

Minutes, Thursday April 16, 2020

Ashley called in to talk to the Commissioners Schlumbohm and Lammers about redirecting CDBG funds for COVID 19 aid. Commissioners Schlumbohm and Lammers are not in favor to redirect the funds. Commissioner Schroeder was in favor to redirect. It is just an option. The Commissioners would like to keep the money going toward improvements. She also asked about Schimmoeller Construction and the wage discrepancy on a prevailing wage project. The Commissioners will contact John Schimmoeller and talk to him directly. Schimmoeller as practice uses State wage rates rather than Federal wage rates which do not always match.

Commissioners Lammers also asked Ashley to come back and spend more time within the office. To keep up on the office communication and other duties. And to be an example to other offices to adjust time and get back to some normal hours.

Commissioner Schroeder joined the meeting via video conference.

Commissioners Schroeder, Schlumbohm and Lammers met with Village of Ottawa, Jack Williams, Dan Rieman, Rich Knowlton and Barb Hermiller. The village is purchasing some vehicles fire truck and heavy rescue vehicle. The village is requesting assistance in purchasing the heavy rescue. It is believed that the County currently contributes \$5,000 each to Kalida and Ottawa for housing vehicles. Kalida traded their vehicle for a newer vehicle. The Commissioners will confirm the annual \$5,000 contributions with Mike Klear and Office of Public Safety. The Commissioners referred Ottawa to talk to Mike Klear to verify the details on the funding contributions and to Dale Schulte at Kalida for the process of trading vehicles.

There was no business agenda held due to no submissions. Commissioners Schroeder, Schlumbohm and Lammers held a conference call with Martin Verni of the Putnam County Sentinel to review a press release regarding the reopening of the Recycling program. The opening will be gradual due to limited personnel for sorting the materials. The clarification of recyclable items accepted within our facility was reviewed.

The minutes from Tuesday April 14, 2020 were reviewed and approved.

Commissioners Schroeder, Schlumbohm and Lammers held a conference call with Mike Klear, Mike Boaz, Beth Hempfling, Erin Recker, Angela Recker and Kim Rieman regarding using a Brookhill building as possible a quarantine facility is needed. The building with the gym and classrooms is being looked at as a possible quarantine site for first responders who are exposed without PPE. Angela said it should be for the people who are in the period of possibly being sick. The building was viewed and seems to be a good option. The six rooms with the options of refrigerators and wi-fi access. Meals would be provided and brought in. Each room has multiple entrances so the other occupants would not be additionally exposed and there is outdoor patio access for options to go outside. There is also garbage pickup. There are a few beds as well as recliners and couches already in the rooms. An agreement would be needed to use the building temporarily for this purpose, which would include cleaning. The Commissioners said the fogging equipment could be used and the custodial staff could come in after the fogging. The occupants could clean their own space as well with provided supplies. The Commissioners asked if Brookhill is currently using this building. Mr. Boaz is asking about some maintenance issues that will be needed in the building, and the time frame for the quarantine use. MR/DD is subleasing to Brookhill and the agreement would be with MR/DD. The Commissioners will take care of the agreement of using the building with MR/DD. The notice

would be given within a day for the needed use of the building. The cafeteria at Brookhill is shut down right now for food service. The Health Department and Office of Public Safety will have to look at other items needed. Kim asked about security of the facility. The utilities are paid by the Putnam County D/D. Daily usage rates could be set up for usage of the facility. A 25% match or in kind match is needed for reimbursement purposes. How long could space be available for use? As long as the social distancing rules are in place the building could be used. Angela is reviewing other county agreements/MOUs and will send them to MR/DD to review also. Liability insurance should be checked.

Commissioners Schroeder, Schlumbohm and Lammers held a conference call with Mike Boaz to discuss building updates. Mr. Boaz wants to do a capital project of redoing the water system within the building that would be used for the quarantine. Mr. Boaz said they could state in the project that all the water could not be shut off at once to keep water service available for the quarantine facility. Commissioners said he could proceed with the bid process on the project. Mr. Boaz will work on an MOU for the use of the building and come up with a daily use rate also. The water project specs were discussed.

Mr. Schlumbohm moved to adjourn for the day.

Mr. Schroeder seconded the motion.

Vote Schroeder yes Lammers yes Schlumbohm yes

Mr. Schlumbohm moved to approve the minutes as read from Thursday, April 16, 2020.

Mr. Lammers seconded the motion.

Vote: Mr. Schroeder yes Mr. Lammers yes Mr. Schlumbohm yes