

Minutes, Tuesday December 1, 2020

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For PutCo Water/Sewer
From...113 PER, PERS....to....113 FR, Fringes...\$.32

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 450

Mr. Schroeder moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam, Ohio, that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001, County General

8 C 1, Registration of Vital Stats.....\$ 207.00

(for 2019 Annual Filing Certification)

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 451

Mr. Schlumbohm moved to approve signing the renewed lease agreement with Putnam County Home Care & Hospice for Suite 3 of the O-G Road Complex at 575 O-G Road, Ottawa, OH, starting January 1, 2021 through December 31, 2025 for \$4,250.00 per month due the 10th of each month.

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 452-453

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Auditor...

From....1 J 3, Equip Data Processing....to....1 J 2, Supplies Data Processing..\$1,845.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Comm. Jrl. 115 , Page 454

Mr. Lammers moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County, Ohio, that the following appropriation modification be made for the year ending December 31, 2020.

For Sheriff/Jail

From 4 B11FU, F/T Jail Union.....to.....4 B 11, Jail PERS.....\$13,200.00
From 4 B11FU, F/T Jail Union.....to.....4 B11CM, Jail CompTime Payoff...\$4,600.00
From 4 B11FU, F/T Jail Union.....to.....4 B11FN, F/T Jail Non Union.....\$ 2,500.00
From 4 B11FU, F/T Jail Union.....to.....4 B11PE, Jail Part Time.....\$5,600.00

From... 6 A 2, F/T Union Salaries.....to.....6 A 2C, F/T Non Union Salaries.....\$ 5,000.00

From...6 A 2, F/T Union Salaries.....to.....6 A 2B, Comp Time Pay Off.....\$ 5,000.00

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Comm. Jrl. 115 , Page 455

Mr. Schlumbohm moved the adoption of the following Resolution:

BE IT RESOLVED, By the Board of County Commissioners of Putnam County,

Ohio, that the following appropriation modification be made for the year ending

December 31, 2020.

For County General

From.....15 A 14, Attorney Fees.....to...14 B 1, Accrued Vaca & Sick Time...\$20,000.00
From.....14 D 1, Various Settlements.....to....14 B 1, Accrued Vaca & Sick Time..\$20,000.00

Mr. Lammers seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 456

Mr. Schlumbohm moved the adoption of the following Resolution:
that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 001 County General

15 A 15A, Advance Out....**65,247.50**

(Fund 134, JAG Grant & Fund 162, Save Public Safety)

and also

BE IT RESOLVED, That per the request of The Board of County Commissioners for the purpose of the JAG Grant Fund and Save Public Safety Grant Fund the following advance of funds is authorized by the Board of County Commissioners:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
15 A 15A, Advance Out	134 AI, Advance In	\$4,487.00
15 A 15A, Advance Out	162 AI, Advance In	\$ 60,760.50

and also

that to provide for the unanticipated revenues for the fiscal year ending December 31, 2020, the following sums be and the same are hereby appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

Fund 134: JAG OT Salary Grant

134 EQ, Equipment.....\$ 4,487.00

Fund 162: Save Public Safety Grant

162 SA, Salaries.....\$ 60,760.50

RESOLVED, The recipient agrees that upon receipt of the grant money, the money advanced will be returned to the appropriate fund.

Mr. Schroeder seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 457

Mr. Schroeder moved the adoption of the following Resolution:

that to provide for the unanticipated expenditures of said County during fiscal year ending December 31, 2020, the following sums be and the same are hereby transferred, set aside and appropriated for the purpose for which expenditures are to be made during the fiscal year as follows:

From Fund 006, Public Assistance (H 35, Transfer Out).....to..... Fund 003, Children Services (SS13, Transfer In).....\$ 8,944.04
(Kinship Caregiver)

Mr. Schlumbohm seconded the motion on said Resolution and the vote resulted as follows:

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Comm. Jrl. 115 , Page 458

Now and Then Purchase orders

County General.....Purchase order 41665, 41670

Mr. Lammers moved to approve the then and now purchase orders.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes
Exceptions: Mr. Schroeder none Mr. Lammers none Mr. Schlumbohm none
Comm. Jrl. 115 , Page 459

Purchase orders and travel requests

County General.....Purchase order to Kersh Insurance for official bond-Prosecutor and Sheriff for \$ 274.00. Purchase order to Ohio Treasurer of State/ EPA for NPDES permit 2PG00083 for \$ 200.00. Purchase order to Everett Schmenk insurance for official bond-Commissioner Schroeder for \$100.00.

Dog & Kennel.....Purchase order to Knueve & Sons for annual generator service for \$125.00.

Mr. Schlumbohm moved to approve the purchase orders and travel requests.

Mr. Schroeder seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes

Exceptions: Mr. Schroeder none Mr. Schlumbohm none Mr. Lammers none

Commissioners Schroeder and Schlumbohm attended the Elected Officials meeting in the lunch room.

The business agenda was held with Commissioners Schroeder, Schlumbohm and Lammers via teleconference and Cindy Landwehr, Clerk.

The minutes from Tuesday November 24, 2020 were reviewed and approved.

Commissioners Schroeder and Schlumbohm held discussions on the COVID procedures for the County offices. The County's case numbers are going down. The bed shortage at the local hospitals is decreasing. Mr. Lammers reviewed the county's numbers including the death numbers. There is only one documented double case within the County. There are too many uncertainties in dealing with this virus. The testing is also very uncertain. The Commissioners are thinking that keeping with the current procedures of limiting the foot traffic for another week. The numbers will be reviewed again next week.

Mr. Schlumbohm moved to adjourn for lunch.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Commissioners returned from lunch.

Bob Benroth, Barb Stephens and Tyson Stechschulte of the Auditor's office and Mike Lenhart and Ryan Moran of the Engineer's office and Alaina Siefker met with Commissioners Schroeder, Schlumbohm to discuss special assessments on ditches. Commissioner Lammers joined via teleconference. Allen County missed the deadline for submitting an assessment list to be put on the tax duplicate for Warrington/Sugar Creek. The assessments were supposed to be charged for five years according to the resolution. The construction assessment list was only received the first year. Maintenance has been charged each year as it should have been. Should the list have been sent every year? Barb explained that other entities send a list every year which may contain the same charges as the previous year. The year we did get the list was the same year that they had an error on another ditch. The process is the engineer will provide a parcel list for the watershed in question. Once the list is received from the other county the numbers are verified again. The assessments are entered from that list. Allen County waited until November to look into the issue when the lists are due in September. And they have not noticed that they did not collect the money for construction for the last few years. Ryan explained that a larger project can be paid up to 15 years with 30 payments. Mr. Schlumbohm does not want to collect three years' worth of assessments all at once. There is not a penalty charged on each year that was assessed, just the initial 10% penalty for not paying the cash assessment. For Putnam County the Engineer will figure the assessment amounts. Ryan explained the joint ditches need a joint board to approve any collection on the joint ditch. Bob wanted to confirm that it is Allen County's issue for not sending the list for each year to collect. Bob asked about paying the assessment if a combination is done. The assessment would follow the original parcel number. Title searches would tell about these assessments if the owner of the parcel changes. The schedule was not received for certification. A certification list should be received every year. Bob asked how are we going to handle it in the future? A new resolution may need to be done to restate the collection years. We cannot add to the second half taxed either. This is not the fault of Putnam County or its residents.

Commissioners Schlumbohm and Schroeder Bob Benroth, Jeremy Maag, Sherri Britsch and Lori Rayle attended a Records Commission meeting. The records retention process was explained to Lori and the Commissioners.

Bob Benroth moved to approve to submit the RC-2 form for General County.

Commissioner Schlumbohm seconded the motion.

Vote: All in favor. Motion passed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote: Schroeder yes Lammers yes Schlumbohm yes

Mr. Lammers moved to approve the minutes as read from Tuesday, December 1, 2020.

Mr. Schlumbohm seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes