

Minutes for Thursday, January 17, 2019

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of January 2019. now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 113, Page 222-223

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, On January 6, 2011 the Board of County Commissioners passed a resolution Jrl 97 pages 417-418 stating that The Board of County Commissioners' deems it only appropriate that when an employee goes from active service as a county employee to active service as an elected official he/she should be paid the value of the employee's accrued unused sick leave credit with the following stipulations:

1) If the employee is employed by the county on or before March 15, 2002, and who has ten or more years of service with the state, political subdivision, or any combination thereof, shall be paid for one hundred percent (100%) the value of the employee's accrued but unused sick leave credit. The maximum aggregate payment to the employee shall not exceed the value of nine hundred and sixty (960) hours of accrued but unused sick leave. The payment shall be based on the employee's rate of pay at the time of separation. The payment will only be made upon written demand and presentation of a copy of documentation to the elected position.

2) If the employee is employed by the county after March 15, 2002, and who has ten or more years of service with the state, political subdivision, or any combination thereof, shall be paid for one-fourth (1/4) the value of the employee's accrued but unused sick leave credit. The maximum aggregate payment to the employee shall not exceed the value of thirty days (240 hours) of accrued but unused sick leave. The payment shall be based on the employee's rate of pay at the time of separation. The payment will only be

made upon written demand and presentation of a copy of the documentation to the elected position.

And

WHEREAS, It has been brought to the Board of Commissioners', attention that the current Prosecutor Gary Lammers has not been paid his accrued sick leave that was earned prior to his election to the office the Putnam County Prosecutor.
now therefore, be it

RESOLVED, The Board of County Commissioners deems it appropriate for the current Prosecutor Gary Lammers to be paid for his accrued sick leave that was earned prior to his election to the office of Putnam County Prosecutor.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes
Comm. Jrl. 113, Page 224

Mr. Schlumbohm yes

Mr. Schroeder yes

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners has received a request from Robert Benroth, auditor, to establish a revenue line and an appropriation line for FNK Farms. in Fund 106, Tax Equivalent.
now therefore, be it

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor create the following revenue line in Fund 106, Tax Equivalent:

106 FNK2, FNK Farms

and be it further

RESOLVED, The Board of County Commissioners does hereby agree to have the Putnam County Auditor to create the following appropriation line:

106 FNK2, FNK Farms

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes
Comm. Jrl. 113, Page 225

Mr. Schlumbohm yes

Mr. Schroeder yes

Now and Then Purchase order

County Airport.....purchase orders 38411, 38412, 38413

Domestic Violence.....purchase order 38408

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes

Mr. Schlumbohm yes

Mr. Schroeder yes

Exceptions: Mr. Lammers none

Mr. Schlumbohm none

Mr. Schroeder none

Purchase orders and travel requests

Wireless 911.....Travel request for Brad Brubaker to attend the State ESI Net meeting in Columbus on January 17, 2019 with \$20.00 for parking..

County General.....Purchase order to Put Co Historical Society for addt'l contribution for 2019 \$ 2000.00.

Airport Operations.....Purchase order to Put Co Commissioners for cost allocation for \$ 3537.00.

Mr. Lammers moved to approve the purchase orders and travels requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schroeder called the meeting to order with Mr. Schlumbohm and Mr. Lammers by reciting the Pledge of Allegiance.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers; Cindy Landwehr Clerk and Martin Verni, Putnam County Sentinel.

Taylor Browning, Paul Brock w/EPA, Jeff Vance and Bob Michaels Village of Columbus Grove and Doug Schroeder of Village of Ottawa met with Commissioners Schroeder, Schlumbohm and Lammers and Alaina Siefker regarding the water system operation. Martin Verni joined the meeting. Taylor wanted to make sure the Commissioners are aware of the outstanding deficiencies with the water system. The log book has been resolved and an ordinance is been written to correct the flushing schedule. An extension until March 31 is the new due for the outstanding deficiencies. The Village was covering the County system contingency plan management and the valve exercising. Another company can be hired to perform those services. The Village was the operator of record but the Village is under a separate system and separate plan and exercising schedules need to exist. Miller City is included under the Village of Ottawa's plan due to consolidation. If the Village of Ottawa would take over the EPA would deactivate the County's system. That is what the County is working toward the consolidation with Ottawa. The County needs some direction to get that completed prior to March 31. The Village had a new contingency plan completed last year. The County's system is included with the Village's exercising schedule. There is no cost with the EPA to consolidate. The deactivation would have to be recorded. In the interim Columbus Grove will perform the sampling for the County's system. Daily sampling is necessary due to the addition of chlorine to the water system. Since the County's system is separate then the sampling is still required even though it is not creating water just distributing. Doug explained the sampling and calibration procedures. The legislation for EPA was discussed. The backflow issues were discussed. There are approximately 20 hydrants and valves on the County system. Taylor said they would be willing to work with the consolidated systems. Doug said the testing information has been passed on to Jeff at Columbus Grove. Columbus Grove's assistance is temporary. Doug said there is a hydrant that needs repaired near

Nelson's it is shut off now, the parts are ordered. Doug explained that the sampling points may need to be adjusted due to the hydrant repair. The old nursing home is a sampling point. The systems starts at Eastown drive and goes out to Road 5-H, at 5-H there is a T that goes in to the Bluffton water line. The Putnam East line on 224 is a 12". The feed line is 16" from the plant. Doug suggested backing to the possible the churches for a sampling point. The plant production figures were discussed. Doug explained all the figures that have been collected. The nursing home and the Airport are at the end on the line. The ultimate goal is to provide safe water. Entry point, distribution and end point sampling site locations were discussed. The Commissioners will discuss the consolidation of the systems. The Commissioners recognize that this should have been addressed much sooner. Columbus Grove is concerned about the additional work that is involved that was not explained at the beginning. Doug with the Village of Ottawa is willing to help with anything he can. Columbus Grove does not want to take over the system but they were willing to help temporarily. The Commissioners will have to keep in touch with the EPA on the progress of the consolidation. The changes in the sampling sites should start as soon as possible. Columbus Grove asked about the staffing for the sampling. Columbus Grove will continue the sampling from the records the Ottawa has done so far so there is no break in performance.

The minutes from Tuesday January 15, 2019 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schlumbohm seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

The Commissioners returned from lunch.

Rob Fawcett met with Commissioners Schroeder, and Lammers to discuss the County's CORSA insurance renewal. Rob reviewed the insurance values for the properties, vehicles, bridges and personal property for the County. The new grant program of applying fertilizer that the Soil & water will offer was discussed and the liability involved with the program. The contracts for the programs are still being reviewed.

Adam Cupp, Deanna Aversch of UIS; Jonathan Fortman and Laurie Basinger of Fortman Insurance met with Commissioners Schroeder, Schlumbohm and Lammers and Alaina Siefker to discuss the Wellness Plan. Adam explained the wellness program was handled more directly with CEBCO than with the insurance agents. Alaina did take care of the tracking with the program so she is familiar and will be set up as the County contact. Adam did have a copy of the CEBCO contract to review. The grant funding amounts were reviewed and explained. CEBCO provides half of the administration funds and the remaining funds are based on reimbursement. The County must have a Wellness contact according to the agreement and have a representative at the CEBCO biannual meetings. March 29 and August 30 are the CEBCO meeting dates for 2019. The funding is also based on the employees insured through CEBCO. It was questioned if the program funds were received by the County yet. Any reimbursement must be done by Dec13 of the program year for any expenses incurred in the year. Unused funds do not roll over to the next year. The reimbursement can be submitted throughout the year or all at the end of the year prior to Dec13. Adam reviewed the mandatory requirements. The lunch and learn sessions will need to be set up. If the County does not continue with the wellness program they would lose

\$9,000? A premium differential was recommended for participation. The insurance rates could be raised to create the incentive to participate. Participation does have a bearing on the insurance renewal rates. The rates should be based on the usage of the insurance, but that is not the case. CEBCO is saying that if there is no participation the risk of claims is higher. The statistics state the risk of claims. At the time when the County started with CEBCO Putnam County was the sickest County and had nowhere else to go for insurance. Now the County is one the healthiest participating in CEBCO. The discussion of participation and incentives was held regarding the carrot and stick approach. The amount of the carrot is unsustainable and without it would be considered a penalty to the employees if they do not participate. The Commissioners want to know when a decision would have to be made for next year. A decision would be needed by September for the next year. Adam asked about shopping the group out to get some figures to compare. There has been a run of good fortune over the last 6-7 years. The quotes could be used as leverage also. The incentive would have to be noticed to the employees soon if the rates would be affected. The requirements that CEBCO have set up were not seen to be effective in determining the wellness of the employees by some of the employees. And some of the information conveyed from CEBCO was miss represented, which created the disapproval of CEBCO by the Commissioners. The main component of the wellness is the blood draw event. And the participation is free to the employees & spouses on the insurance. There are about 150 participants on average each year. The incentive for this year's participation incentive is a \$50 gas card per person. The incentive will also cover the employees that go directly to their doctor for the blood draw rather than attending the wellness day. The Commissioners are willing to cover the difference over the grant incentive. It was asked about having the vendor's station also. The cards will not be required this year. The goal is to get 100% participation in the blood draw. Restriction of the funds, could not give gift cards to fast food restaurants. Elected officials will not eligible be for cash or like incentives if they are not beginning a new term. Tax implications for employees cash, check or gift cards are taxable. The plans for the wellness day set up next week were finalized.

The Commissioners and staff resumed the discussion of office reorganization and job duties/responsibilities. The job duties and responsibility distribution were finalized.

Mr. Lammers moved to go into executive session to discuss compensation for Commissioners Employees with Mr. Schlumbohm and Mr. Schroeder.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Commissioners went back on record at 3:50 p.m. An offer of new compensation rates was made to the office staff for their added job responsibilities.

Mr. Schlumbohm moved to adjourn for the day

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Lammers moved to approve the minutes as read from Thursday, January 17, 2018.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes