

**Minutes, Tuesday December 8, 2020**

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2020.

For Buildings & Grounds

From.... 4 B 17D, Fuel, Lights, Water Telephone.....to...4 A 3, Supplies for  
Janitor...\$10,000.00  
From.....4 B 12, Equipment.....to...4 A 4, Equipment .....\$ 1,200.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 470

Mr. Schlumbohm moved to approve signing the agreement between Wood County Commissioners and Putnam County Commissioners for Wood County Juvenile Detention Center for receipt, custody and care of juveniles that Putnam County Juvenile Court has alleged or adjudicated delinquent or unruly.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 471-475

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 010, Capital Projects –  
N 8, PROJ 19N051 PID 96835 ....\$2,249.82  
(R & I Construction)

Fund 010, Capital Projects –  
N 8, PROJ 19N051 PID 96835 ....\$6,520.29  
(Bockrath & Assoc)

Fund 010, Capital Projects –  
N 9, PROJ 20N190 PID 101974 ....\$100,000.00  
(The Aero-Mark Co LLC)

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 476

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 058, HAVA Grant  
58 CARES, CARES Grant .....\$ 6.24

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 477

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 1645, CDBG ALLOCATION  
164 PJ 7, CDBG Alloc Project 7 Grant 2.....\$2,372.32

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Comm. Jrl. 115 , Page 478

**Now and Then Purchase orders**

**County General**.....purchase order 41676  
**HAVA Grant**.....purchase order 41646  
**EMS**.....purchase order 3618

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes  
Exceptions: Mr. Schroeder none      Mr. Lammers none      Mr. Schlumbohm none  
Comm. Jrl. 115 , Page 479

**Purchase orders and travel requests**

**CDBG**.....Purchase order to GLCAP for Gaskill C/O for Adm for \$ 408.00.  
**Board of Elections** .....Blanket Purchase order for postage for \$ 250.00. Blanket purchase order for rentals for \$ 400.00  
**Airport Construction Grant**.....Purchase order to FAA for airport inspection for \$ 6,974.10.  
**County General**....Purchase order to Source Code for 3 computers for maintenance for \$ 3877.00. Purchase order to Connect Wise for annual subscription for \$ 1620.00.  
**CDBG Allocation** .....Purchase order to Schimmoeller Construction for addtl grant to Cols Grove ADA Sidewalk for \$ 2372.32

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes      Mr. Lammers yes      Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none      Mr. Schlumbohm none      Mr. Lammers none

Kevin Niese, Technicon Design Group met with Commissioners Schroeder and Lammers, Tim Schnipke and Joe Burkhart to discuss a new building to replace the Annex. There were ideas presented and the size of the building was discussed.

Commissioner Schlumbohm attended a Zoom meeting with WLIO.

Kevin’s main concern is the historical factor of the building to match the courthouse. Commissioner Lammers is looking to save on installing another security station to have a new building attached to the courthouse so the current station can be used for both buildings. There is 90 feet of setback on the north side. The building addition would have to have fire suppression but the existing building would not have to be sprinkled. A buffer of 20 feet could be in between the two buildings, dropping the setback to 60 feet. They are trying to look ahead to include any space that would be needed. The trees in the back would not be saved, the oak tree is going to die. One walkway on the first floor to connect the buildings and then have an elevator

in the new addition also. Commissioner Schlumbohm re-joined the meeting. The Commissioners asked Kevin to put together some plans for a building, based on what they have suggested. There has to be sufficient egress for fire exits also. The current rates are \$300 per square foot for new construction. Rough estimate is \$5 million for new building. Kevin explained that other surrounding counties have added on to their courthouses. One security station was the only cost savings listed. There are some offices that do not need to have security. The fire exits needed were discussed. It was discussed to move the offices that need security in and the ones that do not need security can be moved out. The Commissioners want Kevin to put some numbers together. The offices that could be moved were reviewed. Veteran Services should be in the courthouse along with the Prosecutor. The Commissioners can be moved out. If the Commissioners move out then other offices could be moved also possibly Auditor, Treasurer, Engineer and Recorder. The possibility of using the fourth floor was also discussed. Kevin asked about any other locations. Building on other lots was discussed along with parking options for them. Just an administration building would be \$200 per square foot for 5,400 square foot. Some different scenarios of selling the Annex and building a new building were discussed. The Commissioners will look into the options of other properties. The departments that would be moved would be reviewed and discussed also. Tim asked about normal work area space per person. What materials would be used, and the roof types were discussed. The Commissioners do not want another flat roof. The metal roof that looks like shingles was discussed. Renovating the current offices was discussed as well and what budget would be needed. Kevin will review the current square footage for each office to see what will be needed. The Commissioners will notify each office and see what their needs will be. The renovation of the Annex is not an option any longer. Board of D/D will need space also. Property searches will be done.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Commissioners Schroeder, Schlumbohm and Lammers joined a joint county ditch teleconference for Ottawa River with Allen, Auglaize, Hancock, Hardin and Putnam to discuss a resolution to include Putnam County for log jam removal. The resolution was approved.

The minutes from Thursday December 3, 2020 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers had discussions on the COVID procedures. The Commissioners have agreed to extend the current procedure to be in place until the end of the year.

Alaina Siefker talked to the Commissioners Schroeder, Schlumbohm and Lammers regarding a recycling employee and their availability and desire to work. Since we do not have to do a lot of trucking now we will have to keep him on hold until we are back to having bins back in the communities. The worker can be kept in the schedule to retain his availability.

Commissioner Lammers left the office.

Amy Sealts called into inquire if the Commissioners had a chance to discuss the possibility of selling property. They scheduled a discussion for Dec 15<sup>th</sup>.

Commissioner Lammers returned to the office.

Commissioners Schroeder, Schlumbohm and Lammers met with the Auditor Bob Benroth and Jeremy Maag to review the 2021 budget. Tracy Warnecke, Treasurer sent a letter to request to

drop the revenue due to interest income going down. Bob explained the interest received from the county's certificate of deposit. There is a prediction of deflation coming. Tracy is looking to be very conservative. The sales tax revenue figure was raised. Bob questioned her decision to drop the revenue as much as she did. There is a carryover balance to cover the difference. The budget should be balanced and if that is not balanced the carryover will be depleted. The expense requests have not gone down to match the decrease in revenue. There is a decrease in revenue from the Sheriff's office also due to not housing other county's prisoners. This year's revenue figures has not been met yet this year. The advance amounts were discussed if they should be included within the figures or not. It is better practice to balance each year so in the future we will not end up short. Can the Commissioners ask the Sheriff look at the jail expenses if the numbers are down could the expenses be down also?

Commissioners asked Bob to review values for land sales.

The request from Mike Klear to purchase a body scanner and CPR equipment with CARES funds was discussed.

The new administrative building was discussed and the space that the offices have now will be reviewed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, December 8, 2020.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes