

Minutes for Tuesday, December 17, 2019

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Sheriff/Jail

From... 6 A 4, Equipment.....to.....6 A 2, F/T Union Salaries.....\$ 152.86
From....4 B11MTR, Maint & Repairs-Jail..to.....4 B 11GR, Groceries.....\$2,000.00
From....6 A 14D1, Maint Contracts.....to.....6 A 14D, Misc\$ 321.00
From....4 B 11MTR, Maint & Repairs.....to.....4B11 FLW, Utilities.....\$869.58
From.....4 B11PC, Prof Service/Doctor.....to.....4 B11FLW, Utilites.....\$ 47.40
From.....4 B 11MTR, Maint & Repairs.....to.....4 B 11 EQ, Jail Equipment..\$3,000.00
From.....4 B 11TR, Jail training.....to.....4 B11FLW, Utilities....\$ 300.00
From.....6 A 5, Car Repairs.....to.....6 A 2B, Comp Time Pay Off..\$3,191.25
From.....6 A 7, Education Registration.....to....6 A 2b, Comp Time Pay Off...\$ 334.73

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 387

Mr. Schlumbohm moved the adoption of the following Resolution:

WHEREAS, the Putnam County Jail was constructed in 2002 and some of the interior systems are in dire need of upgrades and repairs. The HVAC system and controls for Jail are out of date and replacements parts are no longer available and the system is not reliable for the safe operation of the jail.

WHEREAS, in an effort to sustain the integrity of the building and with winter coming it is necessary to have the HVAC system replaced to be able to provide the basic need of heat to the occupants and the employees of the Jail to continue normal and secure operations.
and

WHEREAS, Ohio Revised Code section 307.86, allows the Board of County Commissioners to, by unanimous vote, make the determination that competitive bidding is not necessary due to the emergency circumstances.
now therefore, be it

RESOLVED, In order to maintain the integrity of the Jail, the Board of County Commissioners does hereby approve for the emergency replacement of the HVAC system and controls in the Putnam County Jail.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 388

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Airport.....

From.....5 A 6, Contracts-Services.....to....5 A 10E, Utilities.....\$ 82.00
From.....5 A 1, Operator Salary.....to ...5 A 10 E, Utilities....\$.03
From.....5 A 3, Supplies.....to....5 A 10E, Utilities.....\$166.37
From.....5 A 5, Contracts Repairs.....to....5 A 10E, Utilities.... \$34.12
From.....5 A 2, Salaries-Airport Emp.....to.....5 A 10E, Utilities....\$127.00
From.....5 A 10B, Employee Fringes.....to.....5 A 10E, Utilities.....\$29.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 389

Mr. Schlumbohm moved to approve signing change order # 4 for the courthouse renovation project increasing the cost by \$ 219.76 with the new total being \$ 1,175,227.71.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 390

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

Engineer...

From.....12 A 9C, Tax Map, Supplies.....to....12 A 9A, Tax Map PERS.....\$126.90

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 391

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 015, Soil Conservation
L 13, Other Expenses.....\$ 1,000.00
L 11, PERS.....\$ 40.12

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 392

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 022, Brookhill Center School
8 E 8, Contract Services.....\$ 115,000.00

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 393

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2019.

For Office of Public Safety
From...120 SA5, Full Time Medics.....to....120 SA8, 306 Salary....\$ 2,000.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 394

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 111, Youth Subsidy FDCC
111B20, Other Expenses.....\$ 9,589.38
111PS20, Personal Services.....\$ 25,329.45
111FR20, Fringes.....\$ 253.06

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 395

Mr. Lammers moved the adoption of the following Resolution:

WHEREAS, The Board has received requests from the various departments of Job and Family Services for approval of travel expenses for the month of December 2019. now therefore,

BE IT RESOLVED THAT THE BOARD OF COMMISSIONERS OF PUTNAM COUNTY, OHIO, hereby approve payment of the expenses per the attached list in accordance with Section 325.20 of the Ohio Revised Code and authorizes the Auditor to issue warrants per attached list upon receipt of invoices and be if further

RESOLVED, That the Auditor is hereby authorized and directed to issue any advanced warrants as necessary.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 396-397

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2019,

the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 040, Sewer District No. 2

Q 43, Repairs\$ 485.14

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Comm. Jrl. 114 , Page 398

Mr. Schroeder moved to approve signing the administration agreement with Maestro Health for the employee AFLAC and flexible spending accounts starting January 1, 2020.

Mr. Schlumbohm seconded the motion
Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Now and Then Purchase orders

Airport Operations.....purchase order 40051, 40054, 40056

County Airport.....purchase order 40052, 40053

Children Services.....purchase order 80218

Youth Subsidy.....purchase order 39323

Probate.....purchase order 39322

Veteran Service Comm...purchase order 39719

Sewer Dist #2.....purchase order 40058

Mr.Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes
Exceptions: Mr. Lammers none Mr. Schlumbohm none Mr. Schroeder none
Comm. Jrl. 114 , Page 399

Purchase orders and travel requests

Capital ImprovementPurchase order to Stanley Security for upgrade Lock/security system in Jail for \$ 58,970.00. Purchase order to New Idea Controls for replacements of HVAC systems and controls at Jail for \$ 118,373.00. Purchase order to Schimmoeller Construction for change order #4 for courthouse renovations for \$ 219.76.

County General.....Purchase order to Synchb.Amazon for cushions for Assembly Room benches for \$ 1099.56.

Children Services.....Purchase order to Community Teaching Homes for foster care for \$ 16,000.00.

EMA.....Travel request for Mike Klear to attend the NW Sector meeting for EMA in Hancock Co on Dec 18, 2019 no expenses listed.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Lammers seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes

Exceptions: Mr. Schlumbohm none Mr. Schroeder none Mr. Lammers none

Mr. Schlumbohm called the meeting to order with Mr. Schroeder and Mr. Lammers by reciting the Pledge of Allegiance.

Alaina Siefker, Utility Billing met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the three sewer districts rates. There is no change on rates from the Village. Sewer District #2 got all but \$2000 of the 2018 advance paid back and she is going to do that \$2000 the end of the month. Balance left after that will be \$14,800. The commissioners want to keep SD #2 payment the same at this time to be able to pay the advance back and to build up some in the fund for maintenance. Pohl is a straight amount from the village divided by the 15 customers on the line so that payment won't change. SD #1 is carrying a good amount in their fund yet which is good to have for any future maintenance issues. The commissioners are going to decrease their bill from \$97.97 to \$90 and keeping the \$30 in the limits the same for those customers. The commissioners would like to request the water & sewer ordinance that should have what the rates are for inside and outside the village. Alaina will request that from the village.

Suzy Wischmeyer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the Workforce Investment Act. Mr. Schroeder asked about the programs that are available, Suzy explained WIOA (Workforce Investment Opportunity Act). There are income eligibility requirements to be met to qualify for the program. Suzy explained that they assist about 15 people a year to get them increased education to improve their employment status. There could be a need with the collaboration of the entities (CIC, JFS, schools, factories etc.) to provide options for the people who are looking to improve their employment. Commissioners Schroeder believes the education curriculum should be working on this and not use taxpayer funds for it. It should be brought back in to the curriculum. The Commissioners should be a leader in the collaboration of the entities. Putnam County is working on a plan. Rep. Hoops will be here on Thursday and he needs to be told what we will need for funding. The kids here should be informed as to what job opportunities are here, to keep them here rather than moving away to get a job. This program will not pay for college degrees, it will be for short term certificates (welding, truck driving, CNC operators etc.) for trades. The packets must be completed and returned to be entered in to the program. Most people are switching jobs because of the pay. A

person cannot quit a job to enter the program, it is for the people who cannot find a job at all. This program is for the people without the college level education to give them a skill to be employable. The vocational skills classes in school have been dropped so these people did not even learn these skills. Basic life skills should be taught in school, balancing a checkbook and cooking day to day skills needed to live. Suzy said they have a session where they go into the schools to teach the kid about resumes, cover letters and interviews. The schools cannot be depended on to do all of this. The County leaders should be involved also. The CIC cannot market the County like it should due to the lack of workers for the jobs that are here, and to entice new businesses to this area is hard if the workers are not available. The funds are available with the State they just need to be requested. It would be nice to have a vocational school in Putnam County. The position to head up the communication between the entities to collaborate is what is needed. The Commissioner will plan to be at the next meeting for Workforce Development for the County.

The business agenda was held with Commissioners Schroeder and Lammers, and Cindy Landwehr, Clerk, and Tim Schnipke.

Tracy Warnecke, Treasurer met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the 2020 budget. Tracy will prepared the interest income for the year when she gets the final check for 2019. The interest income is well above the projected amount. Tracy would like to recommend increasing the projected revenue amount for interest income since the rates are higher. Tracy also has a request to readjust some of her funding within her accounts, she is not requesting more funds.

The minutes from Thursday, December 12, 2019 were reviewed and approved.

Mr. Lammers moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Commissioners returned from lunch.

Commissioners Schroeder, Schlumbohm and Lammers along with Jeremy Maag from Auditors Office held discussions on the Annex building and improvements that are needed versus tearing it down and building a new building. A recommendation of hiring Technicon to assess the building was made. A discussion of moving the offices around to accommodate everyone was also discussed. The costs of tearing it down versus rehabilitation will be compared. The future of Crime Victim building was also discussed. They feel that the building may turn into an administration building like Commissioners, Auditors & Treasurers and maybe some others. Flood water in '07 was pretty high in there; was coming in through the ground and walls. First floor files on roller to be moved out if need be. Offices and insulation when originally done years ago would not be like they would today. Back steps are an issue. 3-4 heating systems. 4 air conditioner systems. Uninsulated stone building. Commr Lammers asked Jeremy to let us know if we would do the administration like that, what would the square footage be that your office would need. They plan on getting input from the other departments. Jeremy said the Auditor is going to be most concerned on how they are going to pay for this. Commr. Lammers asked how many years did they talk about redoing the courthouse. Commr. Schroeder said 3-5 years. In 3-5 years we should have additional funding coming in also. Over 50 years, how

much more space do you think we will need? Commr. Schlumbohm thinks by the end of 2020 they should have an idea on a specific amount that the project would cost for either option to review. A future plan for the funding of a project for this building will be needed. The Commissioners will schedule a walkthrough of the Annex with Tim Schnipke. Once they do the walk through, they will decide if they are going to do renovations or if they will get with an engineer. They think Veterans, IT, and Prosecutors Office could be in the Courthouse.

Kim Redman, Clerk of Courts met with Commissioners Schroeder, Schlumbohm and Lammers to discuss the 2020 budget. The Commissioners explained the reasoning for the 2.5% wage increase for the year. The Commissioners are appreciative of the services of the Clerk of Courts office. Kim explained that her budget is short approximately \$5,000 due to some personnel changes. There are no projected changes to personnel in the coming year. She has a shared part time position with the Treasurer's office also. Kim would like to give an across the board raise to her employees. Kim requested if a pay study was done for the employees to compare to other surrounding counties. The cost of living here is much lower than other areas. Kim also explained that her employees were all unclassified.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Lammers seconded the motion.

Vote: Lammers yes Schlumbohm yes Schroeder yes

Mr. Schlumbohm moved to approve the minutes as read from Tuesday, December 17, 2019.

Mr. Schroeder seconded the motion.

Vote: Mr. Lammers yes Mr. Schlumbohm yes Mr. Schroeder yes