

**Minutes, Thursday December 30, 2021**

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Commissioners

From...14 C 1, Taxes, Levies, Assessments...to...14 A 5, Official Bonds...\$ 174.00  
From ...4 B 17D, Fuels, Lights, Water.....to ...4 B 19, Put CO Ag Complex....\$ 2,483.74  
From...14 D 1, Various Settlement fees.....to....14 B 1, Accrued Vacation & Sick....\$ 2,712.36  
From...4 A 2H, Employee Fringes.....to ...4 B 19C, Fringes Complex.....\$ 20.77  
From...1 A 12P, PERS.....to...1 A 12F, Fringes.....\$ .37

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes  
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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 084, HOME Funds**

**84 PR, Private Rehab Exp.....\$ 353,708.00**  
**84 TB 2, TBRA Expenses Grant 2.....\$ 20,000.00**  
**84 PI, Home Program Income.....\$ 24,000.00**

**Fund 085, CDBG**

|                                      |               |
|--------------------------------------|---------------|
| T 1, CDBG Admin Grant 2.....         | \$ 77,000.00  |
| T 2A, CDBG Fair Housing Grant 2..... | \$ 2,000.00   |
| T 7B, CDBG Admin Costs.....          | \$ 22,911.25  |
| T 7E, Private Rehab Grant 2.....     | \$ 23,681.00  |
| T 7F, CDBG Prog Expense.....         | \$ 1,900.00   |
| T 8, Home Repair.....                | \$ 86,763.00  |
| T 8A, Home Repair Grant 2.....       | \$ 255,000.00 |
| T 10, ToO Grant.....                 | \$ 29,617.75  |
| T 11, RPIG .....                     | \$ 413,984.59 |

**Fund 087, Ohio Housing Trust**

|                                    |              |
|------------------------------------|--------------|
| 87 RP 2, Home Repair Grant 1 ..... | \$ 75,000.00 |
|------------------------------------|--------------|

**Fund 164, CDBG Alloc Grant**

|   |              |
|---|--------------|
| 164 FH 2, CDBG Alloc Fair Housing.....  | \$ 900.00    |
| 164 AD 2, CDBG Alloc Admin Grant 2..... | \$ 10,719.60 |

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes    Mr. Schroeder yes    Mr. Lammers yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 119, GHS OVI Task**

|                              |             |
|------------------------------|-------------|
| 119 SA, Salaries.....        | \$ 4,807.94 |
| 119 FR, Fringes.....         | \$ 3,300.39 |
| 119 SA2, Salaries IDEP.....  | \$ 7,037.77 |
| 119 FR2, Fringes IDEP.....   | \$ 3,940.73 |
| 119 SA3, DDEP Salaries ..... | \$ 1,149.32 |

**119 FR3, DDEP Fringes.....\$ 725.05**

Mr.Lammers seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

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Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, that per the request of the Putnam County Commissioners for the purpose of the Sewer District No. 2 Fund the following advance of funds is authorized by the Board of County Commissioners:

| <u>FROM</u>                                   | <u>TO</u>         | <u>AMOUNT</u> |
|---|-------------------|---------------|
| Q 40 A, Advance Out                           | A 25A, Advance In | \$ 2,762.13   |
| (Repay County General for Advance in Dec '20) |                   |               |

Mr. Schlubohm seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Office of Public Safety

From....120 SA7, Unit 303 .....to....120 SA8, 306 Salaries.....\$7,886.37

From....120 SA7, Unit 303 .....to....120 SA3, Full Time Salaries.....\$4,324.46

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes

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Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 016 Ditch Maintenance**

**R 5, Ditch Maintenance Projects.....\$ 10,118.98**

**Minus appropriation:**

**Fund 039 WIA**

**39 YT, Youth.....\$ 10,000.00**

**39 TO, Transfer Out.....\$ 11,200.00**

Mr. Lammers seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

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Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Prosecutor

From.....1 E 1A, Asst. Prosecutor.....to...1 E 2, Employee Compensation.....\$2,000.00

Mr. Schlumbohm seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2021, the following sums be and the same are hereby minus appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

**Minus appropriation:**

**Fund 081, EMA**

**W 1, Salaries-Employees EMA.....\$5,734,45**

**W 2, Supplies ..... \$ 4,218.75**  
**W 3, Equipment.....\$ 2,000.00**  
**W 4, Contracts, repairs.....\$2,000.00**  
**W 6, PERS.....\$ 1,190.34**  
**W 6A, Hopsital Ins –EMA.....\$ 914.00**  
**W 7, Workers’ Comp.....\$ 984.09**  
**W 8, Cost Allocation.....\$28,000.00**  
**W 9, Other Expenses.....\$ 3,546.90**

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

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Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2021.

For Auto License & Gas

From...K-2, Comp of employees.....to....K 11, Comp emp-Road ....\$11,123.25

From...K-2, Comp of employees.....to....K 25, Comp Emp-Bridge.....\$ 17,885.16

Mr. Schroeder seconded the motion

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

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**Now and Then Purchase orders**

**County General.....purchase order 43661, 43664**

**Ag Complex.....Purchase order 43663**

**Putnam Acres.....Purchase order 43665**

**O-G Road Complex.....Purchase order 43666**

**EMS.....Purchase order 3831**

Mr. Schroeder moved to approve the then and now purchase orders.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes      Mr. Schroeder yes      Mr. Lammers yes

Exceptions: Mr. Schlumbohm none      Mr. Schroeder none      Mr. Lammers none

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## **Purchase orders and travel requests**

**County General**.....Purchase order to Erie Insurance for Official bond –Sheriff for \$ 174.00.

**American Rescue Plan** .....Purchase order to Atlantic Emergency Solutions for Air Paks, Cylinders and Face pieces for \$ 74,840.00.

Mr. Schroeder moved to approve the purchase orders and travel requests.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schlumbohm yes                      Mr. Schroeder yes                      Mr. Lammers yes

Exceptions: Mr. Schlumbohm none      Mr. Schroeder none                      Mr. Lammers none

Commissioners held discussions regarding the staffing of Recycling and the offer that was made to the Recycling staff. The offer has not been accepted as of yet. The Commissioners are offering flex time with the position also.

Amy Sealts of Putnam County CIC met with Commissioners Schroeder, Schlumbohm and Lammers and Ashley Siefker to discuss economic development funds. Amy shared notes from the webinars on the ODOD development funds. The guidance has finally been released and the window to use them is small. The building demolition and site revitalization are two forms of funding. If there is no land bank the money goes to the Commissioners to allocate for projects. There are no population or income limits tied to these funds. The county has \$500,000 reserved and has an option for more funds if they become available. There are residential and commercial allowances. This is to promote slum & blight to make room for new development. The property must be vacant. It will be made ready for future use. Site revitalization cannot be used for remediation, of gas tanks etc. Some villages have already reached out to Amy for possible demo projects. The Commissioners asked if engineering cost could be included with the project. An engineer and inspector will be needed for the projects. Ashley is working on getting the credentials needed to get access to the money. The first deadline is the end of June 30 for the \$500,000 the other funds are first come first serve. Amy explained the Brownfield funds which are only available until January 30, which could be used on the old Philips building. Amy does have the records from the Philips building for remediation. The building is still being monitored annually. They are working with Hall & Associates to try to put together an application for the Brownfield funds for remediation for the Philips building. The building cannot have an air test since the it is open to the elements the roof caved in, the doors are open. The building is considered unsafe to enter in case of a fire, all fire fighting must be done from the outside. Amy is working on getting the agreements to get access to the building for remediation. Amy is trying to get the application in order to be submitted by January 30. They are requesting the full amount of \$ 1million. North American Philips did all the required remediation that was required at the time they closed. And North American Philips would like to close the book on Ottawa. Amy is hoping there is not another application for Brownfield funds within the county. Prevailing wage must still be used. The Commissioners asked about the admin funds for these grants. There is 10% admin on the non-Brownfield grant. There are some small demo projects within the County that are possible also. Ashley proposed a roll out to the entities/people that have already contacted the County with possible projects. She will share the information that she has on the program. The projects will be first come first serve. Environmental studies will have to be done on each property. The sites must be picked prior to getting the funds, the funds will be given by application. The funds need to allocated to the sites by June 30. The demolitions need

to be completed by December 31, 2023. Applications will be due by Jan 31 and will be prioritized to be sent in, to determine best use of the money. These are due to the state by Feb 28. There is some narrative needed for the properties in the application. The applicants can determine submitting to the County based on the information that is needed on each property. Once the initial round is done there may be more possible projects completed with match money.

The business agenda was with Commissioners Schroeder, Schlumbohm and Lammers, and Cindy Landwehr, Clerk.

Board of Revision met for end of year approvals. Commissioners Schroeder, Schlumbohm and Lammers attended with Kyle Nemire, Tracy Warnecke and Bob Benroth.

An emergency resolution was done to clear the negative balance in the Coroner Salary expense line for end of year balancing.

The minutes from Tuesday December 28, 2021 were reviewed and approved.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schlumbohm yes Schroeder yes Lammers yes

Mr. Lammers moved to approve the minutes as read from Thursday, December 30, 2021.

Mr. Schroeder seconded the motion.

Vote: Mr. Schlumbohm yes Mr. Schroeder yes Mr. Lammers yes