

Minutes, Tuesday January 25, 2022

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General ..Sheriff/Jail

6 A 11, Furtherance of Justice.....\$ 337.50

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 197

Mr. Schlumbohm moved to approve signing the PY 2020 & 2021 Sub-Grant Agreement Amendment between Greater Ohio Workforce Board, Inc. (Area 7) and Putnam County.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 198-198G

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Engineer, Michael L. Lenhart, has deemed it necessary to advertise for sealed bids for the County's Spring 2022 Paving;

Now therefore, be it

RESOLVED, The Board of Commissioners will receive sealed bids for County's Spring 2022 Paving on Thursday, February 3, 2022 at 11:00 a.m.;

And be it further

RESOLVED, specifications are on file in the Putnam County Engineer's Office and may be obtained by contacting the Engineer's Office between 8:30 a.m. and 4:30 p.m. Monday through Friday, or by logging onto <https://putnamcountyohio.gov/bid-info/> and downloading the Bid Document. Each bid shall contain the full name and correct address of every person, firm or company interested in the same and should be accompanied by a certified check or cashier's check upon a solvent bank in the amount of ten (10%) percent of the bid, payable to the Board of County Commissioners, or a bond executed by a surety company authorized to do business in Ohio, for a sum equal to the amount of the bid submitted, as guarantee that, if the bid is accepted, a contract will be entered into and its performance properly secured;

And be it further

RESOLVED, The Board of County Commissioners reserves the right to reject any or all bids submitted.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 199

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022 the following increase in revenues is hereby approved:

Fund 041, TCAP

41 GR, Grant Revenue.....\$ 105,274.12

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 200

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 146, Supreme Court COVID

146 EQ, Equipment.....\$ 40,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 201

Mr. Schroeder moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out...\$ 100,000.00

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$ 13,000.00
(Advance for Ditch Maintenance Fund)		

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 202

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District #1 residences as follows:

Residences outside village boundaries.....\$85.00 per month

Residences inside village boundaries and vacant rate.....\$30.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2022 from \$9.45 per hundred cubic feet to \$9.89 per hundred cubic feet (5% increase) however the Board of County Commissioners does not believe it is necessary to increase the monthly payments at this time for Sewer District #1, but reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Sewer District #1 as follows:

Residences outside village boundaries.....remains at \$85.00 per month

Residences inside village boundaries & vacant rate.....remains at \$30.00 per month

and be it further

RESOLVED, the 2022 sewer payments for Sewer District #1 remaining the same is for service effective January 25, 2022 for the January 2022 usage that gets billed starting in February 2022

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 203

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District #2 residences as follows:

Residences\$180.00 per month which as of the end of December 2021 paid back the county advance money that was used to do the pump station rehab

and

WHEREAS, The Village of Ottawa has increased their rates for 2022 from \$9.45 per hundred cubic feet to \$9.89 per hundred cubic feet (5% increase) however due to the work that was done for the pump station rehab and the Jeanette Meyer Ditch work, this dramatically has decreased the bills from the Village of Ottawa. Due to these items and the payback of the advance being completed, the Board of County Commissioners deems it necessary to lower the monthly payments at this time for Sewer District #2, but also reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly fees for Sewer District No. 2 as follows:

Residences.....\$60.00 per month (was \$180.00)

and be it further

RESOLVED, Said decrease of the sewer payments for Sewer District #2 is for service effective January 25, 2022 for January 2022 usage that gets billed starting in February 2022.

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 204

Mr. Schroeder moved the adoption of the following Resolution:

WHEREAS, Residences of Pohl Road are currently charged \$95.16 per month for sewer usage

and

WHEREAS, The Village of Ottawa has increased their rates for 2022 from \$9.45 per hundred cubic feet to \$9.89 per hundred cubic feet (5% increase) and the Board of County Commissioners deems it necessary to adjust the rates to accommodate their increase

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree that the monthly fees for the Pohl Road will increase to \$99.59 per month

and be it further

RESOLVED, Said increase for the 2022 sewer payments for Pohl Road is for service effective January 25, 2022 for the January 2022 usage that gets billed starting in February 2022

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 205

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Airport.....

From...5 A 4, Equipment.....to....5 A 3, Supplies, Airport.....\$ 182.02

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 206

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 028, Community MR/DD Residential

28 CS, Contract Services.....\$ 30,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 207

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

7 A 3, State Extension Fund.....\$ 19,973.66

(N. Unverferth retirement)

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 117 Page 208

Mr. Schlumbohm moved to approve the following Resolution:

WHEREAS, The Board of Commissioners of Putnam County, Ohio, has established the Putnam County Local Emergency Planning Committee (L.E.P.C.) pursuant to the provisions of Chapter 3750, and

WHEREAS, The Board of Commissioners of Putnam County, Ohio, has established the Putnam County Emergency Management Agency (E.M.A.) pursuant to the provisions of Section 5915.06, and

WHEREAS, The Local Emergency Planning Committee (L.E.P.C.) is desirous of employing the Putnam County Emergency Management Agency (E.M.A.) to implement the requirements as stated in Chapter 3750, and

WHEREAS, The Local Emergency Planning Committee (L.E.P.C.) may enter into an agreement with the Putnam County Emergency Management Agency (E.M.A.) pursuant to the provisions of Section 3750.03 (E) (4).

now therefore, the parties agree as follows:

1. RESPONSIBILITIES: To provide, enforce and abide by all the requirements as stated in Chapter 3750, on behalf of the Local Emergency Planning Committee (L.E.P.C.)
2. COMPENSATION: Compensation for this "agreement" shall be thirty thousand dollars (\$30,000.00) paid in one lump sum to the Putnam County Emergency Management Agency (E.M.A.). The amount of compensation shall be "negotiated" each year by: the Board of Commissioners, Chairman of the Local Emergency Planning Committee (L.E.P.C.), and the Emergency Management Agency E.M.A. Director/Coordinator.
3. TERM: The "agreement" shall begin with the date of the signing of this contract and ending on February 1st, 2023. The contract shall be renewed each year prior to February 1st, and may be cancelled with ninety (90) days written notice.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 209

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 054, Law Library

54 SA, Salaries.....\$8,000.00

54 FR, Fringes.....\$ 250.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 117 Page 210

Now and Then Purchase orders

Children Services.....Purchase order 80301, 80302, 80303

Court of Appeals.....Purchase order 43956

Job & Family.....Purchase order 60444, 60445

Workforce Investment...Purchase order 90135

IT.....Purchase order 43957

Landfill Closure/Mnt....Purchase order 43357

County General.....Purchase order 43958

Residential D/D.....Purchase order 43710

EMS.....Purchase order 3941

County Airport.....Purchase order 43363

Board of D/D.....Purchase order 43711, 43712

Mr. Lammers moved to approve the then and now purchase orders.
Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 117, Page 211

Purchase orders and travel requests

Sewer Dist #1.....Purchase order to Warren Printing for billing cards for \$ 620.00.

Sewer Dist #2..... Purchase order to Warren Printing for billing cards for \$ 160.00

PutCO Water/Sewer....Purchase order to Warren Printing for billing cards for \$ 100.00

Airport Operations.....Purchase order to Culligan of Lima for Monthly service for \$ 500.00.

County General.....Blanket purchase order for Official bonds for \$ 700.00. Purchase order to Village of Ottawa for yr 2 of 10 for river gauge maintenance for \$ 5,000.00.

Solid Waste Dist Disp Fees.....Purchase order to Putnam Co Ag Society for 2022 Fair booth for Recycling for \$ 125.00.

Mr. Lammers moved to approve the purchase orders and travel requests.
Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Lori Rayle stopped in to talk to the Commissioners about the increase in the gas card amount for the employee participants in the wellness program. What the reasoning was for the increase. The Commissioners are watching to see if it changes the participation level.

Gary Lammers held a teleconference with Commissioners Schroeder, Schlumbohm and Lammers regarding his retirement and he wanted to talk to the Commissioners about reappointment until the party can meet to appoint. Gary is planning to retire and no longer participate in OPERS as of January 31. The Commissioners will need to appoint an interim replacement for the County Prosecutor position. Gary is asking the Commissioners to reappoint him to the Prosecutor position as of February 1, until the Democratic party will meet. The Commissioners have no reason to not support Gary and to reappoint him. Gary has tried to serve the County as best as he can and hopes his record speaks for itself. With all the potential changes to retirement he is trying to do what is best for his family. Gary will resign to OPERS, he has talked to the Auditor and Board of Elections also. Gary reviewed the ORC for holding the office and the amount of time served to determine if a re-election is needed. There is a special election scheduled for August, since the deadline for the May primary will not be met. Gary truly appreciates the support of the Commissioners.

Commissioners Schroeder, Schlumbohm and Lammers held discussions with Jeremy Maag regarding the ARP funds and the requests that have been received. There is a new company in the county that took over the eastern side phone and internet service, they may be invited to get an allocation of the ARP funds for improving internet service within the County. The new merchant /junior fair building will go through the ARP fund. The new air handlers for the courthouse are qualified ARP expenses. The request for the transport van by the jail may be allowable will be discussed on Thursday. The other approved requested were reviewed some have been paid already. The planning and designing for the fairground's improvements can be paid from the ARP funds. The new EMS vehicles will be paid for by the EMS. Jeremy explained that some of the stipulations are relaxing regarding some allowable expenses. The next round of funds is expected to come in June. All of the expenses must be documented and auditable, so the funds cannot be transferred in to the general fund for revenue replacement. Renovations are desired rather than new construction for COVID purposes. The workforce development request was reviewed and to remember that these funds must be encumbered by 2024 and spent by 2026. There will be an end to this funding, so if this is to fund a job position it funding will be done in 2026. If the Putnam County industries do not contribute any funds the County will not pay the whole amount. A final amount for the CIC request has not been officially approved yet by the Commissioners. Jeremy explained the federal requirements for the reporting for the ARP funds, which are different than the reporting on the COVID-CARES funds that were received which came from the state. Provide as much documentation as possible to verify the expenses. The Engineer has requested ARP funds as revenue replacement for needed improvements. The Commissioners know he will use it properly. The lost revenue formula is no longer valid. The amount for the grandstand improvements of \$325,000 will come from the first round of funding.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday January 20, 2022 were reviewed and approved.

The Commissioners, Joe Hohlbein and Alaina Siefker held an interview with Bill Williams for a Recycling Driver position. Joe said he will have Adam get with Bill to see when he can come and watch the pumping of leachate to see if he thinks he could do the job. After Bill left, Joe let the commissioners know what he thinks about the options of the North vs South part of the building for moving recycling in the back. Commissioner Lammers said he would like to do whatever would be most efficient for everything especially the processing and having the employees right there to help on the sort line when no customers are bringing product in. Joe wants to go to Auglaize County to check out a Mariner Baler. Commissioner Schlumbohm said wouldn't you want an auto tie baler. Joe said it could be an option. Efficiency should increase with an auto tie. John said he is going to ask Tim to price out an overhead 12 ft. door. Joe said he can move the glass out back also. Joe is looking at rotators for the forklift for the glass. For the concrete pad out front where the bins are now, maybe a roof could be put on it and rented out. Commissioner Lammers said look at baler prices and look at grants through workers comp so could we look at the company that Van Wert used to do their grant.

Mr. Lammers moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Commissioners resumed session.

Commissioners Schroeder, Schlumbohm and Lammers attended the Solid Waste Board Meeting in the Courthouse Assembly Room.

Nathan Meyer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the maintenance shed at the Fairgrounds. Nathan presented a quote for insulating the shed. The Commissioners asked what the plan is from the Fair Board. They would like to get it done so the paint does not have to be stored in the office. John asked about the fundraising assistance from the guy for the exposition center. John is on board with The Commissioners paying half for the insulation as long as the Ag Society does not waste money on the fundraising assistance for the expo center. Using blue board was also discussed. If the Commissioners would pay to get the ceiling done the Ag Society would install the blue board and blow in the insulation and the Commissioners would pay for the materials. The Commissioners will pay about \$12,280 toward the project up to \$12,500. Nathan had some quotes for tables & chairs and partitions for the new merchant/Jr fair building. Nathan asked about wireless services, the Commissioners said MetaLINK is planning to put in 5G service which may cover the fairgrounds. Nathan said there are some updates to the Fair Managers Plan where they are now allowed to post notices on the website and they can now hold 50/50 raffles during the fair.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, January 25, 2021.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes