

Minutes Tuesday December 20, 2022

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board of County Commissioners deems it necessary to establish a new Agency Fund for Demolition payments received and disbursed.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor to rename a fund entitled:

Fund 133 – Moving Ohio Forward to ODOD Demolition Grant

and

WHEREAS, The Board of County Commissioners deems it necessary to establish appropriation lines in ODOD Demolition Grant, Fund 133 for paying compensation payments specified in ODOD Demolition grant agreements.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following appropriation lines in ODOD Demolition Grant, Fund 133:

| | |
|----------|-----------------|
| 133 PRED | Pre Demo Costs |
| 133 POSD | Post Demo Costs |

and therefore, be it

WHEREAS, The Board of County Commissioners deems it necessary to establish revenue lines in ODOD Demolition Grant, Fund 133 for collecting compensation payments paid specified in the ODOD Demolition Grant, grant agreements.

now therefore, be it

RESOLVED, The Board of County Commissioners does hereby request the Putnam County Auditor add the following revenue line in ODOD Demolition Grant, Fund 133:

| | |
|----------|-----------------|
| 133 ADM | Admin |
| 133 PRED | Pre Demo Costs |
| 133 POSD | Post Demo Costs |

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 268

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.

For Juvenile/Probate

From....2 C TBA, Education & Travel.....to....2 D 36D, Other Exp -Juv\$ 1,000.00
From....2 D 7, Witness Fees.....to....2 C 36D, Other Exp-Juv\$ 300.00
From....2 D 8, Court Reporter.....to....2 D 13D, Probate Other Exp.....\$ 300.00

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 118, Page 269

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 110, Airport Operations

110 OT, Other Expenses.....\$ 12,212.57

Mr. Schlumbohm seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 270

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,
Ohio, that the following appropriation modification be made for the year ending
December 31, 2022:

Fund 001 Clerk of Courts/Muni Court
From...2 E 2H, Employee Fringes....to...2 G 2H, Employee Fringes.....\$ 205.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 271

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to
provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following
sums be and the same are hereby appropriated for the purpose for which expenditures are to be
made during the fiscal year as follows:

Fund 058, HAVA Grant

58 ELC, Election Security\$ 8,993.78

Mr. Lammers seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 272

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to
provide for the unanticipated revenues for the fiscal year ending December 31, 2022, the following

sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 133,

133 ADM, Administration\$ 1.50

(to clear out balance)

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 273

Mr. Schlumbohm moved to approve the lease agreement between Putnam County Commissioners and Findlay Tall Timbers Distribution Center LLC DBA Ohio Logistics for leasing business space in the Ag Complex starting January 1, 2023 at a rate of \$0.16 per square foot per month for a six (6) month period.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 274-274C

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2022.
For Sheriff/Jail

From4 B11PE, Jail Part Time...to.....4 B11PC, Professional Contracts\$1,000.00

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Comm. Jrl. 118, Page 275

Mr. Schlumbohm moved to approve signing the contracts for the Putnam County Building Demolition and Site Revitalization Program Asbestos Abatement between Putnam County Commissioners and H & H Environmental.

Mr. Schroeder seconded the motion

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Then/Now Purchase orders

Capital Improvement.....purchase order 45292
Airport Operations.....purchase order 45293, 45294, 45296
Airport Const Grant.....purchase order 45295
County Airport.....purchase order 45297
Youth Subsidy.....purchase order 45031
Probate Court.....purchase order 45035
Juvenile Court.....purchase order 45036
County General.....purchase order 45298, 45299
EMS.....purchase order 3997
Clerk of Courts.....purchase order 45333, 45332
Title Admin.....purchase order 45334
 Mr. Schroeder moved to approve the then and now purchase orders.
 Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
 Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
 Comm. Jrl. 118, Page 276

Purchase orders and travel requests

Board of Elections.....Travel request for Karen, Rita, Kurt, Carla, Kathy, & Tony to attend the 2023 winter conference in Columbus, OH January 10 – January 13, 2023 with expense for mileage, lodging, meals. Registration and parking totaling \$ 4,812.00.

HAVA Grant.....Blanket purchase order for cybersecurity for \$ 8,993.78

Mr. Lammers moved to approve the purchase orders and travel requests.
 Mr. Schroeder seconded the motion.
 Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
 Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none

Tim Schnipke stopped in the office. Tim is back part time on light duty. Commissioner Schlumbohm brought up the work at Recycling and said it is looking good. Concrete bids could be put out. Tim Schnipke stopped in to update the Commissioners on the possible new employee. The interview on Friday went well. He wanted the Commissioners to know he would be offering the position. A method for employee retention was discussed of allowing vacation before a year is up.

Board of Election members Tony Schroeder and Kathy Miller met Commissioners Schroeder, Schlumbohm and Lammers to discuss employee compensation for Board of Elections employees. When the director and deputy director got wage increases, they were not given at the same rate that the other county employees received. The Board of Election would like to match it to the raise the other county employees received. The current pay rates for the employees were reviewed by the Commissioners. The Board of Elections employees have received raises when the new employee was brought on. The Commissioners stated those employees received their raises prior to when the county employees received a raise during the year. Board of Election is proposing to give raises again beginning in March. They are trying to maintain increases to get these employees comparable surrounding counties. The Commissioners think that these employees have already received their 2023 wage increase

amounts. The increase that was given mid-year 2022 was not considered a 2023 raise by Board of Election. Since there was not a trained employee in place at the time of election there was additional expense in consulting fees to assist with the election. The employment trend is changing. Board of Election is trying to get employees that will stay and not have to keep training new people. The Board of Election positions has become more stressful with the cybersecurity rules and longer hours of voting. Tony said Kurt will come in to talk to the Commissioners regarding the wages again to confirm. The Commissioners are not in favor of mid-year raises since it is not conducive to keep the budget in check and creates inequalities with other departments. The workforce issues are resolving themselves. Wages may not be the sole employee retaining factor, the possibility of offering to use vacation prior to a year of service. A discussion of increasing the voter turnout was held.

Brian Hilvers and Nancy Erhart met with Commissioners Schroeder, Schlumbohm and Lammers to discuss an open position and union issues. There is an open position for 301. The hours will be changed to include weekends and holidays. Brian is hoping to hire two people for this position that is currently held by one person. There are other positions that are unfilled. There are 16 people on per shift for full service. 3,337 runs currently this year and 700 were done by volunteers. 301 is currently paying overtime to fulfill the need. The 303 truck is doing more 911 calls rather than transport runs. The levy is currently at .65 rate for EMS. The levy revenue keeps the operations going. There is a real estate revaluation coming so the levy will be generating more revenue. The levy is continuous and he would like to increase it to 1.65. Putnam County does more runs than American Township. With the increased revenue a new squad with four people could be in service. The volunteers that do work will get burned out, due to the volunteers that are on the list but do not show up. The County is well equipped but do not have the volunteers to man them. Brian is looking to have paid full time staff to man the units. The Commissioners are willing to let Brian hire staff to fill existing position. With additional on call staff a larger facility for the employees will be needed. Brian invited the Commissioners to go and view some new facilities that have been built in surrounding counties. The equipment that is in storage needs some attention mold is taking over on them. The old squad in storage needs three new batteries. The union negotiations will start in January. Do the Commissioners want to be in on the negotiations? No, they do not. Brian presented a debris plan to determine who would pay for the removal of debris if a tornado would go through the area. There is no plan in place currently. This would be in effect if FEMA would not be involved.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers and Cindy Landwehr, Clerk.

Commissioners held a bid opening for the demolition grant. The bids were received as follows:

209 Main St.:

| <u>Contractor</u> | <u>Bid bond</u> | <u>Bid amount</u> |
|-----------------------|-----------------|-------------------|
| Advanced Demo | Included | \$5,580.00 |
| All Excavating | Included | \$7,495.00 |
| Fenson Contracting | Included | \$14,500.00 |
| Sand Ridge Excavating | Included | \$16,400.00 |

185 Main St.:

| <u>Contractor</u> | <u>Bid bond</u> | <u>Bid amount</u> |
|-------------------|-----------------|-------------------|
| Advanced Demo | Included | \$6,760.00 |

| | | |
|-----------------------|----------|-------------|
| All Excavating | Included | \$7,995.00 |
| Fenson Contracting | Included | \$15,000.00 |
| Sand Ridge Excavating | Included | \$19,400.00 |

SR 65 & TR 4:

| <u>Contractor</u> | <u>Bid bond</u> | <u>Bid amount</u> |
|-----------------------|-----------------|-------------------|
| Advanced Demo | Included | \$4,103.00 |
| All Excavating | Included | \$6,995.00 |
| Fenson Contracting | Included | \$7,500.00 |
| Forster Trucking | Included | \$18,170.00 |
| Sand Ridge Excavating | Included | \$14,900.00 |

1217 E. Second:

| <u>Contractor</u> | <u>Bid bond</u> | <u>Bid amount</u> |
|-----------------------|----------------------|-------------------|
| Fenson Contracting | Included w/ Addendum | \$29,236.20 |
| Forster Trucking | Included w/ Addendum | \$38,993.44 |
| Gary Gerdemen | Included w/ Addendum | \$26,025.52 |
| Sand Ridge Excavating | Included w/ Addendum | \$32,821.00 |

Mr. Lammers moved to table the bids for further review.

Mr. Schlumbohm seconded the motion.

Vote: Lammers Y Schlumbohm Y Schroeder Y

The minutes from Thursday December 15, 2022 were reviewed and approved.

Mr. Lammers moved to adjourn for the day.

Mr. Schlumbohm seconded the motion.

Vote Lammers yes Schlumbohm yes Schroeder yes

Mr. Lammers moved to approve the minutes as read from Tuesday December 20, 2022.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes