commissioners were looking into demolishing the existing buildings. Greg said all testing must be done if the County does the demo work themselves. The shutters for the windows were discussed if they are mechanical or not. The door locks were discussed to limit access to building during off hours. The site plan was reviewed. There is still a small section that is still in the flood zone LOMA (letter of map amendment) and cannot be built upon, which will be avoided for the building site. The parking area was reviewed. Greg asked about a curb around the building. The flood zone area will be 10 ft away from the new building. Drainage is being designed for the area around the new building to accommodate the 20-acre field drainage from across the road. There is an outlet for the Ag Complex that can be tapped into also. The electric and water hookups along the fence for the campers were discussed. Will the hook-ups be moved to accommodate more parking? The electrical lines were discussed. Moving the boundary fence west about 20-25 feet and adding protection for the camper hook-ups was suggested. Adding a walk path through the fence in the middle of the parking area on the Ag Complex side was suggested. It will be reviewed with Tim Schnipke. Target number for parking spaces is at least 250. The fence could be moved to the east to help protect the camper hook-ups. A walk through will be scheduled with Tim Schnipke on Thursday. Greg will provide a price for that scope of work which can be included in the project. It is hoped to get this bid out by mid-February.

Greg had Sewer Dist #1 plans also, he gave a set to the Village for approval also. When all approvals are received it can be bid out.

Commissioners Schroeder, Schlumbohm and Lammers held discussions regarding purchasing another new maintenance truck in 2023. They are in favor of the purchase and Tim will present the quote for the new truck when he receives it.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday January 3, 2023.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes