

Minutes, Tuesday January 23, 2024

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, Section 323.17 of the Ohio Revised Code provides that the County Commissioners may extend the payment of taxes for not more than thirty (30) days after the time fixed by law.

now therefore, be it

RESOLVED, That the payment of December taxes be extended until February 9, 2024.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 488

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024 the following increase in revenues is hereby approved:

Fund 033, ODNR Recycle Grant
33RLG3, Recycle Grant.....\$ 2,800.00

Fund 057, Airport Construction Grant
57 GR, Airport Construction Grants.....\$ 380,000.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 489

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District #1 residences as follows:

Residences outside village boundaries.....\$90.00 per month

Residences inside village boundaries and vacant rate.....\$40.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2024 from \$10.58 per hundred cubic feet to \$11.30 per hundred cubic feet (7% increase) however the Board of County Commissioners does not believe it is necessary to increase the monthly payments at this time for Sewer District #1, but reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Sewer District #1 as follows:

Residences outside village boundaries.....remains at \$90.00 per month

Residences inside village boundaries & vacant rate.....remains at \$40.00 per month

and be it further

RESOLVED, the 2024 sewer payments for Sewer District #1 remaining the same is for service effective January 23, 2024 for the January 2024 usage that gets billed starting in February 2024

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed. The Board also reserves the right to future review on the payment if said district would start coming into debt.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 490

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges Sewer District #2 residences as follows:

Residences\$65.00 per month

and

WHEREAS, The Village of Ottawa has increased their rates for 2024 from \$10.58 per hundred cubic feet to \$11.30 per hundred cubic feet (7% increase) however the Board of County Commissioners does not believe it is necessary to increase the monthly payments at this time and instead deems it necessary to lower the rates at this time, but reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Sewer District #2 as follows:

Residences.....\$60.00 per month

and be it further

RESOLVED, said decrease is for service effective January 23, 2024 for the January 2024 usage that gets billed starting in February 2024

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed. The Board also reserves the right to future review on the payment if said district would start coming into debt.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 491

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners currently charges \$99.59 per month for the Pohl Road residences for sewer usage

and

WHEREAS, The Village of Ottawa has increased their rates for 2024 from \$10.58 per hundred cubic feet to \$11.30 per hundred cubic feet (7% increase) however the Board of County Commissioners does not believe it is necessary to increase the monthly payments at this time for Pohl Road and instead deems it necessary to lower the rates, but reserves the right to raise the payment if said district would come into debt

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby set the monthly payments for Pohl Road as follows:

Residences.....\$85.00 per month

and be it further

RESOLVED, said decrease is for service effective January 23, 2024 for the January 2024 usage that gets billed starting in February 2024

and be it further

RESOLVED, The Board agrees to continue to invoice the residents on a monthly basis. Invoices will be mailed approximately the 15th of each month, and a penalty of ten percent (10%) will be assessed if the previous billed amount is not paid by the first of the following month billed.

The Board also reserves the right to future review on the payment if said district would start coming into debt.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 492

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 113, PutCo Water/Sewer

113 ES-PO, Sewer Usage Pohl Rd.....\$ 2,482.20

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 493

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 081, EMA

W 6, OPERS.....\$ 3,806.42

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 494

Mr. Schlumbohm moved to approve the Community Housing Impact and Preservation (CHIP) Program HOME Investments Partnership (HOME) Program Grant Agreement for the grant period of Dec 1, 2023 through April 30, 2026 for \$319,000.00.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

For County General

Common Pleas

2 B 12D, Other expense-Common Pleas.....\$ 3,450.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 495

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Minus appropriation:

Fund 080, Computerization Muni Courts

80 MI, Miscellaneous\$25,600.00

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024,

the following decrease in estimated revenues is hereby approved:

Minus Revenues:

Fund 080, Computerization Muni Courts

80 COCT, Fees Comp Muni Crt.....\$21,822.34

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024 the

following increase in revenues is hereby approved:

Increase Revenues:

Fund 075, Computerization, Clerk of Courts

75 FE, Fees for Computerization.....\$ 18,958.09

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 496

Mr. Schroeder moved to approve the Community Housing Impact and Preservation (CHIP) Program Community Development Block Grant (CDBG) Program Grant Agreement for the period of December 1, 2023 through April 30, 2026 for \$231,000.00.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For Airport.....

From.....5 A 2, Salaries Airport ...to....5 A 6, Contract Services\$ 3.00

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 497

Mr. Schlumbohm moved to adoption of the following Resolution:

WHEREAS, The Board of Commissioners of Putnam County, Ohio, has established the Putnam County Local Emergency Planning Committee (L.E.P.C.) pursuant to the provisions of Chapter 3750, and

WHEREAS, The Board of Commissioners of Putnam County, Ohio, has established the Putnam County Emergency Management Agency (E.M.A.) pursuant to the provisions of Section 5915.06, and

WHEREAS, The Local Emergency Planning Committee (L.E.P.C.) is desirous of

employing the Putnam County Emergency Management Agency (E.M.A.) to implement the requirements as stated in Chapter 3750, and

WHEREAS, The Local Emergency Planning Committee (L.E.P.C.) may enter into an agreement with the Putnam County Emergency Management Agency (E.M.A.) pursuant to the provisions of Section 3750.03 (E) (4). now therefore, the parties agree as follows:

1. RESPONSIBILITIES: To provide, enforce and abide by all the requirements as stated in Chapter 3750, on behalf of the Local Emergency Planning Committee (L.E.P.C.)
2. COMPENSATION: Compensation for this "agreement" shall be fifteen thousand dollars (\$15,000.00) paid in one lump sum to the Putnam County Emergency Management Agency (E.M.A.) every fiscal year. The amount of compensation shall be "negotiated" each year by: the Board of Commissioners, Chairman of the Local Emergency Planning Committee (L.E.P.C.), and the Emergency Management Agency E.M.A. Director/Coordinator.
3. TERM: The "agreement" shall begin with the date of the signing of this contract and ending on February 1st, 2025. The contract shall be renewed each year prior to February 1st, and may be cancelled with ninety (90) days written notice.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 498

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For WIA

From.. 39 AD, Adult.....to...39 DISWO, Dislocated Worker.....\$ 36,000.00
Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 499

Mr. Schlumbohm moved to approve an easement granting access to the waterline going to the Village of Miller City from the Village of Ottawa with the grantor of the perpetual easement being John and Helen Alt.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Mr. Lammers moved to approve a request for change for the event center for rerouting the waterline for the new building and adding 50 feet to the project with increased cost of \$ 17,723.25.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

15 A 15A, Advances Out.....\$32,000.00

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Airport Construction Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advances Out	57AI, Advance In	\$ 32,000.00

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 119, Page 500

Mr. Schroeder moved the adoption of the following Resolution:

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2024, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advances Out.... \$36,000.00

(For Ditch Maintenance)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the Ditch Maintenance Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	R 5, Advance In	\$36,000.00
(Advance for Ditch Maintenance Fund)		

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 120, Page 001

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, Sealed bids for the Vince Schroeder Single County Ditch Project #987 were opened and tabled on the 21st day of December, 2023.

and

WHEREAS, Bids were received from the following:

<u>Contractor</u>	<u>Bid bond</u>	<u>Bid amount</u>
Joe & Joe Excavating	included	\$ 23,640.05
Skiver Exc	included	\$ 22,959.80
Sand Ridge Exc	included	\$23,564.15
Dirt Slingers	included	\$ 28,420.00
Gerding Ditching	10% check	\$ 28,044.25

now therefore, be it

RESOLVED, After a review of the bids by the engineers for the project, the Putnam County Engineering Department, and upon their recommendation, the Board of County Commissioners does hereby award the bid to Skiver Excavating, in the amount of \$22,959.80

and be it further

RESOLVED, It is found and determined that all formal actions of this Board concerning and relating to the adoption of the Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its Committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Ditch. Jrl. 6, Page 23

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2024.

For Sheriff/Jail

From.....6 A 4, Equipment.....to.....6 A 7, Education Registration.....\$5,000.00

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Comm. Jrl. 120, Page 002

Then/Now Purchase orders

- Capital Improvement**.....Purchase order 47288
- Ditch Maintenance**.....Purchase order 47290
- Board of D/D**.....Purchase order 46924
- EMS**.....Purchase order 5141
- WIA**.....Purchase orders 90166, 90167, 90168

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Lammers seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Comm. Jrl. 120, Page 003

Purchase Orders and Travel Requests

Put Co Water/Sewer.....Purchase order to Ottawa Water Works for monthly usage for 2024 for \$20,482.20.

Mr. Lammers moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Tim Schnipke met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the construction on the event center and the most recent change order. Brad Brubaker sat in on the meeting. The missed days by the contractor were presented for approval for the delays in construction. There were days that had good weather and the work was not done. The weather was cause of the delays per the contractor. There were days of good weather when things could have been done and were not. The cement was damaged due to not getting covered not due to getting poured in bad weather. The reviews of the contractor are now coming in and should have been heard before the bid was awarded. There is now temporary heat in the building so the inside work can be done.

Tim mentioned switching out the lights in the Engineer's office the price would be \$2,600.

Commissioners Schroeder, Schlumbohm and Lammers held discussions with Cindy Landwehr and Joe Burkhart regarding funding for the Build Putnam website, redesign and hosting fees. The CIC made a request for funds to pay for moving the BUILD Putnam website to a new host. The Commissioners have agreed to contribute half of the amount needed which was \$16,700. The Commissioners agreed to contribute \$9,000 to the CIC for the website move to a new host with hopefully added security. Amy Sealts will be contacted to inform her of the County's contribution to the CIC.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

The minutes from Thursday January 18, 2024 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Tuesday, January 23, 2024.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes