

**Minutes, Thursday January 27, 2022**

Mr. Schroeder moved the adoption of the following Resolution:

**WHEREAS**, The Board of County Commissioners established a solid waste management policy committee consisting of the following statutory members:

**Designee of the President of the Board of Commissioners...statutory member**

**Mayor of Ottawa...statutory member**

**Township Representative...statutory member**

**Putnam County Health Commissioner....statutory member**

**WHEREAS**, those members were:

Vincent Schroeder, County Commissioner

Dean Meyer, Mayor of Ottawa

Don Croy, Township Representative

Brandi Schrader, Health Department Representative

and

**THEREFORE, BE IT RESOLVED**, these members currently include, for a two year term beginning January 1, 2022 and ending January 1, 2024.

- 1) Vince Schroeder, County Commissioner
- 2) Dean Meyer, Mayor of Ottawa
- 3) Don Croy, Township Representative
- 4) Brandi Schrader, Health Department Representative

**WHEREAS**, Pursuant to Ohio Revised Code Section 3734.54(F), the Putnam County Solid Waste Management District Policy Committee (the "Committee") statutory members appointed one committee member representing Industrial/Commercial Generators, one committee member representing citizens, and one committee member representing the public.

**WHEREAS**, those members were:

1) Eric Siefker, Industrial/Commercial Generator Representative

2) Jason Hedrick, Citizen Representative/OSU Designee

3) Jeff Giesige, Public Representative

and

**WHEREAS**, Eric Siefker, Jason Hedrick and Jeff Giesige expressed an interest in continuing to serve on the board.

**THEREFORE, BE IT RESOLVED**, these members currently include, for a two year term beginning January 1, 2022 and ending January 1, 2024.

- 1) Eric Siefker, Industrial/Commercial Generator Representative
- 2) Jason Hedrick, Citizen Representative/OSU Designee
- 3) Jeff Giesige, Public Representative

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes    Mr. Schlumbohm yes    Mr. Schroeder yes

Comm. Jrl. 117 Page 212-213

Mr. Schroeder moved for the adoption of the following resolution:

**WHEREAS**, a vacancy will exist in the Office of the Prosecuting Attorney of Putnam County Ohio on February 1, 2022 due to the retirement of Gary L. Lammers; and

**WHEREAS**, a successor will be appointed by the Putnam County Ohio Democratic Central Committee pursuant to law; and

**WHEREAS**, an acting Prosecuting Attorney may be appointed by the Board of Commissioners, Pursuant to division (F) of section 305.02 of the Ohio revised Code, to perform the duties of the Prosecuting Attorney of Putnam County, Ohio until such time as the person appointed by the Putnam County Ohio Democratic Central Committee qualifies and takes office; and

**Whereas**, it is necessary for the operation of Putnam County Ohio government that such Prosecuting Attorney of Putnam County Ohio be appointed;

**Now therefore, be it RESOLVED by The Board of County Commissioners of Putnam County, Ohio:**

1. That Gary L. Lammers is hereby appointed acting Prosecuting Attorney of Putnam County, Ohio effective February 1, 2022, to perform the duties of the office of Prosecuting Attorney of this County until the time when the person appointed by the Putnam County Ohio Democratic Central Committee qualifies and takes office.
2. That Gary L. Lammers shall give bond pursuant to section 317.02 of the Ohio Revised Code, conditioned upon faithful discharge of the duties of this office.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 117 Page 214

Mr. Lammers moved to approve signing the Contract with MetaLink. for using American Rescue Plan funds to improve the broadband infrastructure within Putnam County.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 117 Page 215-216

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 032, Loc. Emerg. Planning Comm

32 MI, Miscellaneous.....\$ 30,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes  
Comm. Jrl. 117 Page 217

Mr. Lammers moved the adoption of the following Resolution:  
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out....\$ 10,000.00

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	57AI, Advance In	\$ 2,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 218

### **Now and Then Purchase orders**

**LEPC**.....Purchase order 3942

**Ditch Maintenance**.....Purchase orders 43966, 43967

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

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### **Purchase orders and travel requests**

**County General**.....Purchase order to OSU Extension for retirement payout for N. Unverferth for \$ 19,973.66.

**Probation Supervision**.....Purchase order to Verizon for Ryan's cell phone for \$ 1200.00

**American Rescue Plan.....Purchase order to Crash Course Village Inc for registration for crash course for Kalida Fire Department for \$ 1400.00.**

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Tim Schnipke stopped in and gave the Commissioners a maintenance update they are laying the tile in the restroom at the Ag Complex. John said they will be moving the recycling to the back and Tim should look at putting in an overhead door. There will be a wait time on ordering a door anyway. The door should be at least 12 ft. wide. Tim has talked to a few contractors already. The outside concrete will be needed as base for filling in the driveway. The back side of the Ag Complex has a lot of fall down to the ditch then the river. The rail spur needs to come out. The fence in the back will be moved. The drainage of the area was reviewed and discussed. The driveway will need to be upgraded and possibly paved, but if left as stone it will need to be graded every monthly with the volume of cars that will come in. A cement contractor will be needed also. Tim explained the building that were tore down in the back to make more room to move around. The property lines with the railroad were viewed on the GIS map. Part of the drive way is not County property. The roofs of the building were also viewed on GIS and Tim explained which parts of the roof was replaced and which contractor did which section. Tim did not recommend getting Miller Contracting from Ottoville back to do any work. Tim recommended having a complete plan before making any more changes to recycling since there was already approx. \$ 70,000 spent on the front part that will not longer be used. The changes can be made but a plan needs to be done prior to making any more changes to avoid wasting any more money on changes that will not work or not be used. Tim explained the plumbing and electrical upgrades that will be needed for these proposed changes. Tim also showed what portion of the Ag Complex building that still needs to be sided. The south side needs done and could be done next. Tim will access the terrain behind the building and see what will be needed to level a drive in the back.

Alaina Siefker met with Commissioners Schroeder, Schlumbohm and Lammers to discuss Recycling. She asked them about the recycling signs that the workers brought drawings of in to the office a little while ago and whether they decided to move forward with them. The way they had the one sign drawn up, it would go in the grass which is not the county's property and would have to get permission for that. So, at this time, with wanting to move the recycling in the back building, we are holding off on those signs. Alaina said she had on her list of things for the spring to have signs done for the bins moving for the fair. Are we good to put those on hold also? The commissioners are hoping to get everything done before the fair so we will hold off on that too for now. John said he would let them know at recycling that we are holding off on the signs.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr Clerk.

The minutes from Tuesday January 25, 2022 were reviewed and approved.

The Commissioners held a conference call with Jim Skora to ask about a grant for purchasing a new recycling baler with auto tie. Jim said there is a deadline next Friday for the grant. The next deadline would be in the fall. The County would have to pay \$4,000 for his services. Jim will have to meet with the Commissioners to discuss the program to put together a grant application. The Commissioners would like to try to get in an application by next Friday. He needs the information sent to him for the application. We will try to get him the information by next Tuesday.

Sheriff Siefker, Brad Nelson and Brandi Anspach met with Commissioners Schroeder, Schlumbohm and Lammers and Bob Benroth to discuss Sheriff vehicles. The annual vehicle inventory list was submitted. In 2017 there were 5 new vehicles purchased now those vehicles have over 100,000 miles on them, the Sheriff office is asking for three new vehicles this year. The prices for the cars were discussed. The equipment cannot be transferred to the new vehicles due to a change in body style of the cars. The Commissioners have \$91,500 from the general fund set aside for two vehicles. Under the new rules for ARP new vehicles can be purchased with those funds also. Even the transport van for the jail that was requested could be purchased. So additional vehicles would not be a problem to purchase. The Commissioners are good with purchasing vehicles using the ARP funds. The rotating of the vehicles was discussed to replace the vehicles in use. Commissioner Schlumbohm brought up using the gov.deals for selling the old cars also. The Commissioners said they will approve to purchase the new vehicles through ARP funds. The information for the purchase orders was submitted.

The housing of Hancock prisoners was discussed no prisoners have been sent over yet.

Bob Benroth presented the monthly sales tax figures to the Commissioners. Bob updated the Commissioners on the ARP updates that he attended virtually on Wednesday. The Sheriff vehicles were not included in the initial rules for the ARP funds but were included in the January update. Bob also advised the Commissioners to be cautious about the decision on any further allocations of the ARP funds. Some of the projects that have already been granted may be more costly than first thought due to rising prices on materials. Since these ARP funds have to be encumbered by 2024 and spent by 2026 these items must be known. The ARP money cannot be transferred in to the Capital Improvements for future spending just to get it allocated. Bob suggested using it for the drainage at the fairgrounds, which will need to be down prior to the construction of the new building. Bob said they may be able to include the funding for the employee raises that were given for a year or two from ARP also to save the General fund. Bob also said the stipulations for ARP have opened up about capital improvement expenses also. The new merchant/ JR fair building could be a qualified expense for ARP. The second round of ARP would go toward the fairgrounds project of improving the grandstand, upgrading the drainage and the new building. Bob explained that the Engineer may not need the revenue replacement amount he requested due to the taxes going up. Bob said he is losing another employee at the end of the month. So, he has a job posted to fill that position. Bob said that the Planning Commission position must complete the annual census reports for the county, which takes about 2 hours per year. Mike Lenhart is questioning that if this is Nolan's job to complete this reporting. Bob said it should go with the Planning Commission director position which is now Nolan Croy. The Commissioners thinks that since Nolan is getting compensated for the position, he can do the census reporting. The Engineer is not being cooperative in dealing with the Planning Commission position.

Brian Hilvers met with Commissioners Schroeder, Schlumbohm and Lammers to discuss ARP expenses. There was an ambulance accident yesterday in Findlay it was not our drivers fault. Brian showed the Commissioners some suction equipment (to clear airways) that needs to be replaced the equipment is obsolete replacement parts are no longer available. With some funding changes to other ARP projects there may be some funding available to purchase new suction equipment for EMS.

Commissioners Schroeder, Schlumbohm and Lammers and Bob Benroth held a conference call with Amy Sealts regarding the Brownfield demolition grant and the old Phillips building. She is looking for match funds for remediation for the Phillips site. She needs the match funds by Monday January 31. She is needing about a half-million dollars as match which would be 25% match of the amount. The whole grant is approx. \$2.7 million. The Commissioners are asking about loaning the money and getting it back when the property sells. Amy explained a funding agreement would be needed for the County to be able to get paid back. The Commissioners will discuss this request and would like to hear from the building owner. Bob said a lien could be put on the property but he recommended something more like a mortgage. Amy is willing to meet with the Commissioners to discuss on Tuesday but she needs to have the application completed by Monday January 31. Amy is hesitant to put the Port Authority on to pay and the Commissioner are hesitant to participate also. The wording and name on the mortgage must match the name on the deed not the name of the LLC, due to the LLC being able to change owners. The building owner should be putting up the match money but he is not willing.

The meeting with Brian Hilvers resumed Commissioners Lammers said there is \$9,000 available for the equipment purchase. \$8,290 will be need to purchase this equipment. The Tahoe that was been ordered was discussed and some changes may be needed on the order. Brian will come to discuss that purchase later.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Lammers moved to approve the minutes as read from Thursday, January 27, 2022.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes